



# Alamance County Board of Commissioners

## Special Meeting

## AGENDA

July 14, 2025, 10:00 AM  
Commissioners' Meeting Room  
124 West Elm Street  
Graham, NC 27253

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Pages

1. CALL TO ORDER- CHAIRMAN PAISLEY
2. INVOCATION AND PLEDGE OF ALLEGIANCE - COMMISSIONER THOMPSON
3. APPROVAL OF THE AGENDA
4. PROCLAMATIONS
  - 4.a Proclamation: Parks and Recreation Month - Jamie Merchel, Director of Alamance Parks 4  
Recognition of July as National Park and Recreation Month
  - 4.b Proclamation: 100th anniversary of the Alamance County Public Library System - Susana Goldman, Director of Alamance County Public Libraries 6  
Recognition of the 100th anniversary of the Alamance County Public Library System.
5. PUBLIC COMMENTS  
(Citizens may address the Board for no more than 3 minutes)  
  
For a complete review of the Public Comment Policy, please click here:  
  
<https://www.alamance-nc.com/commissioners/wp-content/uploads/sites/2/2022/03/6-6-22-BOC-Public-Comment-and-Public-Hearing-Policy-Final-sm.pdf>
6. CONSENT AGENDA  
Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.
  - 6.a Alamance County - America 250 NC Grant 8  
The Alamance County Tourism Development Authority is requesting approval to accept a \$10,000 grant for Alamance County from the NC Department of Natural and Cultural Resources to be used for America 250 marketing and events created by the Alamance County America 250 NC Committee approved on July 15, 2024.

<b>6.b</b>	<b>Award Bid for Medical Supplies</b>	9
	The Board will review and award the bid for medical supplies.	
<b>6.c</b>	<b>Economic Development Services Agreement</b>	14
	Review pending agreement for the 2025-26 fiscal year between Alamance County and The Alamance County Chamber of Commerce.	
<b>6.d</b>	<b>Ground Lease Agreement for Cane Creek Mountains Natural Area</b>	20
	Review lease of property near UNC Greensboro's Three College Observatory area to the Alamance County Recreation & Parks Department for use authorized by the Nature Preserves Act.	
<b>6.e</b>	<b>Public Safety Answering Point Interlocal Agreement</b>	34
	Ratify the renewal of the interlocal agreement between Alamance County and the City of Burlington recognizing Burlington as a Secondary Public Safety Answering Point for Alamance County 911.	
<b>6.f</b>	<b>MOU with City of Graham for Emergency Evacuation of Detention Center</b>	39
	Ratify the proposed interlocal agreement between Alamance County and the City of Graham for assistance in the event of an emergency evacuation of the Alamance County Detention Center.	
<b>6.g</b>	<b>APPROVAL OF MINUTES</b>	43
	Regular Meeting of June 2, 2025	
	Special Budget Worksession of June 9, 2025	
	Special Budget Worksession of June 10, 2025	
	Regular Meeting of June 16, 2025	
	Emergency Meeting of June 19, 2025	
	Closed Session Minutes of Emergency Meeting of June 19, 2025	
	Special Joint Meeting of June 20, 2025	

## **7. PRESENTATIONS/OTHER BUSINESS**

<b>7.a</b>	<b>HOME Consortium Board Appointment</b>	87
	The Board is requested to make an appointment to the Eastern Piedmont HOME Consortium Board, administered by the Piedmont Triad Regional Council of Government. The County must make an appointment to be contiguous with the other counties in the Consortium, and if an appointment is not made, the Board will have to disband. The City of Burlington and the PTRC are requesting a county appointment to meet their July 31st meeting deadline.	
<b>7.b</b>	<b>Juvenile Crime Prevention Council Appointment (Member at Large)</b>	88
	Consideration of a member at-large appointment to the Juvenile Crime Prevention Council. Applications were received from two applicants, Brittany Greene and Sheala James; there is only one vacancy for a member at-large.	

7.c	<b>Library Committee Appointments (County Designees) - Susana Goldman, Director of Alamance County Public Libraries</b>	89
	Consideration of the appointment of three members to the Library Committee as county designees for the July 2025 – June 2027 term.	
7.d	<b>Recreation and Parks Commission Appointments - Jamie Merchel, Director of Alamance Parks</b>	90
	Consideration of three members to the Recreation and Parks Commissions. Applications were received from five applicants: Lee Isley, Harold Kernodle, Janet Macfall, Mandy Campbell and Troy Matherly.	
7.e	<b>Presentation – Alamance County Special Olympics - Jamie Merchel, Director of Alamance Parks</b>	91
	Alamance Parks Staff will give a presentation on the programs, events and fundraising efforts for Alamance County Special Olympics.	
7.f	<b>Budget Amendment 13 - Rebecca Crawford, Director of Budget and Management Services</b>	92
	The Board will consider amending the FY24-25 Budget in the Schools Capital Project Fund to increase by \$1,459,068.	
7.g	<b>Budget Amendment 1 - Rebecca Crawford, Director of Budget and Management Services</b>	94
	The Board will consider amending the FY25-26 Budget in the following funds: General Fund to increase by \$4,050,000, the Grants Project Fund by \$76,000, the Opioid Settlement Fund to increase by \$590,135, and the Tourism Development Authority Fund by \$10,000. The Board will also consider approving the FY25-26 ARPA Project Fund (\$0), County Capital Projects Fund (\$8,452,634), and Schools Capital Project Fund Ordinances (\$9,400,000).	
7.h	<b>Sign-on Bonuses - Sheriff Terry Johnson</b>	102
	The Sheriff is requesting to use the State Drug Forfeitures revenues to continue providing sign-on bonuses to new hires. The current balance in this account is \$84,012.19.	
7.i	<b>Request to Amend the Fee Schedule to Waive an Electrical Reconnect Fee</b>	103
	The Board is requested to consider amending the Fee Schedule to allow Inspections staff the ability to waive the fee for an electrical reconnect permit for those recovering from Tropical Storm Chantal. A service reconnect electrical permit is \$90.	
8.	<b>COUNTY ATTORNEY'S REPORT</b>	
9.	<b>COUNTY MANAGER'S REPORT</b>	
10.	<b>COMMISSIONERS' COMMENTS</b>	
11.	<b>ADJOURNMENT</b>	



## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/16/2025

**FROM:** Jamie Merchel

**DEPT:** Recreation & Parks

**AGENDA TITLE:** Proclamation Parks and Recreation Month

**TO:** Alamance County Board of Commissioners

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#### ISSUE/ACTION REQUESTED:

Recognition of July as National Park and Recreation Month

#### BACKGROUND/PURPOSE OF REQUEST:

This is a request for the issuance of the proclamation requested by the Alamance Parks Advisory Board and staff to acknowledge the importance of parks and recreation and the benefits it provides to the people served by Alamance County Government. 2025 is the 40<sup>th</sup> year of Parks and Recreation Month.

This year's theme, "**Build Together, Play Together**," reminds us of the contributions of more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — who maintain our country's close-to-home parks.

**Together**, we're building and maintaining sustainable parks and green spaces for current and future generations.

**Together**, we're building thriving communities focused on health and well-being.

**Together**, we're building high-quality programs and spaces accessible and inclusive for all.

**Together**, we help people play and connect - through yoga, art classes, picnics and more.

#### RECOMMENDATION:

Staff recommends issuance of proclamation.

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#### ATTACHMENTS:



# ALAMANCE COUNTY BOARD OF COMMISSIONERS

## Proclamation

### “PARK AND RECREATION MONTH”

**WHEREAS**, parks and recreation is an integral part of communities throughout this country, including Alamance County; and

**WHEREAS**, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

**WHEREAS**, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

**WHEREAS**, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

**WHEREAS**, parks and recreation is a leading provider of healthy meals, nutrition services and education; and

**WHEREAS**, park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

**WHEREAS**, parks and recreation increases a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

**WHEREAS**, parks and recreation is fundamental to the environmental well-being of our community; and

**WHEREAS**, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

**WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

**WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

**WHEREAS**, Alamance County recognizes the benefits derived from parks and recreation resources.

**NOW, THEREFORE BE IT PROCLAIMED** by the **Alamance County Board of Commissioners** that July 2025, will be recognized as “**Park and Recreation Month**” in Alamance County.

**Dated this 14th day of July 2025.**

*Alamance County Board of Commissioners*

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*John Paisley, Jr., Chairman*

**Attest:**

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*Tory Frink, Clerk to the Board*



## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 7/10/2025

**FROM:** Tory Frink

**DEPT:** County Clerk's Office

**AGENDA TITLE:** Proclamation: 100th anniversary of the Alamance County Public Library System

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Recognition of the 100th anniversary of the Alamance County Public Library System.

#### **BACKGROUND/PURPOSE OF REQUEST:**

The proclamation honors the Alamance County Public Library System's 100<sup>th</sup> anniversary. Over the past 100 years, the library system has played a vital role in education, literacy, and community engagement. Its continued growth, the expansion of its extensive resources, and the wide-reaching programs have served a dynamic and growing population. The Alamance County Public Library System stands as a cornerstone of knowledge, and civic enrichment.

#### **RECOMMENDATION:**

Staff recommends the recognition.

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#### **ATTACHMENTS:**

# ALAMANCE COUNTY BOARD OF COMMISSIONERS

## Proclamation

### HONORING THE 100TH ANNIVERSARY OF THE ALAMANCE COUNTY PUBLIC LIBRARY SYSTEM

**WHEREAS**, for one hundred years, the Alamance County Public Library System has been a cornerstone of our community, bridging generations, nurturing imaginations, and preserving our collective heritage; and

**WHEREAS**, for one hundred years, the Alamance County Public Library System has provided responsive, dynamic service that meets the changing informational, educational, and recreational needs of a diverse population; and

**WHEREAS**, the Library has grown to four branches, with 300,000 annual visitors, a collection exceeding 215,000 items, serving over 80,000 active library cardholders, who collectively borrow 469,000 items annually, offering 1,650 programs with 46,000 attendees; and

**WHEREAS**, the county recognizes that our libraries provide a wide variety of services for all ages by providing access to print and electronic materials, along with expert assistance, a dynamic genealogy division, children's services, and programming for all ages; and

**WHEREAS**, beyond our library walls, countless residents access e-books, audiobooks, magazines, newspapers, databases via the Bookmobile, the mobile hotspots, and home delivery; and

**WHEREAS**, on this auspicious occasion, we gather to honor the enduring legacy of the Alamance County Public Library System and celebrate its unwavering commitment to education, literacy, and the pursuit of knowledge, for all members of our community; and

**NOW, THEREFORE BE IT PROCLAIMED** that on this **14<sup>th</sup> day of July 2025**, we, the **Alamance County Board of Commissioners**, do hereby declare our profound gratitude and admiration for the invaluable contributions of the Alamance County Public Library System to our cultural landscape and societal fabric.

*Alamance County Board of Commissioners*

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*John Paisley, Jr., Chairman*

**Attest:**

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*Tory Frink, Clerk to the Board*



## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/16/2025

**FROM:** Grace VandeVisser

**DEPT:** Alamance County Tourism Development Authority

**AGENDA TITLE:** America 250 NC Grant Acceptance

**TO:** Alamance County Board of Commissioners

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#### ISSUE/ACTION REQUESTED:

The Alamance County Tourism Development Authority is requesting approval to accept a \$10,000 grant for Alamance County from the NC Department of Natural and Cultural Resources to be used for America 250 marketing and events created by the Alamance County America 250 NC Committee approved on July 15, 2024.

#### BACKGROUND/PURPOSE OF REQUEST:

The America 250 NC Grants are designed to spark programs and activities on a local level to create a memorable and meaningful commemoration of important anniversaries of key state and national events from the Revolutionary War period. April 12, 2026, marks 250 years since the Fourth Provincial Congress met in Halifax and passed a resolution that authorized its delegates to the Continental Congress to seek independence from the British. A few short months later, all colonial representatives in Philadelphia passed the Declaration of Independence on July 4, 1776, and a new nation was born. North Carolina will observe this anniversary with wide-ranging activities across a multi-year commemoration, with a focus on 2026.

#### RECOMMENDATION:

Click or tap here to enter text.

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#### ATTACHMENTS:



## **Alamance County Board of Commissioners**

### **ACTION ITEM AGENDA ITEM**

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/26/2025

**FROM:** Susan Evans

**DEPT:** Finance

**AGENDA TITLE:** Award Bid for Medical Supplies

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

The Board will review and award the bid for medical supplies.

#### **BACKGROUND/PURPOSE OF REQUEST:**

The Finance Department issued a Request for Bid (RFB) on May 12, 2025 to seven medical supplies companies. The RFB was also posted to the County website. The proposal is for one year. We received four proposals, with the proposal review was held on May 29, 2025.

We received proposals from the following firms:

Bound Tree

McKesson

Teleflex

Unipak

We evaluated the supplies based on the medical supplies availability and price. Based on this criteria, Bound Tree was ranked first.

#### **RECOMMENDATION:**

Staff recommends the bid be awarded to Bound Tree.

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#### **ATTACHMENTS:**

**Bid Sheet for Medical Supplies**

Item	Package type	Preferred Vendor/ Item #	Company							
			Unipak		Teleflex		Bound Tree		McKesson	
			Price	Notes	Price	Notes	Price	Notes	Price	Notes
Pediatric Bulb Syringe - STERILE	Each	Busse Hospital / 590031					\$ 1.10		\$ 0.85	Quote-not preferred
Adult BVM w/oxygen reservoir bag & Manometer with B/V filter	Each	Curaplex /2442-BVMPAD					\$ 15.23		\$ 30.62	Quote-not preferred
Neonate BVM mask with B/V filter	Each	Curaplex					\$ 10.06		\$ 16.21	Quote-not preferred
Infant BVM w/oxygen reservoir bag & Manometer with B/V filter	Each	Curaplex					\$ 18.31		\$ 24.19	Quote-not preferred
Pediatric BVM w/oxygen reservoir bag & Manometer with B/V filter	Each	Curaplex					\$ 18.31		\$ 24.52	Quote-not preferred
CPAP-O2 MAX BiTrac ED Mask, w/Neb, Adult Med, w/3-set Valve, Ohmeda Connector, Fixed Flow	Box of 10	Pulmodyne					\$ 54.68			
BiTrac ED Mask and Head Strap, Adult, Large	Each	Pulmodyne					\$ 24.54		\$ 33.73	Quote-not preferred
ET Tube 2.5 mm Cuffed with Stylette	each						\$ 1.47			No Bid
ET Tube 3.0 mm Cuffed with Stylette	each						\$ 1.47			No Bid
ET Tube 3.5 mm Cuffed with Stylette	each						\$ 1.47			No Bid
ET Tube 4.0 mm Cuffed with Stylette	each						\$ 1.47			No Bid
ET Tube 4.5 mm Cuffed with Stylette	each						\$ 1.47		\$ 4.84	
ET Tube 5.0 mm Cuffed with Stylette	each						\$ 1.47		\$ 4.84	
ET Tube 5.5 mm Cuffed with Stylette	each						\$ 1.47			No Bid
ET Tube 6.0 mm Cuffed with Stylette	each						\$ 1.47		\$ 5.42	
ET Tube 6.5 mm Cuffed with Stylette	each						\$ 1.47		\$ 4.84	
ET Tube 7.0 mm Cuffed with Stylette	each						\$ 1.47		\$ 4.84	
ET Tube 7.5 mm Cuffed with Stylette	each						\$ 1.47		\$ 5.42	
ET Tube 8.0 mm Cuffed with Stylette	each						\$ 1.47		\$ 5.42	
ET Tube Holder - Thomas - Adult	Each	Laerdal / 020500					\$ 3.20		\$ 3.72	
ET Tube Holder - Thomas - Pediatric	Each	Laerdal / 020400					\$ 3.20		\$ 3.42	
ET Tube Disposable Introducer - Bougie-Adult	Each (10/box)						\$ 5.28		\$ 10.72	
ET Tube Disposable Introducer - Bougie-Pediatric	Each (10/box)						\$ 5.28		\$ 10.72	
Laryngoscope Blade Mac 2 Disposable LED	Each	Sun-Med	\$ 3.75	Quote-not preferred	\$ 4.20		\$ 4.20		\$ 10.23	Quote-not preferred
Laryngoscope Blade Mac 3 Disposable LED	Each	Sun-Med	\$ 3.75	Quote-not preferred	\$ 4.20		\$ 4.20		\$ 13.24	Quote-not preferred
Laryngoscope Blade Mac 4 Disposable LED	Each	Sun-Med	\$ 3.75	Quote-not preferred	\$ 4.20		\$ 4.20		\$ 13.24	Quote-not preferred
Laryngoscope Blade Mil 1 Disposable LED	Each	Sun-Med	\$ 3.75	Quote-not preferred	\$ 4.20		\$ 4.20		\$ 13.84	Quote-not preferred
Laryngoscope Blade Mil 2 Disposable LED	Each	Sun-Med	\$ 3.75	Quote-not preferred	\$ 4.20		\$ 4.20		\$ 13.84	Quote-not preferred
Laryngoscope Blade Mil 3 Disposable LED	Each	Sun-Med	\$ 3.75	Quote-not preferred	\$ 4.20		\$ 4.20		\$ 13.84	Quote-not preferred
Laryngoscope Blade Mil 4 Disposable LED	Each	Sun-Med	\$ 3.75	Quote-not preferred	\$ 4.20		\$ 4.20		\$ 13.84	Quote-not preferred
Laryngoscope Handle - Adult LED	Each		\$ 55.00	Quote-not preferred	\$ 11.47		\$ 11.47		\$ 12.12	
Laryngoscope Handle - Pediatric LED	Each		\$ 55.00	Quote-not preferred	\$ 28.21		\$ 28.21		\$ 7.24	
Nasal Cannula Adult, w/7" tubing - non-flared	Each	Curaplex / 30050					\$ 0.26		\$ 0.61	
Nasal Cannula Pediatric, w/7" tubing - non-flared	Each	Curaplex / 30056					\$ 0.28		\$ 1.37	
Nasopharyngeal Airway 12 Fr,PVC	Each	Curaplex / 2021-15112	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 3.25	
Nasopharyngeal Airway 14 Fr,PVC	Each	Curaplex / 2021-15114	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.22	
Nasopharyngeal Airway 16 Fr,PVC	Each	Curaplex/ 2021-15116	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.22	
Nasopharyngeal Airway 18 Fr,PVC	Each	Curaplex / 2021-15116	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 20 Fr,PVC	Each	Curaplex / 2021-15120	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 22 Fr,PVC	Each	Curaplex / 2021-15122	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 24 Fr,PVC	Each	Curaplex/ 2021-15124	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 26 Fr,PVC	Each	Curaplex/ 2021-15126	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 28 Fr,PVC	Each	Curaplex / 2021-15128	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 30 Fr,PVC	Each	Curaplex / 2021-15130	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 32 Fr,PVC	Each	Curaplex / 2021-15132	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 34 Fr,PVC	Each	Curaplex / 2021-15134	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.13	
Nasopharyngeal Airway 36 Fr,PVC	Each	Curaplex / 2021-15136	\$ 1.80	Quote-not preferred	\$ 1.55		\$ 1.55		\$ 2.22	
NRB Mask Adult - w/safety vent, 750ml bag, 84" tubing	Each	Curaplex					\$ 7.48		\$ 1.35	
NRB Mask Pediatric - w/safety vent, 750ml bag, 84" tubing	Each	Curaplex					\$ 7.48			No Bid
Orophayngeal Airway 40mm, Berman	Each	Dynarex	\$ 0.20	Quote-not preferred	\$ 0.15		\$ 0.15		\$ 0.31	Quote-not preferred
Orophayngeal Airway 50mm, Berman	Each	Dynarex			\$ 0.15		\$ 0.15		\$ 0.68	Quote-not preferred
Orophayngeal Airway 60mm, Berman	Each	Dynarex	\$ 0.20	Quote-not preferred	\$ 0.15		\$ 0.15		\$ 0.40	Quote-not preferred
Orophayngeal Airway 70mm,Berman	Each	Dynarex			\$ 0.15		\$ 0.15		\$ 0.68	Quote-not preferred
Orophayngeal Airway 80mm, Berman	Each	Dynarex	\$ 0.20	Quote-not preferred	\$ 0.15		\$ 0.15		\$ 0.30	Quote-not preferred
Orophayngeal Airway 90mm, Berman	Each	Dynarex	\$ 0.20	Quote-not preferred	\$ 0.15		\$ 0.15		\$ 0.57	Quote-not preferred
Orophayngeal Airway 100mm, Berman	Each	Dynarex	\$ 0.20	Quote-not preferred	\$ 0.15		\$ 0.15		\$ 0.28	Quote-not preferred
Oxygen Connecting Tubing	Box of 50	medline industries					\$ 0.65		\$ 0.41	Quote-not preferred
Micro Mist® small Volume Nebulizer Kit, 6 ml with Tee Piece, Mouthpiece, Reservoir Tube, Oxygen Tubing, Universal Connector	Each	Medline Industries					\$ 0.71		\$ 0.95	Quote-not preferred
Nebulizer with Mask - Adult	EA	Curaplex / 30557					\$ 0.89		\$ 1.56	
Nebulizer with Mask - Pediatric	EA	Curaplex/ 30556					\$ 0.84		\$ 2.28	
Stylet w/stopper 6FR	ea						\$ 0.95		\$ 20.12	
Stylet Flexi-Slip 14FR (adult)	Each						\$ 0.95		\$ 4.58	
Suction Canister - 1200 ml BEMIS # 484410	Each	BEMIS					\$ 3.51		\$ 3.40	
Coaxial Vacuum Connector 33cm, 12 pack #780422	Pk	Laerdal					\$ 16.33		\$ 16.05	
Suction Catheter 6fr	Each	Curaplex/ 36090					\$ 0.18		\$ 0.23	
Suction Catheter 8fr	Each	Curaplex/ 36091					\$ 0.18		\$ 0.74	
Suction Catheter 10fr	Each	Curaplex/ 36092					\$ 0.18		\$ 1.34	
Suction Catheter 12fr	Each	Curaplex/ 36093					\$ 0.18		\$ 1.34	
Suction Catheter 14fr	Each	Curaplex/ 36094					\$ 0.18		\$ 1.13	
Suction Catheter 16fr	Each	Curaplex/ 36095					\$ 0.18		\$ 1.23	
Suction Catheter 18fr	Each	Curaplex /36096					\$ 0.18		\$ 0.47	



i-gel O2 Resus Pack, Size 3 Small Adult (yellow)	Each	Intersurgical, Inc					\$ 25.64		\$ 34.42	
i-gel O2 Resus Pack, Size 4, Medium Adult (green)	Each	Intersurgical, Inc					\$ 25.64		\$ 34.42	
i-gel O2 Resus Pack, Size 5 , Large Adult (orange)	Each	Intersurgical, Inc					\$ 25.64		\$ 34.42	
i- gel O2 Resus Pack, Sizes 1.0 (pink)	Each	Intersurgical, Inc					\$ 15.38			No Bid
i-gel O2 Resus Pack, size 1.5 (blue)	Each	Intersurgical, Inc					\$ 15.38			No Bid
i-gel O2 Resus Pack, size2.0 (grey)	Each	Intersurgical, Inc					\$ 15.38			No Bid
i-gel O2 Resus Pack, size2.5 (white)	Each	Intersurgical, Inc					\$ 15.38			No Bid
i-gel flexible catheter mount, swivel elbow and 7.6 MM port	Each	Intersurgical, Inc					\$ 115.00			No Bid
Airway Support Strap for I-Gel O2	Each	Intersurgical, Inc					\$ 6.84			No Bid
Yankauer Suction Catheter, w/6' tubing & Control Vent, LTS-D KIT	each	Curaplex/ 533-MS-YK20EA					\$ 1.19		\$ 3.19	
CONTROL-CRIC W/Crick-Knife & Key	EA	PULMODYNE					\$ 183.00			No Bid
CONTROL-CRIC Training Kit	EA	PULMODYNE					\$ 116.35			No Bid
Decompression Needle Kit (14GA X 3.25") NAR # ZZ-0056	EA	North American Rescue					\$ 9.69		\$ 10.51	Quote-not preferred
Blunt Plastic Cannula 17 ga (100/box)	Box						\$ 0.54		\$ 32.76	
Blunt Fill Needle 18 ga x 1.25" (100/bx)	Box						\$ 0.41		\$ 9.53	
Filter Needle 19g 1-1/2 inch	Box of 100						\$ 6.66		\$ 61.92	
Hypodermic Needle-Pro w/Needle Protection Device, 22 ga x 1.0"	Box of 100	Smiths Medical					\$ 20.00		\$ 14.60	Quote-not preferred
Hypodermic Needle-Pro w/Needle Protection Device, 22 ga x 1.5"	Box of 100	Smiths Medical					\$ 20.00		\$ 14.60	Quote-not preferred
IV Ext Set 0.9ml, reg bore w/detachable valve, red pinch clamp, sliding spin-lock, 8"	ea						\$ 1.15		\$ 6.29	
IV Safety Cath 16 ga x 1.25" Protectiv®	Box of 50	Smiths Medical					\$ 1.60		\$ 1.85	Quote-not preferred
IV Safety Cath 18 ga x 1.25" Protectiv®	Box of 50	Smiths Medical					\$ 1.60		\$ 1.34	Quote-not preferred
IV Safety Cath 20 ga x 1.25" Protectiv®	Box of 50	Smiths Medical					\$ 1.60		\$ 0.72	Quote-not preferred
IV Safety Cath 22 ga x 1.00" Protectiv®	Box of 50	Smiths Medical					\$ 1.60		\$ 1.58	Quote-not preferred
IV Safety Cath 24 ga x 0.75" Protectiv®	Box of 50	Smiths Medical					\$ 1.60		\$ 1.85	Quote-not preferred
IV Administration set - 10 drop SET	Box of 50						\$ 1.32		\$ 2.95	
IV 60 Drop Set (1 needless port, 1 needle Port)	Box of 50						\$ 1.65		\$ 0.98	
IV Start Kit w/Tegad&Chlorp (+tourn,gz spnge, tape & poly pad)	Each						\$ 1.10		\$ 1.90	
3 way stopcock	Each						\$ 1.03		\$ 0.95	
1 ml syringe w/o needle Luer lock	Box of 100						\$ 56.92		\$ 27.58	
3 ml Syringe w/o needle luer lock	Box of 100						\$ 0.10		\$ 0.10	
5ml Syringe w/o needle luer lock	Box of 100						\$ 0.30		\$ 0.11	
10ml Syringe w/o needle luer lock	Box of 100						\$ 0.33		\$ 0.14	
50ml Syringe w/o needle luer lock	Box of 100						\$ 19.99		\$ 29.47	
Pinc Zinc Oxide Adhesive Tape, Syd L x 0.5 in W	case of 36	Medline Industries, Inc					\$ 130.73		\$ 74.92	
Carpject Holder	Each	Carpject					\$ 0.02		\$ 0.01	
Mucosal Atomization Device without syringe	Each			\$ 5.40			\$ 3.53		\$ 11.09	
U Body Polypropylene Economy Strap System (Spider Straps)	Each	Dick Medical Supply					\$ 19.99		\$ 19.28	
1 inch TRANSPORE Tape	Box of 12	3M					\$ 9.62		\$ 7.74	
2 inch TRANSPORE Tape	Box of 6	3M					\$ 11.00		\$ 14.69	
Adhesive Bandage (Band-Aids)	Box of 100	Curaplex					\$ 1.28		\$ 18.15	
Conforming Stretch Roll Gauze 2in x 4.1 yds (sterile)	Pack of 12	Dynarex					\$ 1.52		\$ 3.36	
Conforming Stretch Roll Gauze 3in x 4.1 yds (sterile)	Pack of 12	Dynarex					\$ 1.92		\$ 8.02	
Conforming Stretch Roll Gauze 4in x 4.1 yds (sterile)	Pack of 12	Dynarex					\$ 2.40		\$ 4.29	
Gauze Pad - 2x2 - Sterile 12 ply single	Pkg of 100	Dynarex					\$ 2.76		\$ 0.87	Quote-not preferred
Gauze Pad - 3x3 - Sterile 12 ply single	Pkg of 100	Dynarex					\$ 3.47		\$ 1.92	Quote-not preferred
Gauze Pad - 4x4 - Sterile 12 ply single	Pkg of 100	Dynarex					\$ 5.79		\$ 2.54	Quote-not preferred
Trauma Dressing 12in X 30in (Sterile)	Each	Dynarex					\$ 0.91		\$ 2.98	Quote-not preferred
Triangular Bandage w/2 pins	Box of 12	Dynarex					\$ 0.42		\$ 34.95	Quote-not preferred
Vaseline Gauze 3X9	Each	Dynarex					\$ 0.80		\$ 0.83	Quote-not preferred
8"x10" Sterile Gauze Pad	Box of 20	Dynarex					\$ 6.29		\$ 4.92	Quote-not preferred
Heavy Duty Black Body Bag	CS	ADI Medical					\$ 22.56		\$ 265.23	
Infant Head Warmer, Knit, Pink and Blue Stripes	BX	Medline Industries /#442114					\$ 0.46		\$ 96.28	
Alcohol, Rubbing 70% ISO, 16 oz (12 BTL/CS)	Each	Med Plus Services/ 201001					\$ 1.95		\$ 11.75	
Alcohol Prep Pads Large (1.5x1.75 approx) 2 ply	Box of 100	curaplex					\$ 1.47		\$ 1.94	
Magil Forceps Adult/ Child	Each	Surgical Design, INC					\$ 4.17		\$ 9.94	Quote-not preferred
Magil Forceps Child							\$ 3.08		\$ 9.94	Quote-not preferred
Bedpan (disposable)	Each	Medegen Medical					\$ 1.15		\$ 4.74	
Pediatric Pack, Purple (Pacific Coast)	Each	R&B Fabrications, INC					\$ 247.63			No Bid
Biohazard Bag - 30 gallon	Each	Medegen Medical Products	\$ 49.00	50/case			\$ 0.19		\$ 0.35	
Blood Pressure Cuff Adult (Manual)	Each	Curaplex					\$ 6.59		\$ 12.34	
Blood Pressure Cuff Child (Manual)	Each	Curaplex					\$ 6.59		\$ 17.48	
Blood Pressure Cuff Infant (Manual)	Each	Curaplex					\$ 6.50		\$ 26.01	
Blood Pressure Cuff Large Adult (Manual)	Each	Curaplex					\$ 7.17		\$ 20.19	
Emergency Blanket - 58" X 90" Disposable	Each	Curaplex / 16570					\$ 1.81		\$ 4.78	
Emesis Bag - Blue w/plastic ring	Case of 144	Curaplex/ 1071-10204					\$ 12.50		\$ 107.88	
Extrication Collar Perfit ACE Adult Adjustable	Each	Ambu					\$ 4.10		\$ 7.83	
Extrication Collar Perfit ACE Mini (Pedi) Adjustable	Each	Ambu					\$ 4.10		\$ 7.83	
Gloves, <b>POWDER FREE, NITRLE, NON-LATEX</b>	Box/Case						\$ 5.60			No Bid
Glucose Meter - Fora GD20 Blood Glucose #2761-20011	Each	Links Medical products, Inc					\$ -		\$ 2.41	
Glucose Test Strips - Fora GD20 Test Strips 50 bottle	Btl	Links Medical products, Inc					\$ 9.00		\$ 9.63	
Solution Control Blood Glucos HI/LO Fora GD20	Set	Links Medical products, Inc					\$ 8.53		\$ 7.83	

GLUTOSE 15GM GRAPE - 3/PACK (12/cs)	Pkg of 3	*ANY flavor is ok					\$ 12.32		\$ 11.31	
Head Blocks, Disposable Adult	Each	Curaplex					\$ 3.93		\$ 3.98	
Head Blocks, Disposable Child							\$ 4.00		\$ 3.98	
Head Blocks, Disposable Infant							\$ 4.00		\$ 3.98	
Instant Cold Pack 7in x 7.5	Box of 24	Curaplex #1431-77000					\$ 0.37		\$ 11.98	
Instant Hot Packs 6.69in L x 7.5 in W	Box of 24	Curaplex # 1432-67000					\$ 0.44		\$ 8.27	
Isolation Gown, Fluid Resistant, Full back	Each						\$ 0.69		\$ 0.70	
Lancets Surgilance® , Safety Lancets 21g 2.8mm pink/ or 2.2 mmD (Orange)	Box of 100	Medipurpose					\$ 11.11		\$ 10.03	
Lubricating Jelly Packets 2.7gm	Box of 144	Curaplex					\$ 4.48		\$ 7.27	
Nail Polish Remover Pads	Box of 100	Dynarex					\$ 6.12		\$ 4.13	
Nose Clip, Plastic	Each	Airlife / 792-9-01344-44					\$ 0.58		\$ 0.71	
Obstetrical Kit- Needs to include: 1 pair Disposable Sterile Latex Gloves, 1 drape sheet, 2 umbilical Clamps sterile, 2 OB Towelettes, 1 Disposable Scalpel Sterile, 1 Sterile OB PAD, 1 receiving blanket, 6 sterile Gauze Sponges, 1 sterile bulb syringe, 4	Each	Curaplex / 540-1727EA-A					\$ 8.82		\$ 10.42	
Peroxide, Hydrogen 16 oz (12 BTI/CS)	Each	Medique Products /25711					\$ 3.27		\$ 1.03	
QuikClot® Combat Hemostatic Gauze 3in x 4 yd Strip Z-fold	Each	Teleflex			\$ 30.00		\$ 35.18		\$ 106.31	
Razor - Gallant Prep Razon # 4251	Box of 50	Dynarex					\$ 0.40		\$ 22.73	
SAM Splint, Wrist, Orange/Blue, Flatfold, 4.25x9	Each	Sam Medical					\$ 3.04		\$ 24.60	
SAM Splint, Extra Wide, Orange, Flatfold, 5.5x36	Each	Sam Medical					\$ 7.75		\$ 8.18	
SAM Splint, Flatfold, 4.25 X 18	Each	Sam Medical					\$ 8.17		\$ 13.59	
Sani-Cloth Plus Germicidal Wipes 6"x 6.75" 160/tub	Each	PDI					\$ 6.97		\$ 5.94	
Sharps Container 1 qt Transportable Item #29303	Each	IT has other manufacturer					\$ 4.78		\$ 1.14	
Sharps Container 5 qt MDS705153	Each	Med Plus Services USA					\$ 5.41		\$ 3.59	
Sharps Shuttle (curaplex Sharps Solo, compact size, 6.5 in)	Each	Curaplex / 64250					\$ 1.40		\$ 1.76	
Shears, Trauma (7.25in )	Each	Curaplex					\$ 0.67		\$ 2.37	
Shoe Covers	Box of 50						\$ 0.23		\$ 0.26	
Ferno Pedi-Mate Plus Restraint System	each	Ferno					\$ 395.49		\$ 520.05	
Pedi Board with Case	each	Curpalex					\$ 80.00		\$ 39.29	
Professional Intubation mini-bag RED	Each	Ferno					\$ 90.26		\$ 65.62	
Sterile Burn Sheets, 60"x96"	Each	Curaplex					\$ 2.06		\$ 3.69	
Sterile Water for irrigation 500 ml	Each						\$ 3.21		\$ 2.15	
Stethoscope Adscope® 603 Clinician Adult, 31in L, Royal Blue	Each	Adscope					\$ 32.33		\$ 35.19	
Stethoscope Adscope® 604 Clinician Pediatric, Black	Each	Adscope					\$ 38.12		\$ 39.98	
Thermometer - Welch Allyn Sure Temp 690	EA	Welch Allyn					\$ 331.22		\$ 23.80	
Thermometer Oral Probe - Sure Temp 690	EA	Welch Allyn					\$ 331.22		\$ 100.26	
Thermometer Rectal Probe - Sure Temp 690 - w/well	EA	Welch Allyn					\$ 101.59		\$ 326.87	
Thermometer Probe Covers (250/sl) #05031	Each	Welch Allyn					\$ 9.40		\$ 9.44	
Titan Reusable Bariatric Stretcher	Each	Taylor Medical					\$ 60.62			No Bid
Tourniquet, tactical Black, Combat Application	Each	North American Rescue					\$ 27.78		\$ 26.19	
Urinal w/cover (disposable)	each	Medline Industries					\$ 0.62		\$ 3.79	
Smart Triag Pack, Illinois/North Carolina Specification	Each	Kingfisher Medical, Inc					\$ 175.49			No Bid
Lactated Ringers 500 ml bag	Each						\$ 2.99		\$ 4.43	
Model 65 Scoop stretcher without Restraints	Each	Ferno Washington					\$ 484.10		\$ 774.12	
Normal Saline 500 ml	Each						\$ 2.85			No Bid
EPI - - VIAL - - 1:1000 25ea/pk	PK						\$ 466.67			No Bid
Dextrose 5% - 100 ml	bag						\$ 2.51		\$ 3.70	
D 5 W 250 ml	bag						\$ 4.91		\$ 4.44	
D 10 250 ml	bag						\$ 2.90		\$ 5.23	
Chest Seal, HYFIN Twin Pack	2/Each	North American Rescue, LLC					\$ 15.00		\$ 14.47	
Israeli Emergency Bandage, Green 4 inch	Each	Safeguard Medical					\$ 7.65		\$ 4.16	Quote-not preferred
Israeli Emergency Bandage, Green 8 inch							\$ 15.63		\$ 4.16	Quote-not preferred
Portable Suction							\$ 463.37		\$ 166.01	Quote-not preferred
Rico Suction Bags		Rico Suction Labs, Inc.					\$ 28.21			No Bid
KED Extrication Device	Each	Curaplex					\$ 59.00		\$ 57.74	
Traction Splints	Each	Curaplex					\$ 160.00		\$ 639.33	
ECG Electrodes, Medi-Trace 530, 30/pouch	Pk	Kendall					\$ 3.16			No Bid
ECG Electrodes, Pediatric - Huggables 30/box	Bx	Conmed					\$ 8.35		\$ 8.30	
QUIK-COMBO REDI-PAK DEFIB - ADULT	Each (10/bx)						\$ 31.54			No Bid
QUIK-COMBO REDI-PAK DEFIB - PEDI	Each (10/bx)						\$ 38.89			No Bid
LP-15 ECG Paper 100mm wide 2 rolls/pk	pk						\$ 1.53			No Bid
Microstream Smart CapnoLine Plus O2 - Adult	box of 100	Oridion					\$ 7.46			No Bid
Microstream Smart CapnoLine Plus O2 - Pediatric	box of 25	Oridion					\$ 8.78			No Bid
Microstream FilterLine Set Adult-Pediatric CO2 Sampling Line and Airway Adapter (End Tidal)	box of 25	Oridion					\$ 6.34			No Bid
Neonatal/Adult SpO2 Sensor	box of 20	Masimo #1860					\$ 12.98		\$ 264.77	
Masimo Pulse OX Patientcable - Rainbow RC-4 4' use w/Rainbow & M-LNCS Sensor	EA	Masmio 2406					\$ 96.00		\$ 132.38	
Masimo M-LNCS DC-1 Reusable Sensor - SPO2 Adult	EA	Masimo 2501					\$ 144.00		\$ 144.42	
12 Lead ECG Cable Trunk Cable w/4 Wire Limb Leads 5 ft	EA						\$ 450.07		\$ 504.53	
12 lead ECG cable 6-wire precordial attachment	EA						\$ 181.24		\$ 203.43	



NIBP Tubing, Coiled Hose, Bayonet Connection	EA						\$ 109.07		\$ 122.65	
NIBP - Reusable Cuff - Infant	EA						\$ 26.29		\$ 26.01	
NIBP - Reusable Cuff - Pediatric	EA						\$ 29.22		\$ 10.98	
NIBP - Reusable Cuff - Adult	EA						\$ 36.17		\$ 27.38	
NIBP - Reusable Cuff - Large Adult	EA						\$ 57.00		\$ 20.19	
NIBP - Reusable Cuff - X-Large Adult	EA						\$ 58.39		\$ 21.66	
TOTAL ITEMS BID ON:			\$ 49.00	1 ITEM	\$ 196.05	29 ITEMS	\$ 6,412.12	213 items	\$ 6,189.40	185 items

**Please Disclose shipping policies and pricing**

**ALL PRODUCTS MUST BE LATEX FREE**



## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/25/2025

**FROM:** Brian Baker

**DEPT:** County Manager's Office

**AGENDA TITLE:** Economic Development Services Agreement

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Review pending agreement for the 2025-26 fiscal year between Alamance County and The Alamance County Chamber of Commerce.

#### **BACKGROUND/PURPOSE OF REQUEST:**

The Alamance County Chamber of Commerce, a non-profit organization, provided the County with Economic Development Services during the 2023-24 and 2024-25 fiscal years. Services provided by the Chamber of Commerce included: recruitment of new industries and business to Alamance County in order to support job creation and increase tax revenues for the County. It is the County Manager's Office's recommendation that the partnership between the County and the Chamber of Commerce continue for the 2025-26 fiscal year.

#### **RECOMMENDATION:**

Approval of the agreement between Alamance County and The Alamance County Chamber of Commerce.

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#### **ATTACHMENTS:**

## **AGREEMENT**

THIS AGREEMENT is made and entered into effective the 1st day of July 2025, by and between ALAMANCE COUNTY, a political subdivision of the State of North Carolina, (hereinafter referred to as "County"), and ALAMANCE COUNTY AREA CHAMBER OF COMMERCE, INC, a not for profit corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "Chamber").

1. SCOPE OF SERVICES. Chamber agrees to provide the Economic Development Services ("Services") as follows;
  - a. Recruit new industries and businesses, ("companies") which support job creation and increased tax revenues for Alamance County.
  - b. Support existing businesses expand within Alamance County with an emphasis on job creation/retention as well as increasing the tax base.
  - c. Obtain written and advance approval of County Manager or authorized agents before determining and presenting any tentative incentives to a company.
  - d. Two representatives appointed by the County Commissioners will serve on the Chamber's Economic Development Committee.
  - e. The Chamber's Economic Development Committee shall meet on a regular basis as needed.
  - f. Actively market Alamance County in a positive way in local, regional and national publications as an attractive place to do business.
  - g. Inform all companies of the County's Economic Incentive Policy in accordance with G.S. 158-7.1.
  - h. Provide a quarterly report (Due October 1, January 1, April 1 and July 1) to the County Manager, which must include at a minimum:
    1. Number of companies who relocated or expanded as a direct result of economic development activities of the Chamber to date, including the past five (5) years
    2. Business projects which the Chamber engaged with regarding locating in or expanding in Alamance County. Information should include the type of each business.
    3. A report on how the County's contribution of \$125,000.00 is being, and has been, spent.
1. TERM. The Term is from July 1, 2025 to June 30, 2026.
2. PAYMENT. Based on performance, satisfactory to County and compliant with the terms of this agreement, County shall pay full compensation for

the Term of ONE HUNDRED AND TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00). Chamber must submit an itemized invoice of services provided for the month by the 5th day of the following month. County shall pay net 30 days the sum of \$10,416.67 per month.

3. INDEPENDENT CONTRACTOR. County and Chamber agree that Chamber is an independent contractor and shall not represent itself as an agent or employee of County for any purpose in the performance of Chamber's duties under this Agreement. Accordingly, Chamber shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of Chamber's activities. Taxes shall include, but not be limited to, Federal and State Income, Social Security, Workers' Compensation and Unemployment Insurance taxes. Chamber, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations.
4. INSURANCE AND INDEMNITY. To the fullest extent permitted by law, Chamber shall indemnify and hold harmless County and its elected officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential, including reasonable attorney's fees, arising out of or resulting from Chamber's performance under this Agreement. This indemnification shall survive the termination of this Agreement.
5. HEALTH AND SAFETY. Chamber shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services.
6. NON-DISCRIMINATION IN EMPLOYMENT. Chamber shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. Chamber shall take affirmative action to ensure qualified applicants are employed and employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event Chamber is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Agreement may be canceled, terminated or suspended in whole or in part by County.
7. GOVERNING LAW. This Agreement shall be governed by and in

accordance with the laws of the State of North Carolina, venue Alamance County.

8. TERMINATION. This Agreement may be terminated, without cause by either party upon ninety (90) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination.

This Agreement may be terminated, for cause, by the non-breaching party notifying the breaching party of a substantial failure to perform in accordance with the provisions of this Agreement and if the failure is not corrected within ten (10) days of the receipt of the notification. Upon such termination, the parties shall be entitled to such additional rights and remedies as may be allowed by relevant law.

Termination of this Agreement, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

11. SUCCESSORS AND ASSIGNS. Chamber shall not assign its interest in this Agreement. Chamber has no authority to enter into agreements on behalf of County.
12. COMPLIANCE WITH LAWS. Chamber represents it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Agreement shall be carried out in strict compliance with all Federal, State, or local laws.
13. GOVERNMENTAL IMMUNITY. Notwithstanding any provision in this Agreement to the contrary, nothing contained in this Agreement shall be deemed to constitute a waiver of government immunity of the County as a local political subdivision of the State of North Carolina, which immunity is expressly and fully reserved to County.
14. NOTICES. All notices which may be required by this Agreement or any rule of law must be served either personally or postage pre-paid, certified mail, return receipt requested to the following addresses:

ALAMANCE COUNTY  
ATTN: County Manager  
124 West Elm Street  
Graham, NC 27253

ALAMANCE COUNTY AREA CHAMBER OF COMMERCE  
ATTN: President & CEO  
610 S. Lexington Ave.  
Avenue Burlington, NC 27215

15. COUNTY NOT RESPONSIBLE FOR EXPENSES. County shall not be liable to Chamber for any expenses paid or incurred by Chamber, unless agreed to by County in writing in advance.
16. EQUIPMENT. Chamber shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder.
17. ENTIRE AGREEMENT. This Agreement shall constitute the entire understanding between County and Chamber and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.
18. HEADINGS. The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Agreement shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.
19. E-VERIFY. The parties hereby stipulate that Chamber shall use the E-Verify system established and maintained by the United States Department of Homeland Security to ensure Vendors, Subcontractors and employees of subcontractors utilized by Chamber meet the employment eligibility requirements as set forth in the federal laws, rules and regulations and further shall maintain E-Verify records and make them immediately available upon the written request of County.

IN WITNESS WHEREOF, each Party intends in this Agreement to be under seal and has caused this Agreement to be executed as the act of each Party. Each individual signing below certifies he or she is the duly-authorized representative of the Party, who has proper authority to bind the Party to the terms of this Agreement.

**SIGNATURE PAGE FOLLOWS**

**ALAMANCE COUNTY, NC**

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Heidi York  
County Manager

**ALAMANCE COUNTY AREA CHAMBER OF COMMERCE, INC.**

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Reagan C. Gural  
President & CEO

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

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Susan Evans, Alamance County Finance Manager



## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/26/2025

**FROM:** Nolan Carter

**DEPT:** Recreation & Parks

**AGENDA TITLE:** UNC Greensboro Ground Lease

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Review lease of property near UNC Greensboro's Three College Observatory area to the Alamance County Recreation & Parks Department for use authorized by the Nature Preserves Act.

#### **BACKGROUND/PURPOSE OF REQUEST:**

The Alamance County Recreation and Parks Department has been acquiring land and developing a nature park called Cane Creek Mountains Natural Area located in the Cane Creek Mountains Range in the southwest quadrant of Alamance County. The master plan for the Nature Park includes the real property surrounding Three College Observatory. This 30-year, one dollar (\$1) lease would allow the County to have the land, and therefore the ability, to connect the trails at Cane Creek Mountains Natural Area.

#### **RECOMMENDATION:**

Approve lease of property near UNC Greensboro's Three College Observatory area to the Alamance County Recreation & Parks Department

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#### **ATTACHMENTS:**





**Alamance**  
**COUNTY GOVERNMENT**  
[www.alamance-nc.com](http://www.alamance-nc.com)

**Nolan Carter**  
**Alamance County Recreation & Parks**  
**3916 R. Dean Coleman Rd.**  
**Burlington, NC 27215**  
**Ph. (336) 229-2380**

**MEMO**

**TO:** John P. Paisley, Jr., Commissioner Chairman

**RE:** Ground Lease Agreement for Cane Creek Mountains Natural Area

Enclosed you will find documents for the lease of a property owned by the University of North Carolina at Greensboro. This lease requires zero cost to the county. This site will serve to connect trails at Cane Creek Mountains Natural Area.

This has been prepared by Alex Ashton, Director of Real Estate with UNCG. Chairman, please return the signed copy to our office.

Thank you.

A handwritten signature in blue ink, appearing to read "Nolan Carter", is written over a horizontal line.

Nolan Carter

STATE OF NORTH CAROLINA

GROUND LEASE AGREEMENT

COUNTY OF ALAMANCE

THIS GROUND LEASE AGREEMENT (hereinafter the "Lease"), made and entered into as of the last date set forth in the notary acknowledgments below (the "Effective Date") by and between the STATE OF NORTH CAROLINA, a body politic and corporate, hereinafter referred to as "Lessor", and the COUNTY OF ALAMANCE, a body politic and corporate of the State of North Carolina, hereinafter referred to as "Lessee." Lessor and Lessee are at times collectively referred to hereinafter as the "Parties" or individually as a "Party."

WITNESSETH:

THAT WHEREAS, The University of North Carolina at Greensboro (UNCG), administers Three College Observatory, (the "Observatory") and certain real property surrounding it in Alamance County and has requested and approved the execution of this instrument for the purpose herein specified; and

WHEREAS, the Alamance County Recreation and Parks Department is acquiring land and developing a nature park called Cane Creek Mountains Natural Area (the "Nature Park") located in the Cane Creek Mountains Range in the southwest quadrant of Alamance County, and the master plan for the Nature Park includes the real property surrounding Observatory and administered by UNCG; and

WHEREAS, at the request and approval of UNCG on September 29, 2021 and as duly approved by the Governor and Council of State at a meeting held in the City of Raleigh, North Carolina, on the 1<sup>st</sup> day of February 2022, the real property surrounding the Observatory was dedicated on July 1, 2022 by the Secretary of the North Carolina Department of Natural and Cultural Resources through a Letter of Allocation as the Cane Creek Mountains Observatory Nature Preserve, hereinafter referred to as the "Preserve," in accordance with the Nature Preserves Act, Part 42 of Article 2, Chapter 143B of the North Carolina General Statutes; and

WHEREAS, in his Letter of Allocation the Secretary of the North Carolina Department of Natural and Cultural Resources authorized UNCG as (the "Primary Custodian") and where applicable, a secondary custodian, to hold in trust the Preserve, for the uses and purposes expressed in the Nature Preserves Act and under the terms and conditions of the allocation letter; and

WHEREAS, on September 29, 2021, UNCG approved designation of the Lessee as (the "Secondary Custodian") of the Preserve to manage the real property surrounding the Observatory as a part of its Nature Park and in accordance with an approved land management plan; and

WHEREAS, the execution of this Lease for and on behalf of Lessee has been duly approved by the Alamance County Board of Commissioners at a meeting held on the \_\_\_\_ day of \_\_\_\_\_ 2025; and

WHEREAS, the execution of this Lease for and on behalf of Lessor has been duly approved by the Governor and Council of State at a meeting held in the City of Raleigh, North Carolina, on the 1<sup>st</sup> day of February 2022; and

WHEREAS, the Parties have mutually agreed to the terms of this Lease as hereinafter set out.



NOW, THEREFORE, Lessor, for and in consideration of the sum of ONE DOLLAR, and other good and valuable consideration, receipt of which is hereby acknowledged and in further consideration of the covenants, conditions and provisions hereinafter set forth, does hereby rent, lease and demise unto Lessee for and during the Term and under the terms and conditions hereinafter set forth, the Premises, as described herein, with all rights, privileges and appurtenances thereunto belonging.

THE TERMS AND CONDITIONS OF THIS LEASE ARE AS FOLLOWS:

1. Premises. The "Premises" is defined as the "Ground Lease Area," containing 59.01 acres, more or less, of an approximate 61.71 total acres and excluding the approximate 2.70-acre "Observatory Compound Area," of those certain parcels or tracts of land owned by the State of North Carolina and lying and being in the southwest quadrant of Alamance County, North Carolina, and identified on a revised survey dated June 01, 2022, prepared by Douglas R. Yarbrough, PLS with Landmark Surveying, Inc., Graham, North Carolina, and captioned "Lease Survey for Alamance County Property of State of North Carolina and University of North Carolina," attached hereto and incorporated herein as **Exhibit A**.
2. Term. The term of this Lease shall be for a period of thirty (30) years commencing on the Effective Date and, unless earlier terminated as provided herein, shall expire at 2400 hours on the date that is the thirtieth (30th) year anniversary of the Effective (the "Term").
3. Termination. Either Party in its sole discretion may terminate this Lease for any reason upon one (1) year's written notice to the other Party.
4. Rent. Lessee shall pay to Lessor as rental for the Premises, the sum of ONE DOLLAR (\$1.00) for the Term.
5. Condition of Premises. Lessor agrees to deliver the Premises to Lessee in its present condition. Except as otherwise expressly provided herein, Lessee acknowledges that the Premises is being delivered "as is", that Lessee has performed preliminary investigations and reviews and has concluded on its own judgment that the Premises are suitable for the purposes intended, without any representations or warranties of any kind (including, without limitation, any express or implied warranties of merchantability, fitness or habitability) from Lessor or any agent of Lessor. Lessee's entry into possession shall constitute conclusive evidence that as of the date thereof the Premises were in good order and satisfactory condition.
6. Permitted Use of Premises. Where the Premises overlaps with the Preserve, the Lessee shall use and manage the Premises in a manner consistent with the uses and purposes expressed in the Nature Preserves Act, the terms and conditions of the Letter of Allocation, attached hereto and incorporated herein as **Exhibit B**, and the Land Management Plan, which is attached hereto and incorporated herein as **Exhibit C** and which has been reviewed and agreed to by the Primary Custodian, the Secondary Custodian and the North Carolina Department of Natural and Cultural Resources. The Land Management Plan may be updated and amended from time to time with written agreement by the Primary Custodian, the Secondary Custodian and the North Carolina Department of Natural and Cultural Resources and such changes shall not constitute an amendment to this Lease. The primary classification and purpose of the Preserve under its dedication are conservation, scientific research, passive recreation, and nature education. The Lessee reserves the right to invite the public onto the Premises during specified hours, to orient and guide visitors for educational programs, and to engage in Preserve management activities.



7. Access. Lessee, its employees and agents may use the Observatory access road off of Thompson Mill Road (S.R. 2328), labeled "Gravel Road" on **Exhibit A**, and the associated parking area to access and maintain the Premises, but the general public may not use this access road without written permission from UNCG. Prior to allowing the public to access trails on the Premises, the Lessee shall install at its sole cost and expense a locked entrance gate along this access road, similar to those used elsewhere in the Nature Park, and supply UNCG with keys or an access code to the lock.
8. Prohibitions and Limitations on Use. In no event shall Lessee make any use of the Premises that constitutes waste, nuisance, or unreasonable annoyance. Lessee shall not knowingly allow the Premises to be used for any unlawful purpose, for any purpose that promotes acts of moral turpitude, or in any manner that would violate public policy or bring Lessor into disrepute. Lessee shall not erect or install any signs or other advertising media on any portion of the Premises without the prior written consent of the Lessor. Any new trails constructed by Lessee shall be no more than four (4) feet wide and only for the purposes of walking, jogging or observation. Public operating hours on the Premises shall be during daylight hours only. Any visitors outside of daylight hours must be part of a guided visit sanctioned by Lessee or one of its agents.
9. Improvements, Alterations and Changes. Lessee may construct trails and related improvements such as but not limited to pedestrian bridges, overlooks, wayfinding signage, regulatory signage, and kiosks for public recreation, education and scientific research on the Premises. Lessee however shall not make any alterations, changes, renovations or improvements to the Premises, including new trails, without the prior written consent of the Lessor, which shall not be unreasonably withheld. Unless otherwise agreed upon, any alterations, restorations or improvements of the Premises shall be made by Lessee at its sole cost and expense, shall minimize dust and vibrations surrounding the Observatory, and shall comply with all applicable governmental laws, rules, ordinances, and regulations. Prior to the commencement of any alteration, renovation or improvement of the Premises, Lessee shall submit plans for the intended work to Lessor for written approval by UNCG and, if applicable, the State Construction Office, a division of the North Carolina Department of Administration, and to such other agency or agencies designated by Lessor. Lessee is specifically prohibited from erecting, installing or placing any lighting or light fixtures on the Premises.
10. Monitoring. Lessee, at its sole cost and expense, shall post the outer perimeter of the Premises with boundary signs and maintain such signage during the Term. Lessee shall be responsible for routine monitoring of the Premises, including its property boundaries, for evidence of encroachments, trespassing, prohibited activities, prohibited objects, or introduced flora or fauna. Lessee shall work with the proper authorities, and the Primary Custodian as necessary, to address any illegal activities and shall endeavor to remove, to the extent practicable, prohibited objects or introduced flora or fauna.
11. Visitors. Lessee shall be responsible for controlling and managing visitors to the Premises in accordance with the Land Management Plan (**Exhibit C**), including but not limited to establishing and posting appropriate public hours of operation and appropriate rules and regulations. Lessee's proposed rules and regulations and any subsequent proposed changes to the rules and regulations must be approved in writing by the Primary Custodian prior to posting. Lessee's rules and regulations shall include a prohibition upon entering the fenced Observatory compound and Lessee shall post signage at intervals along the perimeter of the fenced Observatory compound notifying visitors not to enter.



12. Scientific Research Permits. Lessee shall notify Primary Custodian of requests it receives from persons or entities wishing to engage in scientific research or collecting.
13. Natural Resource Management. Lessee shall manage and preserve, to the extent practicable, the natural features, flora and fauna, hydrological features, and natural communities within the Preserve in accordance with the Land Management Plan (**Exhibit C**). Lessee shall notify and cooperate with the Primary Custodian on any proposed large-scale land management activities such as control of vegetational succession, controlled burns, the introduction or removal of populations of flora or fauna, consumptive wildlife uses, or water level control activities.
14. Utilities. Lessee shall be responsible for all costs and expenses associated with the provision of utilities to the Premises, if any, which are not associated with the Observatory.
15. Maintenance and Repair. During the Term, Lessee, at its sole cost and expense, shall keep and maintain in thorough repair and in good and safe condition the Premises and any improvements installed by Lessee thereon. In particular, Lessee shall maintain any new trails and bridges it installs in a safe and passable condition, including the removal of hazards such as overhanging dead tree limbs and tripping hazards. The Lessee is permitted to but not obligated under this Lease to help maintain the Observatory access road off of Thompson Mill Road (S.R. 2328), labeled "Gravel Road" on **Exhibit A**, and the associated parking area.
16. Liens. Lessee shall not encumber the Premises with any mortgages or permit any mechanic's, materialman's, contractor's, subcontractor's or other similar lien arising from any work of improvement performed by or on behalf of Lessee, however it may arise, to stand against the Premises. In the event the Premises are encumbered by any such lien, Lessee may in good faith contest the claim underlying such lien, so long as Lessee immediately bonds or otherwise discharges the lien.
17. Compliance. Lessee agrees to comply, at Lessee's sole cost and expense, with all governmental laws, rules, ordinances and regulations applicable to the Premises or Lessee's use and occupancy thereof.
18. Lessor's Right to Inspect. Lessor may enter upon and inspect the Premises for purposes of insuring Lessee's compliance with this Lease and for the additional purposes of fulfilling its obligations. Such entry by Lessor shall not constitute an eviction of Lessee or a deprivation of any right of Lessee and shall not alter the obligation of Lessee hereunder or create any right in Lessee adverse to Lessor.
19. Insurance and Liability.
  - 19.1. Lessee Insurance. Lessee shall obtain adequate insurance coverage in accordance with all applicable laws, if so required, for (i) general liability, (ii) workers' compensation, (iii) automobile liability and (iv) fire and extended coverage with regard to the Lessee's operations on or about Premises and the improvements located thereon. Lessee shall require any of its contractors or agents entering the Premises to obtain and keep in place with well rated insurers, authorized to do business in the State of North Carolina, adequate insurance coverage, as applicable, for (i) statutory workers' compensation including employers' liability; (ii) commercial general liability including, personal injury, broad form property damage, independent contractor, XCU (explosion, collapse, underground) and products/completed operations; (iii) automobile liability; and (iv) fire and extended coverage insurance. Notwithstanding the rights of any insurer, nothing herein shall affect the authority of the Attorney General of North Carolina, including but not limited to, the Attorney General's authority to represent Lessor in any and all litigation



19.2. Insurance Requirements. All policies shall be issued by insurance companies acceptable to Lessor. All such policies maintained by Lessee shall be purchased only from insurers who are authorized to do business in the State of North Carolina, who comply with the requirements thereof, and who carry an A.M. Best Company rating of "A" or "A+." All insurance policies shall contain an endorsement, if obtainable, specifically naming Lessor as an additional insured, and shall be primary to any other insurance that may be available to Lessor. All insurance policies shall contain an endorsement stating that the insurer will not cancel or reduce coverage without first giving Lessor thirty (30) days prior written notice. Lessee will provide Lessor with current certificates of such insurance, including a copy of all additional insured endorsements, within thirty (30) days after execution of this Lease, and will provide true and complete copies of such insurance policies upon Lessor's request.

19.3. Lessee's Liability. As between Lessee and Lessor, Lessee, subject to the terms of this Lease, shall be primarily liable for the negligent or intentional acts or omissions of its agents or employees. As to third parties, Lessee, solely to the extent indemnified by an insurance policy such that any amounts paid by Lessee to Lessor comes from insurance proceeds and not from Lessee's funds, agrees to save Lessor harmless from and against any and all loss, damage, claim, demand, liability, or expense, including reasonable attorney fees, by reason of damage to person or property on or about the Premises, which may arise or be claimed to have arisen as a result of the possession, occupation, use or operation of the Premises by Lessee, its agents or employees, except where such loss or damage arises from the willful or negligent misconduct of Lessor, its agents or employees.

20. No Waiver of Immunity. No provision of this Lease shall be construed as constituting a waiver of Lessor's sovereign immunity or Lessor's immunity under the Eleventh Amendment of the Constitution of the United States and Lessor's liability for any claims shall be limited to the extent and manner of recovery provided in Chapter 143, Article 31, of the North Carolina General Statutes (the "Tort Claims Act"). No provision of this Lease shall be construed as constituting a waiver of Lessor's or Lessee's sovereign, governmental, or statutory immunity or any other legal or equitable defense if otherwise available pursuant to law.

21. Casualty. In the event the Premises or Lessee's improvements thereon, or a substantial part thereof, shall be damaged by fire or other casualty, Lessee may, at its option, terminate this Lease or cause the Premises and its improvements to be repaired or renovated. If Lessee determines to make the necessary repairs or renovations, it shall do so at its sole cost and expense and shall cause the repairs and renovations to be made in a good and workmanlike manner, without unreasonably delay, and in compliance with the terms of this Lease and all applicable governmental laws and regulations. If Lessee determines not to make the necessary repairs or renovations, then this Lease shall terminate and Lessee, at Lessor's option, shall cause the Premises to be restored to a condition reasonably approximating that existing at the commencement of this Lease.

22. Hazardous Materials.

22.1. Definitions. For purposes of this Lease: (i) "Hazardous Material" or "Hazardous Materials" means and includes, without limitation, (a) solid or hazardous waste, as defined in the Resource



Conservation and Recovery Act of 1980, or in any applicable state or local law or regulation, (b) hazardous substances, as defined in the Comprehensive Environmental Response Compensation and Liability Act of 1980 ("CERCLA"), or in any applicable state or local law or regulation, (c) gasoline, or any other petroleum product or by-product, (d) toxic substances, or rodenticides, as defined in the Federal Insecticide, Fungicide, and Rodenticide Act of 1975, or in any applicable state or local law or regulation, as each such Act, statute, or regulation may be amended from time to time; (ii) "Release" shall have the meaning given such term, in Environmental Laws, including, without limitation, CERCLA; and (iii) "Environmental Law" or "Environmental Laws" shall mean "Super Fund" or "Super Lien" law or any other federal, state, or local statute, law, ordinance, or code, regulating, relating to or imposing liability or standards of conduct concerning any Hazardous Materials as may now or at any time hereafter be legally in effect, including, without limitation, the following, as same may be amended or replaced from time to time, and all regulations promulgated and officially adopted thereunder or in connection therewith: Super Fund Amendments and Reauthorization Act of 1986 ("SARA"); the Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"); The Clean Air Act ("CAA"); the Clean Water Act ("CWA"); the Toxic Substance Control Act ("TSCA"); the Solid Waste Disposal Act ("SWDA"), as amended by the Resource Conservation and Recovery Act ("RCRA"); the Hazardous Waste Management System; and the Occupational Safety and Health Act of 1970 ("OSHA"). All obligations and liabilities arising under this Paragraph which arise out of events or actions occurring prior to the expiration or termination of this Lease shall survive the assignment of this Lease and the expiration, termination, cancellation or release of record of this Lease.

22.2. Lessor Not Liable for Hazardous Materials. Lessor shall not be responsible for any damage, loss or expense resulting from the existence on the Premises of any Hazardous Material generated, stored, disposed of or transported to or over the Premises. Lessor makes no representations regarding any environmental hazard on the Premises. The Premises are leased on an 'as-is'/where-is basis.

22.3. Lessee's Obligations. Lessee represents warrants and agrees that it will conduct its activities on the Premises in compliance with all applicable Environmental Laws. Lessee shall give Lessor immediate written notice of any problem, Release, threatened Release or discovery of any Hazardous Materials on or about the Premises or claim thereof. If such problem, Release, threatened Release or discovery was caused by Lessee, its employees, agents, contractors, invitees or licensees, this notice shall include a description of measures taken or proposed to be taken by Lessee to contain and/or remediate the Release of Hazardous Materials and any resultant damage to or impact on property, persons and/or the environment (which term includes, without limitation, soil, surface water or groundwater) on, under or about the Premises. Upon Lessor's approval and at Lessee's own expense, Lessee shall promptly take all steps necessary to clean up or remediate any Release of Hazardous Materials, comply with all Environmental Laws and otherwise report and/or coordinate with Lessor and all appropriate governmental agencies. Nothing herein shall be construed to relieve contractors of Lessee from liability for Hazardous Materials arising from the activities of said contractors on the Premises.

23. Lessee's Default. In the event Lessee fails to perform any of its obligations under this Lease, and such failure is not cured within the specific time period provided in this Lease or if no specific time period is provided, then within thirty (30) days after written notice to Lessee (or if such failure cannot be cured



within thirty (30) days, then within such reasonable period to time, provided Lessee proceeds promptly and diligently to cure such breach), whichever occurs first, then Lessor, at its option may (i) terminate Lessee's right to possession of the Premises at any time by an lawful means, in which case this Lease shall terminate the Lessee shall immediately surrender possession of the Premises to Lessor and Lessor shall be entitled to recover from Lessee all damages incurred by Lessor by reason of Lessee's default; and/or (ii) pursue any other remedy now or hereafter available to Lessor under North Carolina law.

24. Ownership of Leasehold Improvements; Surrender of Premises. During the Term, ownership of any improvements constructed or installed on the Premises under this Lease shall be in Lessee. At the expiration of the Term or the earlier termination of this Lease, Lessee shall promptly quit and surrender the Premises and shall, if so required by Lessor, remove any building(s), physical structure(s), personal property, trade fixtures and/or equipment from the Premises and restore the Premises to a condition reasonably approximating that existing prior to the letting of this Lease; provided that Lessee shall not be required to remove any bridges, trails, parking areas, benches, signs, kiosks, or other alterations or improvements it has caused to be placed, constructed or erected on the Premises with Lessor's permission. Any buildings, restrooms, physical structures, personal property, trade fixtures and/or equipment not required to be removed by Lessor, or otherwise remaining on the Premises thirty (30) days after the termination of this Lease, shall, at Lessor's option, become the property of Lessor or Lessor may have the property removed and/or stored, at Lessee's expense.
25. Holdover. In the event Lessee remains in possession of the Premises after the expiration of the Term without the execution of a new lease, then Lessee shall occupy the Premises as a tenancy at sufferance subject to all of the conditions of this Lease insofar as consistent with such a tenancy. However, either Party shall give not less than thirty (30) days written notice to terminate the tenancy.
26. Assignment and Subleasing. Lessee shall not assign this Lease nor sublet all or part of the Premises without the prior written consent of Lessor; provided, however, that Lessee may from time to time enter into agreements with third parties engaged in educational, recreational, or scientific endeavors for the limited use of all or part of the Premises in a manner consist with the terms of this Lease. It is the understanding of Lessor that no such agreements with third parties shall constitute an assignment of this Lease or a sublease of any portion of the Premises. In no event shall Lessor's consent to the above-referenced agreements be interpreted or understood to release Lessee from any of its obligations under this Lease.
27. Binding Effect. Subject to the provisions herein, this Lease shall extend to and bind the Parties, their successors and permitted assigns.
28. Prohibition on Gifts. North Carolina General Statute §133-32 prohibits the offer to, or acceptance by, any employee of Lessor of any gift from anyone with a contract with Lessor, or from any person seeking to do business with Lessor. By execution of this Lease, Lessee attests, for its entire organization, including its employees or agents, that it is not aware that any such gift has been offered, accepted, or promised by any employees of its organization.
29. Applicable Law. This Lease shall be governed by, construed under and interpreted and enforced in accordance with the laws of the State of North Carolina, regardless of conflict of law principles.
30. Complete Agreement. This Lease contains the entire agreement between the Parties regarding the subject matter hereof and each Party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Lease not specifically



set forth herein.

31. Amendment. No amendment, modification, alteration or revision of this Lease shall be valid and binding unless made in writing and signed by Lessee and Lessor.
32. Interpretation. The terms "ground lease," "lease," "lease agreement," or "agreement" shall be inclusive of each other, and also shall include renewals, extensions, or modifications of this Lease. Words of any gender used in this Lease shall be held to include any other gender, and words of the singular shall be held to include the plural and the plural to include the singular when the sense requires. The section or paragraph headings and the titles are not a part of this Lease and shall have no effect upon the construction and interpretation of any part hereof.
33. Terms. Capitalized terms used in this Lease shall have the meanings ascribed to them at the point where first defined, irrespective of where their use occurs, with the same effect as if the definitions of such terms were set forth in full and at length every time such terms are used.
34. Effect of Waiver or Forbearance. No covenant or condition of this Lease can be waived except by written consent of the Parties. A waiver of any covenant or condition on one occasion shall not be deemed a waiver of said covenant or condition on any subsequent occasion unless such fact is specifically stated in the waiver. Forbearance or indulgence by Lessor in any regard whatsoever shall not constitute a waiver of any covenant or condition to be performed by Lessee, and until Lessee has completely performed all covenants and conditions of this Lease, Lessor shall be entitled to invoke any remedy available to Lessor under this Lease or any law or equity despite such forbearance or indulgence.
35. Severability. In case any one or more of the provisions contained in this Lease shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Lease shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
36. Construction. No provision of this Lease shall be construed against or interpreted to the disadvantage of any Party by any court or other governmental or judicial authority by reason of such Party's having or being deemed to have prepared or imposed such provision.
37. Counterparts. This Lease may be executed in two or more counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.
38. Notices. All notices, requests and other communications hereunder shall be deemed to have been fully given, by either Party to the other, when made in writing and either deposited in the United States mail (sent certified, return receipt requested); personally delivered; or transmitted by overnight courier for next business day delivery to the addresses of Lessor and Lessee set forth below, or to such other addresses as the Parties may, from time to time, designate by written notice.

To Lessor:     UNC Greensboro  
                  Campus Enterprises – Real Estate  
                  P.O. Box 26170  
                  Greensboro, North Carolina 27402

with copy to: State Property Office  
Attn: Manager, Leasing and Space Planning Section  
1321 Mail Service Center  
Raleigh, North Carolina 27699-1321

To Lessee: Alamance County Recreation and Parks  
3916 R. Dean Coleman Road  
Burlington, NC 27215

**[Remainder of Page Intentionally Left Blank – Signatures Begin on Following Page]**

IN TESTIMONY WHEREOF, this Lease has been executed by the Parties, in duplicate originals, as of the dates set forth in the notary acknowledgments below.

**LESSEE:**

COUNTY OF ALAMANCE

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk (Seal)

STATE OF NORTH CAROLINA

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public in and for the aforesaid County and State do hereby certify that \_\_\_\_\_ personally came before me this day and acknowledged that he/she is Clerk of Alamance County and that by authority duly given and as an act of Alamance County, the foregoing instrument was signed by \_\_\_\_\_, its \_\_\_\_\_, attested by himself/herself as Clerk and sealed with the common seal.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial Seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

Print Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**LESSOR:**

STATE OF NORTH CAROLINA

By: \_\_\_\_\_  
Governor

ATTEST:

\_\_\_\_\_  
Secretary of State

APPROVED AS TO FORM:  
JEFF JACKSON, Attorney General

By: \_\_\_\_\_  
Special Deputy Attorney General

STATE OF NORTH CAROLINA  
COUNTY OF WAKE

I, \_\_\_\_\_, a Notary Public in and for the County of \_\_\_\_\_ and State of North Carolina, do hereby certify that ELAINE F. MARSHALL, Secretary of State of North Carolina, personally came before me this day and acknowledged that she is Secretary of State of North Carolina, and that by authority duly given and as the act of the State, the foregoing instrument was signed in its name by JOSH STEIN, Governor of the State of North Carolina, sealed with the Great Seal of the State of North Carolina, and attested by herself as Secretary of State of North Carolina.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial Seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



I, Douglas R. Yarbrough certify that this map was drawn under my supervision from an actual survey made under the provisions of the General Statutes of the State of North Carolina, Chapter 42, and that the boundaries shown are indicated as drawn and are not to be construed as a warranty of accuracy or other representation. The map was prepared in accordance with the standards of practice for Land Surveying in North Carolina (21 NCAC 56.1000).

This 01 Day of JUNE 2022

*Douglas R. Yarbrough*  
Douglas R. Yarbrough, Professional Land Surveyor L-3395

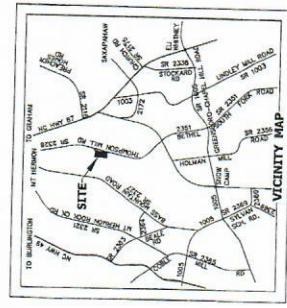


BOUNDARY LINE TABLE		
Line #	Bearing	Distance
L-1	S 00°49'43" W	25.91'
L-2	S 13°28'16" W	139.99'
L-3	N 85°50'40" W	94.74'
L-4	N 85°00'19" W	98.45'
L-5	N 03°34'53" E	58.65'
L-6	N 03°41'09" E	59.50'
L-7	N 02°47'57" E	14.41'
L-8	N 03°43'58" E	100.39'
L-9	S 11°38'25" W	87.03'
L-10	S 54°59'44" W	322.25'



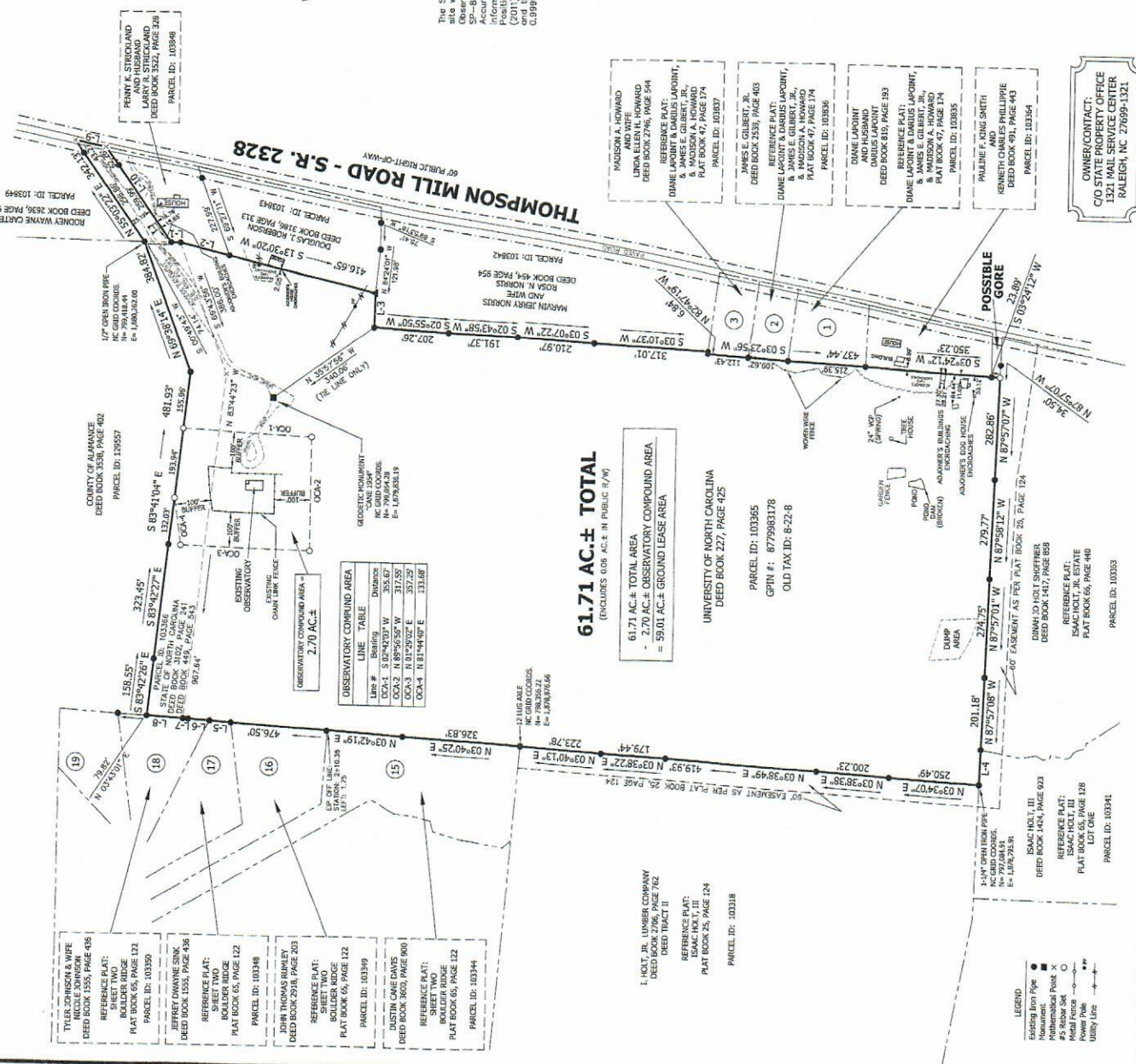
NC GRID NORTH  
NAD 83 (2011)

The State Plane Coordinates for this site were produced with RTK GPS using the North Carolina State Plane SP-80 and the North Carolina State Plane Information is 0.10". Horizontal Accuracy of the RTK Derived Positional Information is 0.10". The Scale Factor is 0.99999536 and the Combined Grid Factor is 0.99999536.



LEASE SURVEY FOR  
**ALAMANCE COUNTY**  
PROPERTY OF  
**STATE OF NORTH CAROLINA**  
AND  
**UNIVERSITY OF NORTH CAROLINA**  
NEWLIN TOWNSHIP ALAMANCE COUNTY NORTH CAROLINA

DATE 02/07/22 SCALE 1" = 200'  
LANDMARK SURVEYING, INC. 109 E. HARDEN STREET GRAHAM, N.C. 27353  
TELEPHONE: 336-229-6275 Email: dyl@landmark.com FIRM LICENSE: C-0862  
FILE 22-01-02 SURVEY BY DMP DWO BY GS APPD BY DRY  
REVISED JUNE 01, 2022: REVISED AS PER COMMENTS FROM THE STATE OF NORTH CAROLINA.



**61.71 AC.± TOTAL**  
(ENCLOSURE 009 AC.± IN PUBLIC R/W)

61.71 AC.± TOTAL AREA  
- 2.70 AC.± OBSERVATORY COMPOUND AREA  
= 59.01 AC.± GROUND LEASE AREA

OBSERVATORY COMPOUND AREA		
Line #	Bearing	Distance
OCA-1	S 03°42'26" E	323.45'
OCA-2	S 03°42'27" E	481.53'
OCA-3	S 03°42'27" E	193.94'
OCA-4	S 03°42'27" E	155.96'
OCA-5	S 03°42'27" E	155.96'
OCA-6	S 03°42'27" E	155.96'
OCA-7	S 03°42'27" E	155.96'
OCA-8	S 03°42'27" E	155.96'
OCA-9	S 03°42'27" E	155.96'
OCA-10	S 03°42'27" E	155.96'
OCA-11	S 03°42'27" E	155.96'
OCA-12	S 03°42'27" E	155.96'
OCA-13	S 03°42'27" E	155.96'
OCA-14	S 03°42'27" E	155.96'
OCA-15	S 03°42'27" E	155.96'
OCA-16	S 03°42'27" E	155.96'
OCA-17	S 03°42'27" E	155.96'
OCA-18	S 03°42'27" E	155.96'
OCA-19	S 03°42'27" E	155.96'
OCA-20	S 03°42'27" E	155.96'
OCA-21	S 03°42'27" E	155.96'
OCA-22	S 03°42'27" E	155.96'
OCA-23	S 03°42'27" E	155.96'
OCA-24	S 03°42'27" E	155.96'
OCA-25	S 03°42'27" E	155.96'
OCA-26	S 03°42'27" E	155.96'
OCA-27	S 03°42'27" E	155.96'
OCA-28	S 03°42'27" E	155.96'
OCA-29	S 03°42'27" E	155.96'
OCA-30	S 03°42'27" E	155.96'
OCA-31	S 03°42'27" E	155.96'
OCA-32	S 03°42'27" E	155.96'
OCA-33	S 03°42'27" E	155.96'
OCA-34	S 03°42'27" E	155.96'
OCA-35	S 03°42'27" E	155.96'
OCA-36	S 03°42'27" E	155.96'
OCA-37	S 03°42'27" E	155.96'
OCA-38	S 03°42'27" E	155.96'
OCA-39	S 03°42'27" E	155.96'
OCA-40	S 03°42'27" E	155.96'
OCA-41	S 03°42'27" E	155.96'
OCA-42	S 03°42'27" E	155.96'
OCA-43	S 03°42'27" E	155.96'
OCA-44	S 03°42'27" E	155.96'
OCA-45	S 03°42'27" E	155.96'
OCA-46	S 03°42'27" E	155.96'
OCA-47	S 03°42'27" E	155.96'
OCA-48	S 03°42'27" E	155.96'
OCA-49	S 03°42'27" E	155.96'
OCA-50	S 03°42'27" E	155.96'
OCA-51	S 03°42'27" E	155.96'
OCA-52	S 03°42'27" E	155.96'
OCA-53	S 03°42'27" E	155.96'
OCA-54	S 03°42'27" E	155.96'
OCA-55	S 03°42'27" E	155.96'
OCA-56	S 03°42'27" E	155.96'
OCA-57	S 03°42'27" E	155.96'
OCA-58	S 03°42'27" E	155.96'
OCA-59	S 03°42'27" E	155.96'
OCA-60	S 03°42'27" E	155.96'
OCA-61	S 03°42'27" E	155.96'
OCA-62	S 03°42'27" E	155.96'
OCA-63	S 03°42'27" E	155.96'
OCA-64	S 03°42'27" E	155.96'
OCA-65	S 03°42'27" E	155.96'
OCA-66	S 03°42'27" E	155.96'
OCA-67	S 03°42'27" E	155.96'
OCA-68	S 03°42'27" E	155.96'
OCA-69	S 03°42'27" E	155.96'
OCA-70	S 03°42'27" E	155.96'
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OCA-74	S 03°42'27" E	155.96'
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OCA-76	S 03°42'27" E	155.96'
OCA-77	S 03°42'27" E	155.96'
OCA-78	S 03°42'27" E	155.96'
OCA-79	S 03°42'27" E	155.96'
OCA-80	S 03°42'27" E	155.96'
OCA-81	S 03°42'27" E	155.96'
OCA-82	S 03°42'27" E	155.96'
OCA-83	S 03°42'27" E	155.96'
OCA-84	S 03°42'27" E	155.96'
OCA-85	S 03°42'27" E	155.96'
OCA-86	S 03°42'27" E	155.96'
OCA-87	S 03°42'27" E	155.96'
OCA-88	S 03°42'27" E	155.96'
OCA-89	S 03°42'27" E	155.96'
OCA-90	S 03°42'27" E	155.96'
OCA-91	S 03°42'27" E	155.96'
OCA-92	S 03°42'27" E	155.96'
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OCA-94	S 03°42'27" E	155.96'
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OCA-96	S 03°42'27" E	155.96'
OCA-97	S 03°42'27" E	155.96'
OCA-98	S 03°42'27" E	155.96'
OCA-99	S 03°42'27" E	155.96'
OCA-100	S 03°42'27" E	155.96'

LEGEND  
Existing Iron Pipe  
Reference Point  
Monument  
Survey Line  
Power Pole  
Utility Line

OWNER/CONTACT:  
C/O STATE PROPERTY OFFICE  
1321 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1321



## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/26/2025

**FROM:** Stephen Sigmon

**DEPT:** Central Communications

**AGENDA TITLE:** Public Safety Answering Point Interlocal Agreement

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Ratify the renewal of the interlocal agreement between Alamance County and the City of Burlington recognizing Burlington as a Secondary Public Safety Answering Point for Alamance County 911.

#### **BACKGROUND/PURPOSE OF REQUEST:**

The County is the Primary PSAP for Alamance County, North Carolina and Burlington serves as a backup location for Alamance County 911. The interlocal agreement is consistent with the North Carolina 911 policy regarding governing bodies and assignation of responsibilities in answering and responding to 911 calls.

#### **RECOMMENDATION:**

Ratify the renewal of the interlocal agreement between Alamance County and the City of Burlington recognizing Burlington as a Secondary Public Safety Answering Point for Alamance County 911.

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#### **ATTACHMENTS:**

Exhibit B  
Interlocal Agreement

PUBLIC SAFETY ANSWERING POINT (PSAP) INTERLOCAL AGREEMENT

This Public Safety Answering Point Interlocal Agreement (the "Interlocal Agreement") is made and entered into this the 1st day of July 2025 (the "Effective Date"), by and between Alamance County, a political subdivision of the State of North Carolina (the "County"), and the City of Burlington, a body politic existing under the laws of the State of North Carolina ("Burlington").

W I T N E S S E T H

WHEREAS, the County is the Primary PSAP for Alamance County, North Carolina and Burlington is a recognized Secondary PSAP and serves as a backup location for Alamance County 911; and

WHEREAS, the NC 911 Board at its January 24, 2014 meeting adopted the November 13, 2013 Secondary PSAP Funding Committee Recommendation requiring that the County of Alamance and the City of Burlington, as governing bodies of the primary PSAP and the secondary PSAP respectively, enter into this Interlocal Agreement for 911 Fund Disbursements; and

WHEREAS, 911 Fund Disbursements to the primary PSAPs shall not be affected by disbursements for the secondary PSAPs made pursuant to agreements in accordance with this policy; and

WHEREAS, 911 Fund Disbursements for a secondary PSAP may be permitted through a primary PSAP when all of the conditions set forth in this Interlocal Agreement are met, and the funding allocations for the benefit of a secondary PSAP are approved by the 911 Board; and

WHEREAS, the NC 911 Board requires a primary PSAP enter into an agreement to disburse 911 Funds to the primary PSAP for the benefit of, and further delivery to, a secondary PSAP. The agreement shall identify allocations for a secondary PSAP or the method of determining such allocations, conditions for suspension and termination of funding for secondary PSAPs, and such other terms or conditions as may be necessary or proper pursuant to N.C.G.S. 143B-1400 et seq. and the Board's policies, standards and rules; and

WHEREAS, the NC 911 Board establishes priorities for 911 Fund Disbursements to ensure adequate funds are available to meet the Board's statutory disbursement obligations. PSAP disbursement priorities in order of importance are 1) primary PSAPs, 2) secondary PSAPs and 3) PSAP grants; and



WHEREAS, in connection with the foregoing, the County and Burlington have agreed to meet the requirements as hereinafter set forth with respect to the 911 Fund Disbursements.

NOW, THEREFORE, the parties hereto in consideration of these mutual covenants and agreements do hereby agree as follows:

1. The County (primary PSAP) and Burlington (secondary PSAP) are part of the same 911 system conforming to N.C.G.S. Section 143B-1400 et seq.
2. This interlocal agreement is consistent with the NC 911 policy which exists between the governing bodies of the County (primary PSAP) and Burlington (secondary PSAP) defining and assigning responsibilities of answering and responding to 911 calls.
3. Any portion of 911 Fund disbursements allocated to Burlington as a secondary PSAP will be provided by the County as a primary PSAP to the secondary PSAP, and limited to eligible 911 expenses as shown in the NC 911 Board's eligible expenditures list.
4. The County, as a primary PSAP disbursing 911 Funds to Burlington as a secondary PSAP, will report all 911 funds distributed to, and 911 expenditures incurred by, the secondary PSAP annually. This report will not be combined with the County's report of expenditures to the North Carolina 911 Board. Burlington shall provide the County additional information relating to Burlington's 911 operations or expenses upon the NC 911 Board's request to the County.
5. Actual costs per call will be determined by the total annual approved costs of the primary PSAP for the most recent funding year divided by the total number of 911 calls received by the primary PSAP for the same year.
6. Funding for a secondary PSAP will be based on a per 911 call basis as measured by the NC 911 Board's approved Call Data Analytics System. Burlington shall submit an annual 911 budget to the County for approval as part of the annual budget process for Burlington and the County. Burlington shall submit bills to the County for review and payment in accordance with the approved 911 budget.
7. That any additional funding requested by Burlington shall follow the procedure established by the NC 911 Board as the "Annual Funding Reconsideration Request" and must be processed by the County as the primary PSAP.
8. All notices and communications required or permitted to be given hereunder shall be in writing and hand delivered, telefaxed, or mailed addressed as follows:



If to Heidi York  
County Manager  
124 West Elm Street  
Graham, N.C., 27253

Telephone: 336 570-4044  
Email: heidi.york@alamance-nc.com

If to Craig Honeycutt  
City Manager  
425 South Lexington Avenue  
Burlington, N.C., 27215

Telephone: 336-222-5022  
Email: choneycutt@burlingtonnc.gov

9. This Interlocal Agreement may be terminated or suspended for any of the following reasons which include, but are not limited to:
- a. Termination of the disbursement agreement made by the NC 911 Board and the primary PSAP;
  - b. Failure to meet the NC 911 Board policy for disbursements to secondary PSAPs;
  - c. Changes in statutory authority disallowing such disbursements of the NC 911 Fund;
  - d. Cessation of the primary or secondary PSAP's operations; and
  - e. Mutual agreement of the parties, or by other action of a governing body which prevents further participation.
10. In any action or proceeding arising out of this Agreement, each party shall bear its own attorney's fees, and the prevailing party shall be entitled to recover only court costs from the non-prevailing party incurred by such party in enforcing its rights hereunder.
11. This Interlocal Agreement shall be governed and construed by the Laws of the State of North Carolina, venue Alamance County.
12. This Interlocal Agreement contains the entire agreement between the County and the City of Burlington and there are no other terms, conditions, promises, undertakings, statements or representations, either written or oral or express or implied, concerning the sale contemplated by this Interlocal Agreement.

**SIGNATURE PAGE FOLLOWS**

Accepted and Agreed to this the \_\_\_\_ day of \_\_\_\_\_, 2025.

ALAMANCE COUNTY

By: \_\_\_\_\_  
Manager

The City of BURLINGTON

By: \_\_\_\_\_  
Manager



## **Alamance County Board of Commissioners**

### **ACTION ITEM AGENDA ITEM**

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/26/2025

**FROM:** Rik Stevens

**DEPT:** County Attorney's Office

**AGENDA TITLE:** MOU with City of Graham for Emergency Evacuation of Detention Center

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Ratify the proposed interlocal agreement between Alamance County and the City of Graham for assistance in the event of an emergency evacuation of the Alamance County Detention Center.

#### **BACKGROUND/PURPOSE OF REQUEST:**

This MOU outlines the desire of the County and the City of Graham to have a coordinated and planned response in place, should the need to evacuate the Detention Center arise. If a natural disaster or local emergency should occur, both Alamance County and the City of Graham will be prepared and enabled to work together to safely and temporarily relocate inmates.

#### **RECOMMENDATION:**

Ratify the proposed interlocal agreement between Alamance County and the City of Graham for assistance in the event of an emergency evacuation of the Alamance County Detention Center.

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#### **ATTACHMENTS:**

**MEMORANDUM OF UNDERSTANDING BETWEEN ALAMANCE COUNTY,  
ALAMANCE COUNTY SHERIFF, AND CITY OF GRAHAM  
FOR EMERGENCY DETENTION EVACUATION**

**WHEREAS**, Alamance County (“County”), the Alamance County Sheriff (“Sheriff”), and the City of Graham (“City”) recognize the importance of coordinated planning and response in the event of a disaster or local emergency;

**WHEREAS**, North Carolina local governments are authorized to enter into agreements for cooperation under the terms of N.C. Gen. Stat. § 160A-461 *et seq.*

**WHEREAS**, the Sheriff is responsible for the custody, care, and evacuation of inmates from the Alamance County Detention Center and may require temporary relocation of inmates due to partial or complete evacuation;

**WHEREAS**, the City is willing, subject to the terms set forth herein, to provide its facilities to support the County and Sheriff during such emergencies;

**WHEREAS**, the parties wish to clarify their respective roles, responsibilities, and reimbursement obligations in the event of such an emergency;

**WHEREAS**, the City reserves the discretion to determine the priority of use of its facilities (i.e. for use by City residents and/or Red Cross) in the event of any disaster, however it is the intent of the City to make reasonable efforts to assist as outlined herein;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein, the parties agree as follows:

**1. Term**

This Memorandum of Understanding (“MOU”) shall be effective from July 1, 2025, through June 30, 2028. The MOU shall automatically renew for successive three-year terms unless any party terminates the agreement under the terms of this Agreement.

**2. Purpose and Scope**

This MOU establishes procedures and delineates responsibilities for the evacuation and temporary housing of Alamance County inmates at the Graham Recreation Center in the event of a disaster or emergency that exceeds the County’s and Sheriff’s response capacity.

**3. Obligations of the City of Graham**

(a) Upon request by the County or Sheriff, and subject to facility availability, the City shall make available space to temporarily house up to 500 inmates as a secondary evacuation location, provided such use does not unreasonably disrupt City operations or cause undue hardship.

(b) The City shall coordinate with County and Sheriff officials to ensure safe and secure access to its facility, consistent with established protocols.

#### **4. Obligations of the County and Sheriff**

(a) The Sheriff shall provide all personnel, security, and supplies necessary to house, supervise, and care for inmates while at the Graham Recreation Center.

(b) The County shall provide any food and other supplies as required, by separate agreement, and coordinate with the Sheriff to ensure the tracking, documentation, and supervision of all transferred inmates.

(c) The County and Sheriff shall maintain complete documentation for all inmates transferred and comply with all applicable state and federal laws and regulations.

#### **5. Evacuation Requests and Procedures**

(a) The Sheriff may initiate an evacuation request verbally; however, all requests must be confirmed in writing as soon as practicable.

(b) The Sheriff shall specify the number of inmates to be relocated, their general detention status, and any transportation needs.

(c) All transferred inmates must be accompanied by appropriate documentation at check-in to the Graham Recreation Center.

#### **6. Reimbursement and Financial Responsibility**

(a) To the extent permitted by law and without waiving any legal defenses or immunities, the County shall reimburse the City for all reasonable and necessary costs incurred as a result of the evacuation, including costs related to use, breakage, damage, replacement, or return of borrowed materials, and for any personnel or equipment provided by the City.

(b) The County shall reimburse the City for the actual salaries and benefits of City personnel providing services under this MOU, as well as reasonable costs associated with defending liability claims, except where the City has failed to provide appropriate maintenance or repair of equipment.

(c) The County shall make reimbursement within ninety (90) days following receipt of an invoice from the City.

#### **7. Liability and Insurance**

(a) The Sheriff shall assume legal and financial responsibility for all inmates during their period of housing at the Graham Recreation Center.

(b) The City shall ensure proper credentialing of its personnel and the safety and integrity of equipment provided for County or Sheriff use.

## **8. Confidentiality**

The parties shall maintain the confidentiality of inmate records and all other sensitive information as required by applicable law.

## **9. Miscellaneous Provisions**

(a) This MOU shall be governed by and construed in accordance with the laws of the State of North Carolina. Venue for any dispute shall lie exclusively in the Superior Court of Alamance County, North Carolina.

(b) Amendments to this MOU must be in writing and signed by all parties.

(c) Operational procedures, forms, or other tools necessary to implement this MOU shall be developed jointly by the parties prior to any implementation of this MOU.

(d) Nothing in this MOU is intended to create any rights, privileges, or claims for any third party.

## **10. Termination**

This MOU may be terminated by any party upon sixty (60) days' written notice to the other parties.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding as of the dates set forth below.

### **ALAMANCE COUNTY**

By: \_\_\_\_\_

Name: Heidi York

Title: County Manager

Date: \_\_\_\_\_

### **ALAMANCE COUNTY SHERIFF**

By: \_\_\_\_\_

Name: Terry S. Johnson

Title: Sheriff

Date: \_\_\_\_\_

### **CITY OF GRAHAM**

By: \_\_\_\_\_

Name: Megan Garner

Title: City Manager

Date: \_\_\_\_\_

**MINUTES OF THE REGULAR MEETING OF THE ALAMANCE COUNTY BOARD OF  
COMMISSIONERS FOR ALAMANCE COUNTY**

**June 2, 2025, 6:30 PM  
Alamance County Historic Courthouse  
1 SE Court Square  
Graham, NC 27253**

Board Members Present: Chairman John Paisley Jr  
Commissioner Pamela Thompson  
Commissioner Ed Priola  
Commissioner Kelly Allen

Board Members Absent: Vice-Chair Steve Carter

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**CALL TO ORDER - COMMISSIONER ALLEN**

**INVOCATION AND PLEDGE OF ALLEGIANCE - COMMISSIONER ALLEN**

Meeting recessed from 6:33 pm to 6:43 pm.

**APPROVAL OF THE AGENDA**

Commissioner Allen stated that an amendment to the consent agenda was proposed to add Gary Jackson's reappointment as item 6.a.2 and to allow Commissioners' Comments after the approval of the agenda.

Commissioner Allen spoke on the importance of funding for law enforcement, EMS, the Alamance County Rescue Unit (ACRU), and the continuing work of the health department. She mentioned that while she was proctoring at Haw River Elementary, one of the water fountains had fallen off the wall, and maintaining school facilities was important to her.

Commissioner Priola referred to a slide in the manager's recommended budget presentation that detailed the worst-case scenarios based on a zero tax increase. He continued that some of the county managers' suggested cost reduction options included the animal shelter and closing three library branches. Commissioner Priola stated that none of the County Commissioners had called for closing the libraries. He explained that the discussion centered on whether some of the library branches could be supported by the municipalities in which they were located.

Commissioner Thompson spoke that she was glad to see everyone who had come out to the meeting. She emphasized the importance of people speaking about what they think is important

in the budget. Commissioner Thompson mentioned that she received many emails from county residents.

Chairman Paisley advised the audience that no Commissioners had mentioned closing the libraries. He explained the county manager was asked to include an option for a budget with a zero tax increase. He thought some changes were needed at May Memorial Library. He stated that he received approximately 50 phone calls regarding the homeless individuals gathering at the May Memorial Library. He was asking the Burlington Police Department to step up patrols at May Memorial and reiterated that none of the Board members favored cutting the libraries.

**Moved by:** Commissioner Allen

**Seconded by:** Commissioner Priola

**APPROVED AS AMENDED**

### **PROCLAMATIONS**

#### **Proclamation: DadFest Day**

Commissioner Kelly Allen presented a proclamation in recognition of DadFest to Christopher Bullard, DadFest Organizer.

**Moved by:** Commissioner Allen

**Seconded by:** Chairman Paisley

**APPROVED UNANIMOUS**

### **PUBLIC COMMENTS**

#### **CONSENT AGENDA**

**Moved by:** Commissioner Allen

**Seconded by:** Commissioner Priola

**APPROVED AS AMENDED**

### **APPOINTMENTS/ REAPPOINTMENTS**

#### **Alamance County Senior Services Committee - Lori Lafferty**

#### **Jury Commission – Gary Jackson**

#### **Plat Review Officer Resolution - Jon H. Grace, Keyshawn J. Haith, and Terri Burns**

Approval of the following individuals to serve as Review Officers for Alamance County: Jon H. Grace, Keyshaw J. Haith, and Terri Burns.



**Accounts Receivable Reconciliation - County Landfill**

**Inmate Health Monitor Sole Source Purchase Approval - Sheriff's Office**

**Interlocal Health Department Agreement**

**APPROVAL OF MINUTES**

Regular Minutes of May 19, 2025

**Public Hearing FY2025-2026 Manager's Recommended Budget \*(Each Speaker Will Have Up to 3 Minutes)**

Stuart Smith, Mebane resident, said that the county needed to allow the tax rate to meet the needs of the county. Mr. Smith asked the county to do as much as it could to meet the school superintendent's budget, and fund county employees the full 3% cost of living adjustment.

Traci Street, Mebane resident, said the county needed to stand up for its greatest resource, which was kids. She stated that a key indicator of a child's academic performance was based on access to a rich print environment in early childhood. She said taking away the libraries would take away a child's possibility of this access. Ms. Street urged the board to consider what kids needed.

Cindy Brady, Burlington resident, said the Family Justice Center (FJC) of Alamance County had received national recognition and awards. She continued that the evolution of the FJC brought more efficiency, communication and coordination among individual agencies. She stated that FJC personnel were necessary to investigate, document and process cases of domestic violence. Ms. Brady mentioned that 13,260 victims had utilized the services of the FJC since it opened.

Tyler Whitley, Mebane resident, urged the Board not to underfund the schools and the library system. He continued that reduced funding that resulted in closing library branches created barriers for people trying to improve their lives. Mr. Whitley said he supported the recommended 1.59 cent property tax increase.

Christopher Mauney, Chief of the Alamance County Rescue Unit, said he was there as a voice for the hundreds of men and women ready to answer the call, no matter the danger. He stated that the rescue unit stretched every dollar, took care of equipment with care, partnered with state and national agencies to stay current with practices and did more with less. Chief Mauney asked the Board to continue funding the rescue unit.

Leslie Prince, Mebane resident, said the rescue unit assisted law enforcement with evidence recovery, the rescue's canine unit assisted when someone went missing, and the rescue unit was trained in search and recovery. She continued that the rescue unit stabilized vehicles and cut cars to get someone out in an emergency. Ms. Prince said that the rescue unit members made sacrifices and the least the county could do was support them.

Dawson Wall, county resident, said he was there due to the proposed rescue unit, school and library cuts. Mr. Dawson stated that these were vital services.

Morgan Baker, Burlington resident and teacher, said that as a teacher she saw the daily impact of underfunded schools. She continued that schools were understaffed. She said students who were not reading by the third grade were four times more likely to drop out. Students who dropped out were three times more likely to be incarcerated. Ms. Baker said funding schools and libraries prevented crisis.

Debra Scott, President of Alamance Friends of the Library, said that the library system was ingrained in the county. She asked the Board how a change in library funding from county to the cities would affect programs and the mobile library. Ms. Scott said that public libraries were for all the county people and not just for people in the cities.

Meredith Peffley, Executive Director of Crossroads, said Crossroads had received county funding for about three years. She stated Crossroads provided essential services to victims that had experienced sexual assault, human trafficking and or child maltreatment regardless of a person's ability to pay. Ms. Peffley said lack of government funding would hinder services.

Richard Smith, said library services did not generate revenues, but cultivated ideas. He stated that libraries were one of the few places people were not expected to spend money. Mr. Smith said withdrawing support for the libraries would weaken one of the few remaining bulwarks against social media, reduced apathy and A.I. enabled ignorance.

Robert Alvis, Graham resident, said the Alamance County tax rate was lower than surrounding counties. He stated that he wanted his kids to go to safe schools full of qualified caring adults. Mr. Alvis said that the Board should consider equal priority for emergency services to be on time with students arriving to school on time.

John Tudor, Graham resident, questioned how shifting library funding to local municipalities would affect the county residents that did not live in a town or near a library. He stated that the county needed to fund things that enriched the community. Mr. Tudor said that the county could afford to fully fund the public libraries.

Abbey Gurley, Mebane resident, said that she was shocked and disappointed that some members of the Board had recommended defunding the libraries. She stated that she questioned defunding a library branch that served a population in Mebane that had doubled in size since its renovation. Mr. Gurley said that feedback of the Mebane library had a 98% positive review rating.

Sandy Ellington-Graves, Board of Education Chair, said that ABSS ranked 89th in North Carolina for local spending in per pupil expenditures. She mentioned that the county website stated that education was of primary importance. Ms. Ellington-Graves said that the Board had the opportunity to show the community that education was important. A commitment to fund

ABSS would show an investment that reflected the strength of the county and the value of its people.

Avery Pickard, Burlington resident, advocated for better funding for the school system. She stated that proper funding was vital for proper student success. Ms. Pickard said that the Board should reconsider any cuts or pauses to benefits for county employees.

Reagan Gural, Alamance Chamber President, said that she supported a balanced tax framework that was fair, efficient, and transparent. She stated that she supported the adoption of sufficient, effective policies and investments that cultivated a skilled workforce. She continued that ABSS ranked 89th in North Carolina in per pupil spending. Ms. Gural said that Alamance County deserved strong investments in education, infrastructure and the county's future; they were the foundations of a forward looking community.

Ryan Moffitt, Burlington resident, said that the Alamance County that he knew invested in itself. He stated that there was not a more important investment of county dollars than ABSS. Mr. Moffitt said that the Board should fully fund ABSS.

Sandra Cooke, Haw River resident, said that a funding reduction would mean a \$500 reduction in per pupil spending by ABSS. She stated that county property owners could apply for tax exemptions or exclusions. Ms. Cooke asked if the county could increase the property tax rate and also increase tax exemptions.

Griffin McClure, Graham resident, said the proposed budget was a drastic decrease in per pupil funding in ABSS and charter schools. He stated that a sales tax referendum was a viable way forward. Mr. McClure said that he hoped the Board finds solutions and finds pride in making the county better.

Tracey Grayzer, Impact Alamance President, said that the proposed county budget did nothing to move the county forward. Instead of strengthening the community, the county was proposing unnecessary and devastating cuts to public schools and many other services. Ms. Grayzer said that the Board was the architects of the county and should build on the strong foundation that was laid by leaders before them.

Nicole Lester, Mebane resident, said that the county barely used 21% of its budget for public schools. She stated that several studies showed that communities that invested in public education and public libraries drastically reduced crime. Ms. Lester urged the Board to fund the public schools and public libraries.

Bob Byrd, former County Commissioner, said he supported ABSS and shared that he was part of Vision Alamance that helped craft the goals for public education in Alamance County. He stated that the county could fully fund the ABSS budget request and still be competitive and reasonable in the tax rate. He said Alamance County's property tax rate was the 18th lowest in the state. Mr. Byrd asked the Board to fully fund the ABSS budget request.

Greg Scott, Burlington resident, said that his father was the county manager in the 1980's. He stated that his father was never asked to prepare two budgets, one with no tax increase and one that met the bare minimum. His father was asked to prepare a budget that met the needs of the county. Mr. Scott said that his father's legacy was all over the county and asked the board where would theirs be.

Sheriff Terry Johnson, said that he intended to fight hard for the employees and citizens of Alamance County. He stated that the time had come where there was no choice, but to implement a tax increase or make cuts to the budget. He said that the 2023 census showed that Alamance County was the fastest growing county in North Carolina. Sheriff Johnson said that the Board held the future of the elderly people, children and the entire county.

Jackie Fortner, Alamance County Sheriff's Office, said he was there on behalf of Alamance County employees in reference to their longevity pay. He stated that county employees must be employed for over 5 years before they received this pay. He said that that cutting employee benefits saved a little bit of money, but the county lost qualified and loyal employees. Mr. Fortner asked the Board to reconsider and not cut longevity pay for Alamance County employees.

Brenda Pattison, Mebane resident, said that she supported a tax increase, but did not support when county government grew and took over private sector activities. Ms. Pattison stated that there was no reason why there could not be a no tax increase budget.

Dan Ingle, Board of Education Vice-Chair, said that the county needed to raise property taxes. He stated that the county had a great school system. Mr. Ingle asked that the Board take what he said to the heart.

Josh Shumate, NC Association of Rescue and EMS Commander, said that the Alamance County Rescue Unit offered highly specialized rescue capabilities that included technical rope rescue, swift water rescue, trench rescue and wilderness search operations. He stated that there were few rescue organizations in the state as widely respected and well known as the Alamance County Rescue Unit. Mr. Shumate urged the Board to take into consideration the services provided by the rescue unit.

Walter Allison, county resident, said that the county had one of the least funded school systems in the state. Mr. Allison said that the county needed to fund the school system for the sake of the children.

Tom Stern, county resident, urged the Board to fully fund the ABSS budget and keep the libraries a county funded system. He stated that inadequate funding caused ABSS to lose staff, hindered replacing staff, and critical positions remained vacant. He continued that these practices undermined the superintendent's efforts, burned out existing staff and hurt the students. Mr. Stern said that by keeping the library system a county funded system, the county could assure that every county resident had equal access to the libraries.

Mandy Moore, Burlington resident, said the county should stop the cuts to the schools. She stated that students deserved consistent full-time support from a school nurse, school social worker and school counselor. Ms. Moore urged the Board to stop these dangerous cuts now.

Blair Helms, Mebane resident, said that every dollar spent now on the school system could lead to future cost savings. He stated that a 7.5 cent property tax rate would be \$20 a month for each county resident. He asked the Board to have a plan if the county lost federal and state low wealth funding.

Brody Cameron, Ossipee resident, said that the county was woefully underfunded and unprepared for significant events. He stated paramedics and EMTs were unhappy with the compensation and treatment they were receiving. Mr. Cameron said that Alamance County was not ready if a disaster occurred.

Tasha Miles, Elon resident, said that money being used toward upgrading the courthouse should be used for the schools and public libraries. She stated that citizens needed to think about the children and make them feel more supported. Ms. Miles asked the county to reconsider fully funding ABSS and public libraries.

Levon Barnes, Mebane resident, said that the county's future hinged on the investment in public education, libraries and community services. He stated that when the county short-changed schools it sends a message that a whole generation does not matter. Mr. Barnes said that if the only options the county offered was to either cut from schools or raise taxes, then it was a failure of vision and planning from the county.

Janna McGrit, Eli Whitney resident, said that she was disappointed with the proposed ABSS cuts. She stated that the proposed cuts would make Alamance County fall into the bottom ten for North Carolina counties in per pupil spending in schools. Ms. McGrit said that additional staff was needed to support students with special needs.

Raven Ford, Elon resident, said she was there to advocate for an increase in the schools system budget and continued support for the libraries. She stated she probably would not have graduated high school and been able to practice consistent study habits without library resources. Ms. Ford said that the Board could approve a budget that showed that they cared not just in words, but in action.

Brianna Young, Burlington resident, said she was concerned with the potential funding cuts to the school system and libraries. She stated that budget cuts may be a short-term solution that leads to long-term problems. Ms. Young asked the Board to do everything they could to keep the school and libraries fully funded.

Joseph Floria, student, said that teachers at his school helped him thrive. Mr. Floria pleaded with the Board to find a way to figure out how to fully fund ABSS.

Camille Mikkelsen, Haw River resident, said that she was concerned with the 19% cut to the ABSS budget. She stated that the county was in a crisis, and that the \$90 million general fund money could be used now. Ms. Mikkelsen said that she supported a tax rate increase to fully fund the budget.

Windy Lampson, Burlington resident, said that she was worried, because the proposed budget would cut \$11.7 million from schools, a 19% reduction from last year. She stated that the county had the power to control funding for local supplements, support positions, transportation, facilities, and student safety in schools. Ms. Lampson said that schools were not asking for luxuries, schools were asking for what they needed to function.

Denise Neaveux, Mebane resident, said she was there to speak about students with disabilities. She stated that her older sister with significant disabilities was well served by public schools and would not have been accepted by private schools. Ms. Neaveux said that underfunding public schools were felt the most by kids with disabilities and their families.

Henry Vines, Snow Camp resident, said he supported a zero property tax increase. He stated that people were in tears because they were afraid that they would not be able to pay property taxes. Mr. Vines asked the Board to take into consideration and give the citizens a break.

Katie Graves, Eli Whitney resident, said she was concerned about the future of public education in Alamance County. She stated that without adequate funding and resources, the county would continue to lose strong educators in the classroom. Ms. Graves said that children should be the greatest investment.

Sawyer Jones, student, said he was there to speak on behalf of the entire student body of ABSS. He stated that cutting funding for ABSS risked undoing progress that the county worked hard to build upon. A well educated community was a strong one, it attracted new businesses and created a strong workforce. Mr. Jones asked the Board to listen to students and stop playing politics.

Valerie Mason, county resident, said she was concerned about the proposed budget cuts to ABSS, the rescue unit and public libraries. She stated that public funding for education and essential workers was crucial. Ms. Mason asked the Board to rethink the proposed budget cuts.

Chairman Paisley seconded by Commissioner Allen moved to close the public hearing.

## **PRESENTATIONS/OTHER BUSINESS**

### **Homestead Presentation - Brad Fowler, Tax Administrator**

Brad Fowler, Tax Administrator, discussed the Homestead program, which was a property tax relief program for the elderly population. The Homestead program had an application process that ran from January 1 to June 1 of each year. If someone applied after that date, there could be a legal mechanism used by the Board of Equalization and Review where those applications could be approved. An individual had to be at least 65 years of age and a deeded owner of the property

as of January 1 in the year they were applying for the program. An applicant's income could not exceed \$37,900; that number changes each year as social security funding increases. A qualified person receives either 50% off their tax bill or \$25,000 off their tax bill, whichever was greater.

The Circuit Breaker program was a deferral program that was not used widely throughout the state. The program has zero county residents currently in the program. The program expanded the income to \$56,850, and taxes are limited to 5% of an individual's income. Upon death or sale of their property, the heir or seller has to pay back 3 years of taxes plus interest, if enrolled in the program.

Mr. Fowler said that the expansion of the Homestead program was shot down by state legislators in previous years. He thought that this year, with the support from the County Commissioners Association, the General Assembly, tax officials, and private entities that helped support tax offices, the expansion of the Homestead program would make headway.

He stated that Senate Bill 349 had already passed in the State Senate, and he was looking for it to pass in the State House. The bill raised the income threshold for a married couple to 115% of its current rate of \$37,900. He continued that the bill removed the deferment of taxes in the Circuit Breaker program and allowed a co-owner to participate in the program, even if the other owner did not. Mr. Fowler estimated that in Alamance County, it would bring 300 more households into the Homestead program; there were 2,004 currently in the Homestead program.

#### **Interlocal Agreement with Burlington for shared CAD Dispatch Software - Bruce Walker, Assistant County Manager**

Bruce Walker, Assistant County Manager, said that the current 911 Computer-Aided Dispatch (CAD) software was outdated and nearing the end of a 20-year life. He stated that the county was collaborating with the City of Burlington prior to COVID to find a replacement solution that would improve efficiency, public safety, and cost effectiveness. Alamance County and the City of Burlington hired a National Public Safety Group (NPSG) for the needs assessment and procurement. The NPSG managed the project, so that the county could be ready for a successful launch in 2027. Mr. Walker said that countless staff from multiple local municipalities and county governments had reviewed the process.

He said that the interlocal agreement between Alamance County and the City of Burlington outlined the rules of costs, data sharing and decision making related to the rollout of the shared 911 CAD software. The agreement had to be approved before the county signed the contract. Alamance County would serve as the Primary Public Safety Answering Point, the City of Burlington would be secondary, and a community partner in the agreement. Mr. Walker said that the expected go-live timeline was 24 to 30 months from the point that the county signed the contract.

He continued that the 911 dispatch was being consolidated into one system, one server, one backup, one map, and one dataset. Hardware and software costs would be divided proportionally

between Alamance County and City of Burlington based on an average of annual calls dispatched over the past three fiscal years. The City of Burlington had secured \$963,000 in federal aid in 2024. He stated that the City of Burlington qualified, because they were working together with the county. He said that the NC 911 Fund provided funding for the county.

Mr. Walker stated that once the interlocal agreement was approved by Alamance County and the City of Burlington, the county could finalize the contract with Hexagon for the new shared 911 CAD software system. Once the agreement was in place, a more detailed contract could be brought to the Board.

**Moved by:** Chairman Paisley

**Seconded by:** Commissioner Allen

**APPROVED UNANIMOUS**

**Presentation: “Trends in County Spending” – Commissioner Priola**

Commissioner Priola said he had a zero tax proposition. He stated that he was disappointed with the county manager's budget proposal. He continued that in the budget proposal for fiscal year 2022-2023, the budget included 6-year trends of the proposed tax increases. In fiscal year 23-24, a 4-year trend, in fiscal year 24-25, a 2-year trend, and in fiscal year 25-26, a 2-year trend. He said that this was emblematic of a problem with a lack of transparency. He stated that long-term trends were not presented for the Board's observation, and he believed this was a problem for the Board's decision-making.

He said that county spending was 74% higher than a decade ago, the inflation rate was 35% over the same period, and the population growth was 19% over the same period. Commissioner Priola stated that the combined inflation rate and population growth did not equal county spending.

He stated that the per capita personal income in Alamance County was 42% higher in 2023 than in 2015. He stated that county spending increased by 62% over the same period.

Commissioner Priola stated that it was not a property tax revenue or a sales tax revenue problem. He said that property tax revenues over the last ten years had grown by 77%. Revenue from the sales tax over the last ten years had grown by 91%. He stated that these massive increases outpaced inflation.

He said that the problem was not that people were taxed too little, the problem was that the county spent too much.

Commissioner Priola stated that the median home value sold in April 2025 was \$328,134, and the average annual property tax bill was \$1,591.00, representing a \$52 increase. He stated that it was too much for folks who could not afford it. He said that 26.7% of households in Alamance County were cost-burdened.



He stated that \$4 per month was the maximum Medicaid copay in North Carolina, and 32% of the county's population was in the Medicaid program. He continued that 12.5% of the county's population lived in poverty, 11.2% of the population was disabled, and 17.3% of the population was over 65 years old. Commissioner Priola stated that these were the folks who struggled to pay for food or medicine, and these were the people with fixed incomes who could not afford a tax increase.

Commissioner Priola asked whether county employees were underpaid. He stated that the average annual salary for county employees was \$59,472. Private sector employees in Alamance County earned an average of \$51,573. He noted that county government employees were not underpaid; they earned approximately \$8,000 more than their private sector counterparts.

He said that executive compensation was off the charts, the county was paying nearly a million dollars for the senior management. He continued that, across the board, merit pay meant that everyone got merit pay. Overstaffed departments, such as the libraries, had 61 employees across the four branches. He said that there had been problems with abrupt resignations, corruption, and criminal investigations. He stated that the county had weak oversight.

Commissioner Priola said that some of the ideas that he liked the Board to introduce were to cut merit pay from 3% to 2%. He added that, among other things, the county could save \$4.2 million, which would leave the property tax rate unchanged. He said that the county could keep the property rate unchanged, it simply required the will to lead.

#### **COUNTY ATTORNEY'S REPORT**

#### **COUNTY MANAGER'S REPORT**

#### **COMMISSIONERS' COMMENTS**

Commissioner Thompson thanked everyone for coming out.

Commissioner Allen said the Sheriff's department, EMS and ABSS were important to her. She said the health department and rescue unit provided a very important service. She stated that she did not want pet adoption to go from no kill to kill. She said that this was her 16th budget. Commissioner Allen mentioned that anyone could call her anytime.

#### **ADJOURNMENT**

Chairman Paisley, seconded by Commissioner Allen, moved to adjourn the meeting. The motion carried.

There being no further business to be brought before the Board, the meeting adjourned at 10:41 PM.

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John Paisley, Jr., Chairman

Alamance County Board of Commissioners

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Tory M. Frink, Clerk to the Board

**MINUTES OF THE SPECIAL MEETING OF THE ALAMANCE COUNTY BOARD OF  
COMMISSIONERS FOR ALAMANCE COUNTY**

**June 9, 2025, 9:30 AM  
Agriculture Building Auditorium  
209 N. Graham-Hopedale Rd  
Burlington, NC 27217**

Board Members Present: Chairman John Paisley Jr  
Vice-Chair Steve Carter  
Commissioner Pamela Thompson  
Commissioner Ed Priola  
Commissioner Kelly Allen

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**Call to Order - Chairman Paisley**

**Invocation and Pledge of Allegiance - Commissioner Allen**

**Budget Worksession Introduction - County Manager York**

County Manager York said she was asked to address some of the slides in Commissioner Priola's PowerPoint presentation at the June 2nd meeting. She clarified information by explaining the total appropriations and the impact of external funding sources on county spending.

Commissioner Priola responded to County Manager York's characterization of a 16% increase in personnel by offering information on county tax liens and delinquent notices. He continued that the median lien amount was \$455.00 and the average lien was \$690.00. He said those liens represented widespread household distress in the county. Commissioner Priola emphasized that for many households on fixed incomes, property taxes were a real financial burden that had to be minimized.

**Fire District Tax Rate Increase Requests**

A.O. Fire Department - Chief Lipscomb requested a 2-cent tax increase. This would generate an additional \$166,000 in revenues. He said that part of those funds would be used to redo the fire department's parking lot over the next two years. He described the increased costs of fire equipment and the almost \$20,000 needed to outfit each fireman. He mentioned that his department had to replace turnout gear every 10 years. Chief Lipscomb advised that he planned to add another part-time position if the request was approved in the budget. Chief Lipscomb

mentioned paying off a truck that had a 10-year loan. He expressed that emergency services should be the last service anyone should cut.

E.M. Holt Fire Department - Captain Luke Macon requested a 3-cent tax increase, which would generate an additional \$385,894.36. He explained that his tax increase request was due to the growing fire district. He said his district expanded from the Guilford County line to Huffman Mill Road. He commented that he was looking at expanding staffing. He described how they had sold 10 acres of donated land unsuitable for a new substation. Captain Macon said they sold the land to build a new fire station headquarters. He said the old station would become a substation. He estimated the new building cost around \$4.3 million, with an annual payment of \$270,000-\$300,000.

Elon Fire Department - Chief Landon Massey requested a 1.35 cent tax increase, which would generate an additional \$58,922.09 in revenues. He continued that his department had focused on staffing over the last 5 years by adding 3 full-time positions. He noted that no fire department in this county was adequately staffed, so they all worked together. Chief Massey discussed some of the expenses his department had incurred: refurbished an old fire truck for \$300,000, replaced a ladder truck for \$2 million, spent \$400,000 on new radios, and purchased ballistic vests for \$25,000. He noted the Town of Elon funded those purchases. He reported that his department had responded to over 2,031 calls and that 405 were in their primary county district. Chief Massey said the county tax district only funded 11% of their budget at a 20% call volume. He continued that he planned to hire 2 full-time staff, and replace a 2001 F-250 truck with a brand new F-150 truck.

Faucette Fire Department - Chief Jimmy Westbrook requested a 1-cent tax increase, which would generate an additional \$80,414.11. He explained that the increased revenues would be used for fire turnout gear, operational costs, pagers, and the hiring of a part-time position to help staff the station on weekdays. He mentioned the new fire truck was purchased with a monthly payment of \$7,520. Chief Westbrook said that was almost \$87,000 a year. He noted that part-time salaries were increasing by \$16,000 for a total of \$70,000 for part-time staff. He said the increase was to help recruit and ensure they had people during the week.

Northeast Alamance Fire Department - Captain Jacob Littell requested a 1.7-cent tax increase, which would generate an additional \$125,269.44. He explained that his department did not currently have any full-time staff. He continued that his department was looking to hire a full-time 8:00 am -5:00 pm position to handle daily duties, paperwork, and records. In addition to this position, they would hire three full-time shift staff members to help them have 24/7 coverage. Captain Littell mentioned the fire station was built in 1962. The fire station had the original kitchen, bathrooms, and septic system. They planned to allocate \$100,000 for septic system repairs, renovations of the kitchen, bathrooms, sleeping quarters, and the purchase of a brush truck for their substation.

Snow Camp Fire Department - Chief Jerry Boone requested a 1.27-cent tax increase, which would generate an additional \$111,478.09. He continued that his department was in the county's southwest corner and covered 8 square miles. He explained that the requested increase was to hire an additional 24-hour person. Chief Boone said there was only one 24-hour person that worked by themselves.

### **Alamance Community College**

Dr. Ken Ingle, President of Alamance Community College (ACC) said he appreciated County Manager York and her staff. He continued by saying that a lot of great things were going on at ACC. He noted the public safety training center was about to open, and that would be an additional \$250,000 cost for operating that center. Dr. Ingle mentioned that due to a flat budget, ACC will need to incorporate other funding sources. He said the increase in this past fiscal year helped support the college's needs. He commented that ACC was on track to spend 100% of those funds. Dr. Ingle thanked the Board for their continued support.

### **Alamance-Burlington School System**

Dr. Aaron Fleming, Superintendent of ABSS, provided information on ABSS's budget request. He started off by reviewing the operational budget request for \$59 million, which was an increase of \$5.7 million compared to previous fiscal years. He emphasized that he had heard from many community members about the proposed reduction of \$10 million from the current expense budget. He acknowledged the Board's challenges in balancing budget priorities. Dr. Fleming voiced that he was there to advocate for the restoration of the operating budget and defend the \$5.7 million requested increase. He advised that if the \$10 million reduction remained, it would have immediate and significant negative impacts on the students and staff. He detailed that the teacher supplement would either remain frozen or be reduced. Dr. Fleming stressed that it would directly impact the school system's ability to attract and retain the best educators for the students. He continued that other critical areas, such as athletics, supplemental funding for Pre-K programs, cultural arts, and the district's ability to provide the local effort match for the state's low-wealth teacher supplement, would be severely impacted. He noted that the proposal to allocate additional school resource officer (SRO) funding above the current expenditure to the Sheriff's Office would affect the essential SRO positions within the municipalities. He asked the Board to consider the disparities in per-pupil funding for traditional public and charter schools.

Dr. Fleming said the \$5.7 million expansion funding included state-mandated increases to employee benefits, a supplement for certified and classified employees. The supplement allowed the school system to remain competitive with surrounding counties. Funding for operational expenses included increases in utilities and property insurance, charter school allocations, and additional certified staff. Dr. Fleming expressed that the school system was aware of the condition of the school facilities and had been transparent about the system's needs. In response, he said they had developed a responsible, long-term plan to address them. He stated this was not

about asking for more than they needed, but what they needed to provide a quality education for nearly 23,000 students. He mentioned that ABSS operated 38 schools with over 3,000 staff members.

Commissioner Priola mentioned the transparency around ABSS's dashboard was good, but too little, too late. He realized Dr. Fleming was new, but he reiterated that transparency was needed in their audits. He said he would like to see the dollars attributed to performance achievement. Dr. Fleming responded that he could not speak about the past, but was trying to move the school system forward. He mentioned that he had started transparency portals in other school districts. Dr. Fleming acknowledged that ABSS had a lot of academic work to do. He commented that a new assistant superintendent of academics was set to start soon. He confirmed that the school system was in the process of undergoing its new audit and that it will be presented to the state on time.

Commissioner Thompson referred to the public hearing speakers who had come out and had asked to have their taxes raised to fund the school system fully. She said she did not want ABSS on the news due to a lack of SROs; she noted that much damage could be done in as little as 15 minutes. Commissioner Thompson voiced that teachers had taken the financial hit every year. She commented that she supported ABSS's request because of the band-aids year after year. She said you must have a solid school system if you want a solid county. She noted that when you have to play catch-up, it just costs even more. Commissioner Thompson said the buildings needed to be up to par.

Commissioner Allen shared that while she volunteered at Haw River Elementary School, having an SRO front and welcoming students deterred any problems. She referenced what had happened at Sandy Hook Elementary School and the casualties a gunman could cause rather quickly. Commissioner Allen said she had only voted for one tax increase as a member of the Haw River Council. Haw River had gone 10 years with no tax increases, which caused the town to get further and further behind.

Vice-Chair Carter said the low-wealth funding issue had gotten the Board's attention. He indicated they did not want to be responsible for creating a problem that magnified itself. He had questions about reimbursements and transferring funds for charter school students. Dr. Fleming answered that the money followed the student. The school system was losing funding to charter schools, and they needed to find a gap or a pillow of funds to pass that on. Dr. Fleming indicated that if the SRO funding stayed with the county to pay the Sheriff's Office and did not flow through ABSS, the school system could not capture that in their per-pupil funding.

Chairman Paisley offered that it would be fairer to the SROs, the county, and the taxpayers to take the funds from ABSS and pay them straight to the Sheriff's Office.

Tony Messer, ABSS Chief Financial Officer, said Rebecca Crawford, Budget and Management Services Director, had the best explanation on how low-wealth funding worked in North

Carolina. He said it was driven by three components: property valuations, effective tax rate comparisons to other North Carolina counties, and how much counties were funding school districts on a per-pupil basis. Mr. Messer mentioned that counties that could not generate enough funds compared to other districts and counties were considered low wealth. He indicated that Alamance County's tax rate was below the state average, and the per-pupil funding was below the state average.

Chairman Paisley clarified that the school system was asking the county to fund the cost of adding additional personnel and questioned the reasoning. Dr. Fleming responded that those positions were cut before his arrival. The positions were counselors, student support positions, graduation coaches, media coordinators, and interventionist instructional coaches. He indicated that those positions were covered by the local government beyond the state allotments.

Sandy Ellington-Graves, Board of Education Chair, said Dr. Fleming and Mr. Messer did a great job explaining and clarifying ABSS's budget request. She said that when they discussed numbers, they should think about the students, teachers, and classified staff behind those numbers. She commented that the county was thriving, and the school system should be, too. Ms. Graves felt the school system had not asked for anything above and beyond what was needed. She said the Board of Education was committed to working with the County Commissioner to give the county what it needed in public education.

#### **Follow-up Questions for the County Budget Team - Rebecca Crawford**

Chairman Paisley announced that he had asked County Attorney Stevens to draft two resolutions. He continued that one of the resolutions would ask the state to cover all teachers' salaries. There would be no additional funding from the county, and the rate would be uniform statewide. County Attorney Stevens wanted to clarify the intent and ensure that others understood. He said the resolution would be sent to the state delegation asking them to work on modifying the law with the intent that there be pay parity across the state for teachers, and not allow for local supplements. County Attorney Stevens referred back to Chairman Paisley to describe the second resolution. Chairman Paisley explained that state money given to the school system, if not expended by June 30, would be returned to the state per statute. He said that if ABSS did not spend the county money by June 30th, ABSS would keep those funds. The county had no way of recovering those funds. Chairman Paisley opined that if the funds were not expended within the fiscal year, they should be returned to the county.

County Attorney Stevens advised that his research on General Statute 115C-546.2 did not reveal a mechanism for reverting funding to the state. He indicated there were several off-ramps for schools to continue spending funds beyond the fiscal year, and there was no requirement to return funds to the state. County Attorney Stevens said that Ms. Evans informed him there was a practical reason for the lack of reversion to the general fund for state school funds. He mentioned that schools operated on a reimbursable basis with the state, so they would never have more in their account than they would have to use.

Commissioner Allen asked County Attorney Stevens if there was a resolution or some way to ask the legislators about the quarter-cent sales tax. She said a quarter-cent sales tax would generate an estimated \$8 million for the county and benefit the other local municipalities. County Attorney Stevens answered that the only process he was familiar with was the local bond referendum. He advised the Board that if they wanted to put that on the ballot, it could be done as early as the 2026 primary election. The Board would not have to wait until the general election of 2026.

### **Proposed Changes to the Recommended Budget**

Commissioner Priola said he had presented staff with seven questions to calculate the manager's proposed budget. Due to time constraints, he suggested that he review those interrogatories and discuss them in greater detail the following day. County Manager York responded that staff had a list of questions, including Commissioner Priola's, for discussion the following day. She said staff would need to gather the responses tomorrow.

Commissioner Thompson spoke that she did not favor a budget with all the proposed cuts. She supported a budget that would provide the school system with what it needed, as well as funding for the library system and other agencies that were at risk of cuts. Commissioner Thompson indicated there was much more work to be done because she would not cut the rescue squad. County Manager York asked the Board to inform staff of any other proposed adjustments they could factor into their calculations. She said they could show the impact on the tax rate based on the calculations.

Commissioner Allen believed there was a solution to give those funds back to the rescue squad.

Vice-Chair Carter spoke that it was important to remember the funding that the airport received from the county and the City of Burlington. The airport used those funds to offset the required local grant matches, thereby improving and expanding the airport property. He stated that the airport was a significant economic generator for the county. Vice-Chair Carter emphasized that the county had always supported the airport, and he had no intention of voting to reduce funding for the airport or the rescue squad.

### **Adjournment**

Commissioner Allen, seconded by Vice-Chair Carter, moved to adjourn the meeting. The motion carried.

There being no further business to be brought before the Board, the meeting adjourned at 12:46 PM.



John Paisley, Chairman

Alamance County Board of Commissioners

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Tory M. Frink, Clerk to the Board

**MINUTES OF THE SPECIAL MEETING OF THE ALAMANCE COUNTY BOARD OF  
COMMISSIONERS FOR ALAMANCE COUNTY**

**June 10, 2025, 9:30 AM  
Agriculture Building Auditorium  
209 N. Graham-Hopedale Rd  
Burlington, NC 27217**

Board Members Present: Chairman John Paisley Jr  
Vice-Chair Steve Carter  
Commissioner Pamela Thompson  
Commissioner Ed Priola  
Commissioner Kelly Allen

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**Call to Order - Chairman Paisley**

**Invocation and Pledge of Allegiance - Commissioner Allen**

**Budget Work Session Introduction - County Manager York**

County Manager York said that the county had seen increased funding for mandated services and decreased funding for discretionary services since her first recommended budget in the fiscal year, 2023-2024.

**County Department Questions**

County Manager York said that the recommended budget proposed a \$125,000 reduction in funding for the airport.

Dan Danieleley, Burlington-Alamance Airport Authority President, said they were requesting the same amount of funding as previous years. He stated that the county had agreed to a five-year, \$2 million agreement to fund the airport. He stated that \$647,000 was returned to the county in taxes per year.

County Manager York said the airport received an annual support of \$259,698 from a pot of money that matches grants. The airport received an annual support of \$400,000 from an economic incentive pot based on a 5-year agreement that ends in 2028.

County Manager York explained that Commissioner Priola asked to add \$175,000 in revenue from the Board of Elections. Commissioner Priola said that revenue projections from previous years showed that \$175,000 was a reasonable revenue projection from the Board of Elections.

County Manager York said that the proposed merit pay reduction was being budgeted at 2.5%, and Commissioner Priola had suggested cutting it to 1.5%. She stated that cutting it to 1.5% would save the county \$783,093.

County Manager York said that Commissioner Priola was proposing a reduction in staff. She stated that it saved the county an estimated \$1.1 million. The proposed reduction removed 5 full-time employees from the tax department, 6 full-time employees from the library branches, and 2 full-time employees from the County Manager's Office.

Vice-Chair Carter asked about the potential cost savings of contracting Vincent Valuations versus using county staff for future property revaluations. Brad Fowler, Alamance County Tax Administrator, said that per the county's analysis, the Vincent Valuations contract would cost more than if the tax department was fully staffed.

Vice-Chair asked about the costs of using county employees for property revaluations. County Manager York said there was an issue with a talent recruitment shortage. She said that finding qualified tax appraisers to work for the county was a problem.

Commissioner Priola asked how many positions in the tax department were vacant. Mr. Fowler said there were about 10 positions. Commissioner Priola asked how many of those positions were critical. Mr. Fowler said it was all of them.

Commissioner Priola asked whether that many positions in the tax department were needed for daily services and the property revaluations. Mr. Fowler said that in addition to the daily customer service tasks of the tax department, the tax department reviewed 12,000 permits annually, reviewed 2,000 cases of split-rate property taxes annually, and reviewed 8,200 of qualified sales of properties annually. Commissioner Priola asked if the tax department staff shortages in the last property revaluations resulted in the county not getting the job done. County Manager York confirmed that was the case.

Commissioner Thompson said that the tax department did more than just collect money. She emphasized the importance of contracting Vincent Valuations to conduct property revaluations.

Commissioner Allen said it was important to get local tax appraisers involved in the property revaluations. Mr. Fowler said that the tax department was doing a heck of a job despite being short-staffed.

Vice-Chair Carter asked about the costs, and county staff needed to replace Vincent Valuations. Mr. Fowler said it depended on the salaries the county offered to tax appraisers. He estimated that the county would need about 9 to 10 tax appraisers.

Susana Goldman, Library Director of Alamance County Public Libraries, provided the hours of operation for the library branches across the county.

Vice-Chair Carter asked how many employees were involved in the mobile library. Ms. Goldman said there were two part-time drivers that got support from an additional staff member based on their specialization i.e. children's specialist.

Commissioner Priola asked about the need for 17 part-time employees. He said it seemed inefficient having to orient a part-time employee every time they came in. Ms. Goldman said the 17 part-time employees did not receive benefits.

Commissioner Priola asked about the costs of travel for training and conferences for senior library staff. Ms. Goldman said that occasionally staff will travel to a conference once a year. She said that she had traveled to state conferences.

Vice-Chair Carter mentioned that an estimated 330,000 people visited the libraries every year. He asked about the number of library cards issued per year. Ms. Goldman answered that in the last fiscal year of 2023-2024, 1,407 new library cards were issued, and the total number of library cards issued was 78,000.

Chairman Paisley said he had calls about expanding digital services. Ms. Goldman said that the libraries could not keep up with the demand for digital services.

Chairman Paisley asked about how much of the budget was used on digital services. County Manager York said that Ms. Goldman had requested an additional \$15,000 for digital services. Ms. Goldman said that the total budget for digital services was \$105,000.

Chairman Paisley asked about the number of branch managers. Ms. Goldman said there were four branch managers.

Commissioner Thompson spoke about having the library as a public place for people to do different activities. She mentioned that Burlington Police Chief Balog had spoken with her about the downtown officer checking on the downtown businesses and the library.

Chairman Paisley asked Bruce Walker, Assistant County Manager, about his pending retirement in September. Mr. Walker spoke about his 29 years in local government and when he first came to the county.

County Manager York addressed the proposed funding for the County Manager's Office. She mentioned that cutting positions in the County Manager's Office would result in 25 departments being managed by two managers instead of four managers. She stated that when she began as county manager, positions at the County Manager's Office were being funded in a non-transparent manner. To be more transparent, positions were now being fully funded in the County Manager's Office budget.

County Manager York stated that the proposed budget reduced capital projects from \$3.9 to \$1.5 million, which cut \$2.4 million from the capital funds. She said that the proposed reduction hindered funding for computer technology, removed facility improvements, withheld equipment

requested by EMS and the Sheriff's Office, and removed replacing vehicles for emergency services.

County Manager York mentioned that the proposed budget removed \$25,000 to the City of Burlington transit, restored \$150,000 to Crossroads and Family Abuse Services, restored \$125,000 to the airport, and restored \$125,000 to the Alamance County Rescue Unit.

Commissioner Priola asked County Attorney Stevens if the county required non-profits to disclose their finances. Mr. Stevens responded that the county can and does.

### **Follow-Up Questions for the Budget Team**

Commissioner Priola had some clarifying questions regarding the courthouse expansion project.

Brian Baker, Assistant County Manager, gave an update on the next steps for the courthouse expansion project. He said that the county had chosen an architect and would present a contract at the next Board meeting.

Commissioner Priola said a flat budget according to the county manager would be \$4.2 million, about \$300,000 less than previously mentioned. County Manager York said it was a difference of \$203,000. She said that the American Rescue Plan Act (ARPA) interest reduced the projected property tax revenue needed.

Commissioner Allen said the county had received less in sales tax than anticipated. Susan Evans, Finance Officer, said she did not feel comfortable increasing the projected sales tax revenues based on reductions in the hold harmless revenues.

Commissioner Priola suggested reducing merit pay to 1.5% for 6 months to get an assessment of the sales tax revenues.

Chairman Paisley said he liked merit pay. He said that the Board could not speculate what was going to happen in 6 months.

Commissioner Thompson asked whether the salary market study included merit pay. County Manager York said that it was separate.

Vice-Chair asked about the percentage of low-performing employees. County Manager York said that the county tracked that information, but did not have that information on hand.

Commissioner Allen asked whether new employees with low performance were given a second chance to come up to par. County Manager York said that the county did with coaching and performance improvement plans.

Commissioner Priola said he did not mind dipping into the fund balance rather than pressing taxpayers with a tax increase. Ms. Evans said that she would not recommend using the fund balance for reoccurring costs.

Chairman Paisley asked about what could be cut or added if the proposed budget was 2 cents instead of 1.59 cent. County Manager York said that if the property tax rate went up to 2 cents it would result in an additional \$1.082 million in funding. Rebecca Crawford, Budget and Management Services Director, said that it would restore funding to the vacant positions and non-profits.

Vice-Chair Carter said he did not see this year's financial situation being as dire as predicted. He said that the county could use the fund balance to minimize the impact on the taxpayers. Vice-Chair mentioned that removing \$10 million from ABSS operations would be a band-aid due to the year after year needs of ABSS. He said that a resolution to get a quarter cent sales tax referendum could justify not removing \$10 million from the ABSS operational budget next year. Mr. Carter said that removing \$10 million from ABSS in the proposed budget puts the county at odds with ABSS.

Commissioner Priola said that the projected revenue of \$175,000 from the Board of Elections was a prudent and reasonable amount. This amount could fund or contribute to Crossroads or the Rescue Unit.

At 12:52 pm Chairman Paisley recessed the meeting until 2:30 pm.

At 2:36 pm the meeting was reconvened.

### **Proposed Changes to Recommended Budget**

County Manager York recapped the changes to the calculator, the 2-cent property tax increase suggested by Chairman Paisley, and the fund balance levels.

Ms. Crawford said that she was happy to update any changes with the calculator. She reviewed some proposed adjustments.

#### **Scenario 1**

Reduce budgeted merit pay from 2.5% to 1.5% (pay for "exceeds expectations" only) - \$757,544

Reduce staff (Tax -5.0 FTE, Library -6.0 FTE, Administration -2.0 FTE) -\$1,100,000

Reallocate \$25,000 from City of Burlington Transit to Crossroads \$0

Reduce transfers from the General Fund to the County Capital Fund from \$3,921,019 to \$1,521,019 -\$2,400,000

Restore funding for Crossroads and Family Abuse Services +\$150,000

Restore airport funding +\$125,000

Eliminate 8 positions from county government - \$648,000

#### **Scenario 2**

Increase property tax by a total of 2 cents (.489) +1,082,336

Restore funding to the airport +\$125,000

Restore funding to the Rescue Unit +\$125,000

Restore funding to Family Abuse Services +\$75,000

Restore funding to Crossroads +\$75,000

Restore economic development incentives +\$50,000

Restore frozen positions at 10 months only and eliminated positions +\$632,336

### **Scenario 3**

Increase fund balance +\$4,000,000

Restore County Capital Improvement Plan +\$4,000,000 or

Increase ABSS's Capital by \$4 million +\$4,000,000 for a total of \$8 million

Ms. Evans said these were rough estimates and would not have the final numbers until the audit was completed.

Allen Gant, Chairman of Glen Raven, said that Glen Raven had been in Alamance County for 145 years and was present on six continents, employing over 3,000 people. He said Glen Raven had invested \$250 million during the COVID-19 pandemic to upgrade its facilities and those of its employees worldwide. He stated that the Board's predecessors chose not to invest. He said that the Board should have the courage to invest in the county's future. Mr. Gant suggested that increasing the property tax rate to 7 cents would bring the county closer to meeting its needs.

Commissioner Allen stated that it was important to trust the opinion of the County Manager's Office.

Chairman Paisley emphasized that the county was a council-manager form of government.

Commissioner Thompson asked what it would look like to increase property taxes by 7 cents.

Commissioner Allen inquired about a property tax increase that did not utilize a significant portion of the fund balance.

Commissioner Priola said that he was not in favor of a tax increase.

Vice-Chair Carter said that the county had long term accumulated needs. He stated that he received a call from a county resident to not raise property taxes. He mentioned that the county's low tax rate did not keep up with the needs of the county.

### **Adjournment**

Commissioner Allen, seconded by Vice-Chair Carter, moved to adjourn the meeting. The motion carried.

There being no further business to be brought before the Board, the meeting adjourned at 4:04 PM.

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John Paisley, Chairman

Alamance County Board of Commissioners

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Tory M. Frink, Clerk to the Board



**MINUTES OF THE REGULAR MEETING OF THE ALAMANCE COUNTY BOARD OF  
COMMISSIONERS FOR ALAMANCE COUNTY**

**June 16, 2025, 6:30 PM  
Alamance County Historic Courthouse  
1 SE Court Square  
Graham, NC 27253**

Board Members Present: Chairman John Paisley Jr  
Vice-Chair Steve Carter  
Commissioner Pamela Thompson  
Commissioner Ed Priola  
Commissioner Kelly Allen

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**CALL TO ORDER - CHAIRMAN PAISLEY**

**INVOCATION AND PLEDGE OF ALLEGIANCE - COMMISSIONER ALLEN**

**APPROVAL OF THE AGENDA**

Vice-Chair Carter, seconded by Chairman Paisley, moved to add the Hexagon Contract to the agenda.

Commissioner Priola spoke that he did not favor the late introduction of a \$3 million contract to the agenda due to the contract's substantial amount.

County Manager York explained the reason for the delay. Hexagon delayed it, and there was a \$200,000 incentive to sign the contract prior to June 30th.

**Moved by:** Vice-Chair Carter

**Seconded by:** Chairman Paisley

The amendment of the agenda to add the Hexagon Contract for the 911 CAD system.

**APPROVED AS AMENDED**

**PUBLIC COMMENTS**

Micah Wilkerson, a Snow Camp resident, said he was a parent of two ABSS students. He stated that the ABSS per-pupil spending needed to be put into proper context. He said that per-pupil

spending increased 42% with an ABSS student body population that remained unchanged. Mr. Wilkerson urged the Board not to increase property taxes.

Jaimie McGirt, a Graham resident, said her son had special needs. She stated that 12 staff members and an EC teacher were leaving her son's school. She continued that funding was not sufficient to retain teachers. Ms. McGirt said she would accept a property tax increase.

Laura Stewart, a Saxapahaw resident, said she was a business owner with 20 employees. She asked for a more comprehensive budget plan that set priorities and made cuts elsewhere. Ms. Stewart advocated for a tax increase that prioritized the school system, and libraries.

Henry Vines, a resident of Snow Camp, asked the Board not to raise property taxes. He wanted to address the 3-cent tax increase for the E.M. Holt Fire District, where he resided. He stated that farmers were struggling and did not think the fire department had done its due diligence to cut costs. Mr. Vines asked the Board to reconsider increasing property taxes.

Scott Ward, a county resident, said he heard a lot of talk about cents and wanted to propose common sense. He stated that the county budget needed to be based on the rate of inflation. Mr. Ward said county employees deserved a COLA adjustment and liked the idea of merit pay that went to the top performers.

Joanna Flynn, a Graham resident, expressed support for funding ABSS. She said she was a small business owner and a mother of two. She stated that there was no fluff in the school system's budget. Ms. Flynn said that the county needed to prioritize the county's communal future by fully funding ABSS.

Natasha Albright, a former PTO Vice President, spoke about the programs for her kindergartner and the creativity of the school administrators. She shared a scenario of when a student had a fever and there was no school nurse to assist. She stated that her daughter's school lost the speech pathologist, and bus drivers. Ms. Albright said making more cuts to the already underfunded school system hurt the students and the community.

Brianna Young, a county resident, asked the Board to fully fund schools, libraries, and emergency services. She said cutting funding for ABSS would result in fewer teachers, bigger classes and less support. She stated that cutting library funding would eventually lead to the possibility of closure. She said that cutting emergency services would put lives at risk. Ms. Young urged the Board to act now as the costs would be higher in the future.

Tyler Whitley, a Mebane resident, read an excerpt from a newspaper article regarding comments made by Glen Raven Chairman, Allen Gant. Mr. Gant in his comments advocated for increasing property taxes to invest in the county's growth. Mr. Whitley said that the county would not grow if investments were not made today.

Nerissa Rivera, a Burlington resident, said she did not have kids in the school system, but a quality educational system was a pillar of the community. She stated that if the county did not

fully fund the school system or libraries, it sent a message to county residents that the county did not care. Ms. Rivera said that as a taxpayer, she had no problem paying more in property taxes if it helped support schools, libraries, and EMS services.

Hunter Lubitz, a student, spoke about the resources that have helped him with his school testing. He said that he spent a lot of time in his school's library and loved to read. Mr. Lubitz asked the Board to fund the school system fully, so students like him could thrive.

Jackie Vanhook, a Graham resident and grandmother of an ABSS student, asked the Board why they were considering cutting funding to ABSS. She said cutting funding to ABSS affected the next generation's right to have a good education. Ms. Vanhook said that her organization with community support, provided 3,000 bagged lunches without county funding.

Ryan Moffitt, a Burlington resident, said that ABSS funding should remain a funding priority. He stated that reducing funding to ABSS was unprecedented and not acceptable. Mr. Moffitt stated that ABSS should be fully funded and urged the Board to continue working to meet the school system's needs.

Shawn Francis, a Burlington resident, said he wanted to correct a previous public comment where he said that public records were never responded to, but found out it was. He stated he did not want to see libraries being closed. He said that library staff could be cut. Mr. Francis suggested that there could be room to cut the budget on the courthouse project.

Tracy Lee, a Burlington resident, said she watched the debate on funding non-profits. She stated that she was appreciative of the restored funding to the Alamance County Rescue Unit. She said that she could not understand why the rescue unit was not part of the tax base, as the rescue unit was as vital as fire, police, and EMS. Ms. Lee said that the rescue unit should not be dependent on bake sales and raffles for funding.

Sawyer Jones, a Williams High School student and body president, said he wanted the Board to think about students like him when they voted on the budget. He urged the Board to fully fund ABSS. Mr. Jones encouraged people who did not want a tax increase to teach a class at Williams High School.

Tameka Harvey, Board of Education Member, asked the Board to fully fund ABSS. She stated that continually underfunding ABSS was like a house without a foundation that would eventually fall. Ms. Harvey said that she would support raising property taxes to 7 cents if it would result in taking care of students, teachers, bus drivers and custodians.

Sandy Ellington-Graves, Board of Education Chair, said ABSS was the 15th largest school district in the state, ranked 89th out of 115th in per pupil spending in the state and ranked 34th in local teacher supplements in the state. She stated that local funding had increased, but not proportionately to the county. She stated that ABSS closed the school year with 172 less

positions. Ms. Ellington-Graves said the school board was committed to working with the county to move ABSS forward.

Peter Morcombe, a Graham resident, said people who had been speaking were of special interest. He mentioned that he did not have any children in the school system. He stated that he chose to live in Alamance County due to the lower tax rate. Mr. Morcombe urged the Board not to listen to the activists, but to the ordinary citizens who see taxes going up.

Farrah Kindle, a student at Williams High School, shared her experience with teachers who have been inspirational in her educational journey. She mentioned that one of her teachers left for a higher-paying job to fund her daughter's education. Ms. Kindle urged the Board to fully fund ABSS.

### **CONSENT AGENDA**

**Moved by:** Vice-Chair Carter

**Seconded by:** Commissioner Allen

**APPROVED UNANIMOUS**

### **APPOINTMENTS/ REAPPOINTMENTS**

**Piedmont Triad Regional Council Workforce Development Board – Derrick Byrd, Randy Perkins, and Kevin Szostak**

**Budget Amendment 12**

**Emergency Management- Eno-Haw Regional Hazard Mitigation Plan Resolution**

### **TAX REFUNDS**

**Tax Refunds, Releases, and Exemption-Extensions May 2025**

Approval of tax refunds and releases; a copy of the tax refunds is set forth hereafter.

### **PRESENTATIONS/OTHER BUSINESS**

**Mebane Planning Board Appointment (ETJ Member)**

**Moved by:** Chairman Paisley

**Seconded by:** Commissioner Allen

Approval of the reappointment of David Scott to the Mebane Planning Board as the county's ETJ member.

**APPROVED UNANIMOUS**

## **Hexagon Contract**

Bruce Walker, Assistant County Manager, stated that signing the Hexagon contract was the final step in approving the new 911 Computer-Aided Dispatch (CAD) software. The Board had approved the interlocal agreement with the City of Burlington at their June 2nd meeting. Alamance County and the City of Burlington, with the assistance of the National Public Safety Group (NPSG), underwent a thorough and lengthy request for proposals (RFP) process. In July 2024, Hexagon was selected as the best software vendor. He said that the system served as a central hub for all emergency dispatching for the Sheriff, Police, Fire, EMS, and Emergency Services. He mentioned that one of the problems with the current 911 CAD software was that it was almost thirty years old.

The federal grant for the project was \$963,000; the full amount would go towards the costs of implementation. Mr. Walker stated that the county had applied for additional funding for the upcoming year, and the NC 911 Funds contributed to the county's budget. A \$200,000 discount would apply if the Hexagon contract were signed before the end of the fiscal year. The costs for hardware and software would be divided proportionally between Alamance County and the City of Burlington, based on the average annual calls dispatched over the last three fiscal years. The current dispatch divide was 61% for Alamance County and 39% for the City of Burlington. The City of Burlington would be responsible for the annual CAD maintenance fees. Sharing the costs of one system rather than two saved the county and the city significant expenses. Mr. Walker said it was a more efficient and safer system. The county share was \$3.4 million, and the city share was \$2.1 million. The total software implementation costs, including the federal grant, were \$5.5 million.

Once the contract was signed between Hexagon and Alamance County, the operational start would be at the end of the summer. The county was following the successful rollout by Hexagon in Stanly County. Mr. Walker said that the implementation of the new 911 CAD software would span between 24 to 30 months.

County Attorney Stevens addressed why the contract was delayed. He stated that he wanted to make sure it was fundamentally sound and that it protected the county's interest. He added that the county had to make sure that there was support from Hexagon in case there were issues with the software. He said that signing the contract now would take advantage of the \$200,000 incentive.

Commissioner Priola asked Susan Evans, Finance Officer, how this was being paid. Ms. Evans said it was being paid by installment loan proceeds.

Commissioner Thompson inquired about the location of the new 911 CAD system. Mr. Walker stated that it would be in the county building.

**Moved by:** Vice-Chair Carter

**Seconded by:** Commissioner Allen

**APPROVED UNANIMOUS**

**FY25-26 Opioid Settlement Resolution - Ashley Barber, Coordinator for Health Services**

Ashley Barber, Coordinator for Health Services, presented a resolution for approval to direct the expenditure of \$590,134.52. She stated that the funds had to be used for opioid abatement activities that minimized the impact of the opioid crisis.

**Moved by:** Commissioner Thompson

**Seconded by:** Commissioner Allen

**APPROVED UNANIMOUS**

**Resolution Urging the NC Gen Assembly to Reform School Funding**

Chairman Paisley complimented County Attorney Stevens on the work on this resolution and asked him to read the resolution.

Chairman Paisley stated that the county had lost total control of county funds being sent to ABSS. He said that the county fully funded county Student Resource Officers (SRO). ABSS chose not to pay SRO's for two months and two sergeants were not paid either. Chairman Paisley said that ABSS appropriated funds to unknown causes.

Dr. Aaron Fleming, ABSS Superintendent, said that ABSS chose to fill in the gap between the SRO state grant and county funds. He said that it was a gap of \$1.3 million that ABSS took out from at-risk state funds to pay for municipal SRO's. He stated that ABSS were trying to use less at-risk state funds.

Commissioner Thompson asked what types of job positions would be funded by at-risk funds. Mr. Fleming said it could go toward additional school counselors, mental health support, social workers and additional teacher assistants.

Vice-Chair Carter asked how many SRO's in neighboring school districts were being funded by the county rather than municipalities. Mr. Fleming said that in some school districts, the Sheriff's Office provided the SRO's. In others, the school districts had their own police force. In ABSS, the municipalities and the county provided the SRO's.

**Moved by:** Chairman Paisley

**Seconded by:** Commissioner Priola

Approval of the resolution failed 3-2 with Vice-Chair Carter, Commissioners Allen and Thompson voting against the motion. Chairman Paisley and Commissioner Priola voted in favor of the motion.

**FAILED**

**Construction Manager At-Risk Contract with Samet Corporation - Brian Baker, Assistant County Manager**

Brian Baker, Assistant County Manager, presented a contract with Samet that chose Samet as the at-risk construction manager. Mr. Baker stated that the county had issued a request for quotes (RFQ) and received four proposals. The county chose Samet based on its experience building a courthouse in Forsyth County. He said that the contract did not settle on a price. Samet would provide estimates as the county worked with an architect and would provide close to real-time maximum cost estimates for design adjustments.

Commissioner Priola inquired about the county's calculation of the total costs for the courthouse project, specifically the \$37 million figure, as opposed to other amounts. He said that the county was not obligated to a particular dollar amount. The county was obligated to have enough courtrooms for the number of judges in the county. Commissioner Priola stated that he was concerned about the labor costs.

Commissioner Thompson said that Samet had done excellent work with Southeast High School.

Vice-Chair Carter said that Samet was one of the top construction companies.

**Moved by:** Vice-Chair Carter

**Seconded by:** Commissioner Allen

Approval of the Construction Manager At-Risk Contract with Samet Corporation. The motion carried 4-1 with Chairman Paisley, Vice-Chair Carter, and Commissioners Allen and Priola voting in favor. Commissioner Thompson voted in opposition.

**APPROVED**

**Adoption of the Fiscal Year 2025-2026 Budget Ordinances**

County Manager York provided 6 different budget scenarios to the Board.

Commissioner Priola said he wanted to cut to the chase and made a motion for proposed budget adoption of Plan A. Chairman Paisley seconded that motion. Further discussion ensued.

Commissioner Thompson stated that the Board should not rush to make a decision. She mentioned that the Board had plenty of time to make sure it was the right decision.

Commissioner Allen said she could not agree to removing \$10 million from ABSS. She said that withdrawing a reasonable amount from the fund balance, along with a small tax increase, was the fairest way to proceed. Commissioner Allen reiterated that she supported ABSS, the Sheriff's Office, Emergency Services, and the libraries.

Commissioner Thompson discussed what she had requested and then provided some comparisons of other fund balances from neighboring counties. She stated that Guilford County's fund balance was \$8 million, and they were closing 4 schools; Orange County's fund balance was \$13.5 million, and they had just reduced their tax rate. She continued that she could not fund Randolph County's fund balance percentage but they had a property tax rate of 0.50 cents, Forsyth County's fund balance was 17%, and Durham County's fund balance was 12%. Commissioner Thompson stated that using the fund balance would meet the county's needs.

Commissioner Priola stated that it was time to start honoring the promises made to get elected. He said that all 5 Board members were elected as Republicans. He mentioned that this was an opportunity to avoid raising property taxes for those who could not afford it.

Commissioner Allen asked County Attorney Stevens if there was a state statute on whether the county had to meet or increase ABSS's funding every fiscal year. County Attorney Stevens stated that there was no state statute requiring an increase every fiscal year, but it had set a precedent for the ABSS budget request each year.

Vice-Chair Carter sought clarification on whether Plan A would remove \$10 million from the ABSS operational budget for the fiscal year 2025-2026. Rebecca Crawford, Director of Budget and Management Services, confirmed that it was the case.

Chairman Paisley said that ABSS was receiving county funds for operations, and they were spending them elsewhere.

Vice Chair Carter asked County Attorney Stevens what the impact was of reducing \$10 million from the ABSS budget request. County Attorney Stevens said that if the Board and ABSS could not agree on a budget number, then there was a statutory process to mediate that amount. He said that a formula was used to compare last year's budget numbers and help determine this year's budget numbers.

Commissioner Priola informed County Attorney Stevens that the formula was ambiguous. He stated that the school superintendent informed him in an email that ABSS was not using this formula but was instead comparing neighboring counties to determine a budget number. County Attorney Stevens said that in the case of ABSS, if the county could not agree on a budget number, the formula was used to calculate funding. He mentioned that there was no formal litigation process to reach an agreement.

Vice-Chair Carter stated that the county could find itself in a situation where it would be required to mediate.

Chairman Paisley said there was a lot of fluff in ABSS' budget request. He stated that 10.9% of students in the county went to charter schools. Chairman Paisley said that state funding followed the students. He asked why taxpayers should pay money designated by state statute for charter schools back to ABSS, when ABSS was losing students. He stated that the likely scenario was



that the county would need fewer public schools in the future, based on nationwide trends. He mentioned that charter schools were increasing rapidly. He said that ABSS discussed schools being overcapacity. Chairman Paisley cited an article in a local newspaper that schools were not over capacity.

Vice-Chair Carter mentioned that the source for the local newspaper was not ABSS, but rather a third party.

Commissioner Thompson said that funding for charter schools should not flow through ABSS. She emphasized that the Board should not dwell on past issues. ABSS had a new superintendent and a strong school board.

Vice-Chair Carter there was a motion and a second for plan A on the table. He called for the question.

The adoption of Plan A failed in a 3-2 vote, with Vice-Chair Carter, Commissioners Allen, and Thompson voting in opposition. Chairman Paisley and Commissioner Priola voted in favor of the motion.

Vice-Chair Carter proposed a modification to Plan C. He recommended a property tax increase of 4 cents, accompanied by an additional appropriation of \$10 million from the fund balance. Plan C returned \$10 million to ABSS, putting \$8 million toward school capital and \$2 million toward county capital. Two cents of the four-cent property tax increase would fund non-profits, and the remaining two cents would fund ABSS capital.

Ms. Crawford asked for time to prepare the estimated calculations.

Vice-Chair Carter said he was revising his recommendation to modify Plan C. He recommended a property tax increase of 2 cents. \$10 million would be transferred from the school's capital to school operations. \$11.3 million out of the fund balance, from which \$8 million would go to school capital, \$2 million would go to county capital, and \$1.3 million would go to SRO funding.

County Manager York said that would leave the fund balance at around 19.7%.

Vice Chair Carter said that Plan C might eliminate potential liability the county would face from ABSS.

Commissioner Priola said the county found \$10 million miraculously at the last work session and still planned to raise taxes.

Vice-Chair Carter said he did not want to take too much out of the fund balance due to what happened in western North Carolina.

Ms. Crawford reviewed Vice-Chair Carter's recommendations for calculations and after further deliberations, the new proposal was for a 2.5 cent property tax increase. Ms. Crawford said that

this recommendation would put \$10 million from current expenses to ABSS capital and add an additional \$1.3 million.

Chairman Paisley asked about the fund balance percentage. Ms. Crawford said that it would be 20.1%.

Commissioner Priola said that he was going to keep his promise not to raise taxes, said all 5 Board members promised not to raise taxes. He said that the Board raised taxes even though they found \$10 million.

Vice-Chair Carter stated that the county did not just find \$10 million; that money had been there all along. He stated that he did not want the county to be in mediation with ABSS. He acknowledged that there was not enough money to do what ABSS wanted to do. He stated that he was concerned about the citizens who could not afford a tax increase. Vice-Chair Carter stated that there were two programs available to residents with a single-source income that assisted them with their property tax bills.

Chairman Paisley said he wanted to apologize to every county taxpayer if this motion passed. He said that he was hoping the Commissioners would not vote on this to get re-elected. Chairman Paisley stated that he would not vote in favor of this motion.

**Moved by:** Vice-Chair Carter

**Seconded by:** Commissioner Allen

Vice-Chair Carter, seconded by Commissioner Allen, moved to adopt the following modifications to the recommended fiscal year 2025-2026 budget ordinance. The motion carried 3-2 with Vice-Chair Carter, Commissioners Allen and Thompson voting in favor. Chairman Paisley and Commissioner Priola voted in opposition.

- Increased the property tax rate by 2.5 cents to 49.4 cents
- Increased appropriated fund balance by \$10 million
- Restored funding for Rescue Squad (\$125,000), Family Abuse Services (\$75,000) and Crossroads (\$75,000)
- Restored funding for Burlington-Alamance Airport Authority (\$125,000) and general Economic Development Incentives (\$50,000)
- Restored frozen and eliminated positions at 10 months only
- Transferred \$10 million from ABSS CIP to ABSS Current Expense
- Increased the ABSS's CIP by \$8 million

- Increased County CIP by \$2 million and restored cuts to vehicle replacements, AO Ballfield Phase II, and \$100,00 for county emergency repairs
- Increased ABSS's current expense by \$1.3 million

**APPROVED**

**COUNTY ATTORNEY'S REPORT**

County Attorney Stevens reported that a lawsuit had been dismissed against Chairman Paisley and Sheriff Johnson.

**COUNTY MANAGER'S REPORT**

No report given.

**COMMISSIONERS' COMMENTS**

**ADJOURNMENT**

Vice-Chair Carter, seconded by Commissioner Allen, moved to adjourn the meeting. The motion carried.

There was no other business to be brought before the Board, the meeting adjourned at 10:25 PM.

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John Paisley, Jr., Chairman

Alamance County Board of Commissioners

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Tory M. Frink, Clerk to the Board

**MINUTES OF THE EMERGENCY MEETING OF THE ALAMANCE COUNTY BOARD  
OF COMMISSIONERS FOR ALAMANCE COUNTY**

**June 19, 2025, 1:00 PM  
Commissioners' Meeting Room  
124 West Elm Street  
Graham, NC 27253**

Board Members Present: Chairman John Paisley Jr  
Vice-Chair Steve Carter  
Commissioner Pamela Thompson  
Commissioner Ed Priola  
Commissioner Kelly Allen

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**CALL TO ORDER - VICE-CHAIR CARTER**

**CLOSED SESSION**

At 1:10 pm, County Attorney Stevens asked the Board to move into closed session pursuant to North Carolina General Statute 143-318.11(a)(3), to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body. The attorney will advise the Board on ongoing legal matters, including the recently-received dispute of local school funding under North Carolina General Statute 115C-431 received from the Alamance-Burlington Board of Education.

At 2:29 pm, the Board reconvened in open session.

**ADJOURNMENT**

Commissioner Allen, seconded by Vice-Chair Carter, moved to adjourn the meeting. The motion carried.

There being no further business to be brought before the Board, the meeting adjourned at 2:29 PM.

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John Paisley, Chairman Alamance County Board of Commissioners

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Tory M. Frink, Clerk to the Board

**MINUTES OF THE SPECIAL MEETING OF THE ALAMANCE COUNTY BOARD OF  
COMMISSIONERS FOR ALAMANCE COUNTY**

**June 20, 2025, 1:00 PM  
Alamance County Historic Courthouse  
1 SE Court Square  
Graham, NC 27253**

Board Members Present: Chairman John Paisley Jr  
Vice-Chair Steve Carter  
Commissioner Pamela Thompson  
Commissioner Ed Priola  
Commissioner Kelly Allen

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**CALL TO ORDER - CHAIRMAN PAISLEY**

Chairman Paisley called the Alamance County Board of Commissioners meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE - COMMISSIONER ALLEN**

**PURPOSE OF THE MEETING**

The Alamance-Burlington Board of Education went into closed session at 1:03 pm.

The Alamance County Board of Commissioners recessed at 1:03 pm while the Board of Education was in closed session.

The Alamance-Burlington School System reconvened in open session at 1:21 pm.

The Alamance County Board of Commissioners reconvened their meeting at 1:21 pm.

Sandy Ellington-Graves, Alamance-Burlington School Board Chair, reported that they had reached an agreement with the Board of Commissioners without the need for mediation. She reported that the county had agreed to provide an additional \$2.7 million in operating expenses and \$1.3 million for the Alamance County school resource officers (SROs).

Chairman Paisley said the County Commissioners were in agreement. He said he appreciated both Boards working together.

Commissioner Priola voiced that he opposed the agreement at this time. He felt that the Board did not consider all the factors that went into the amount of the agreement. Commissioner Priola mentioned that the employment cost index was 10 days away. He said the calculation in-part is



supposed to be based on those numbers. Due to several other factors, he saw no reason to rush an agreement. Commissioner Priola advised that it was in the best interest of both Boards not to rush into an agreement and consider those other factors.

Chairman Paisley said both boards realized they did not have all of the latest numbers and settled based on the numbers that they did have.

Vice-Chair Carter commented about the numbers. He explained the Board had a long conversation with the county attorney and used the numbers that were statutorily required for mediation.

## **ADJOURNMENT**

Vice-Chair Carter, seconded by Commissioner Allen, moved to adjourn the meeting. The motion carried.

There being no further business to be brought before the Board, the meeting adjourned at 1:27 PM.

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John Paisley, Chairman Alamance County Board of Commissioners

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Tory M. Frink, Clerk to the Board

**AGREEMENT REGARDING LOCAL EDUCATION FUNDING  
FOR FISCAL YEAR 2025-2026**

THIS AGREEMENT is entered into this 20<sup>th</sup> day of June, 2025, by and between the Alamance County Board of Commissioners (hereinafter "the County") and the Alamance-Burlington Board of Education (hereinafter "the School Board").

WHEREAS, pursuant to N.C. Gen. Stat. § 115C-429, the School Board submitted a budget request for the Alamance-Burlington School System (hereinafter "ABSS") to the County for the 2025-2026 fiscal year;

WHEREAS, the County adopted its annual budget ordinance on June 16, 2025;

WHEREAS, the School Board has expressed disagreement with the County's appropriations to ABSS's local current expense fund under N.C. Gen. Stat. § 115C-431;

WHEREAS, N.C. Gen. Stat. § 115C-431 provides that in the event of such a dispute, the chairpersons of the two boards shall arrange a joint meeting within seven days of the adoption of the county budget ordinance, with a mediator appointed to preside over the meeting;

WHEREAS, the parties wish to resolve their disagreement cooperatively and without further mediation or litigation;

WHEREAS, the parties seek to formalize an agreement regarding funding levels for the 2025-2026 fiscal year and release any remaining claims arising under the dispute resolution process outlined in N.C. Gen. Stat. § 115C-431;

WHEREAS, the County's total current expense appropriation to ABSS as a result of this Agreement shall be \$57,306,851;

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein, the parties agree as follows:

**1. Additional Appropriation to Current Expense Fund**

The County shall appropriate an additional \$2,700,000 to ABSS's local current expense fund for the 2025-2026 fiscal year.

**2. Restricted Appropriation for SRO Services**

The County shall appropriate an additional \$1,300,000 to ABSS's local current expense fund for the 2025-2026 fiscal year, to be used solely for the purpose of compensating Alamance County for the services of Sheriff's Office deputies assigned as school resource officers (SROs) within ABSS. These funds shall not be used for any other purpose. Any expenditure or encumbrance inconsistent with this provision shall result in the reversion of such funds to the County.

### **3. Capital Outlay Appropriation**

The County shall appropriate \$4,820,500 to ABSS for capital outlay purposes for the 2025-2026 fiscal year.

### **4. Capital Improvement Plan (CIP) Appropriation**

The County shall appropriate a total of \$9,400,000 for implementation of ABSS's capital improvement plan (hereinafter "CIP") for the 2025-2026 fiscal year, including \$8,000,000 adopted during final budget deliberations and incorporated into the ordinance adopted on June 16, 2025, as well as \$1,400,000 previously recommended for school technology needs and retained in the County's adopted budget.

### **5. Waiver of Procedural Defenses**

The parties agree that the failure to hold a joint meeting within the time frame set forth in N.C. Gen. Stat. § 115C-431(a) shall not be asserted by either party as a procedural bar to proceeding with mediation or other dispute resolution if this agreement is not approved by both boards.

### **6. Release of Claims and Formula Disclaimer**

In consideration of the appropriations described herein and contingent upon formal approval by both boards, the School Board hereby waives and releases any and all claims it may have against the County under N.C. Gen. Stat. § 115C-431 related to any form of local appropriation (including, but not limited to: the local current expense fund, capital outlay fund, and capital improvement plan) for the 2025-2026 fiscal year.

The parties further agree that this agreement reflects a compromise of a disputed obligation and shall not be construed as an admission that the statutory formula set forth in N.C. Gen. Stat. § 115C-431(b1) governs appropriations in this fiscal year. The parties further expressly deny that such formula has been triggered or accrued for purposes of the multiplier described in N.C. Gen. Stat. § 115C-431(b2) in any future fiscal year.

### **7. Fiscal Procedures and Compliance**

All appropriations made pursuant to this Agreement shall be disbursed according to the County's standard fiscal procedures and shall be subject to all applicable accounting and auditing requirements. ABSS and the School Board shall provide documentation upon request confirming expenditure of all funds appropriated in accordance with this Agreement.

### **8. Public Records Acknowledgment**

The parties acknowledge that this Agreement constitutes a public record and may be disclosed upon request in accordance with the North Carolina Public Records Act.

## **9. Entire Agreement and Modifications**

This Agreement constitutes the entire understanding between the parties regarding the subject matter herein and supersedes all prior discussions or negotiations. Any modification must be in writing and approved by both boards.

## **10. Severability**

If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

## **11. Authority to Execute**

Each party represents that it has taken all actions necessary to authorize the execution and performance of this Agreement.

## **12. Notices**

Any notices required under this Agreement shall be delivered to the respective board chairs in writing by hand delivery or by USPS certified mail, return receipt requested service.

## **13. Incorporation of Recitals**

The recitals set forth above are incorporated by reference and shall be deemed part of this Agreement.

## **14. Execution in Counterparts**

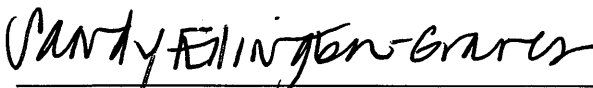
This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

## **15. Effective Date**

This Agreement shall become effective upon approval by both the County and the School Board and shall be recorded in the official minutes of their respective governing bodies.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers.

  
\_\_\_\_\_  
John P. Paisley, Jr., Chair  
Alamance County Board of Commissioners

  
\_\_\_\_\_  
Sandy Ellington-Graves, Chair  
Alamance-Burlington Board of Education



## **Alamance County Board of Commissioners**

### **ACTION ITEM AGENDA ITEM**

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 7/10/2025

**FROM:** Heidi York, County Manager

**DEPT:** County Manager's Office

**AGENDA TITLE:** Appointment to the HOME Consortium Board

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

The Board is requested to make an appointment to the Eastern Piedmont HOME Consortium Board, administered by the Piedmont Triad Regional Council of Government. The County must make an appointment to be contiguous with the other counties in the Consortium, and if an appointment is not made, the Board will have to disband.

The City of Burlington and the PTRC are requesting a county appointment to meet their July 31st meeting deadline.

#### **BACKGROUND/PURPOSE OF REQUEST:**

In March of 2023, the Board approved a Resolution creating the Eastern Piedmont HOME Consortium. The HOME Consortium provides an opportunity for federal block grant funding to be used toward the development of affordable housing opportunities within the Eastern Piedmont Consortium, which covers Alamance, Caswell, Davidson, Randolph and Rockingham Counties.

The Board was requested to make an appointment to this Board back on March 3, 2025, but did not do so. At that time, both Commissioner Thompson and Colin Cannell were requesting appointments.

#### **RECOMMENDATION:**

The Board is requested to make an appointment to the HOME Consortium Board.

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#### **ATTACHMENTS:**



## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/16/2025

**FROM:** Tory Frink

**DEPT:** County Clerk's Office

**AGENDA TITLE:** Juvenile Crime Prevention Council Appointment (Member at Large)

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Consideration of a member at-large appointment to the Juvenile Crime Prevention Council. Applications were received from two applicants, Brittany Greene and Sheala James; there is only one vacancy for a member at-large.

#### **BACKGROUND/PURPOSE OF REQUEST:**

The Juvenile Crime Prevention Council has recommended Brittany Greene for the member at-large position. Term will expire December 31, 2026.

#### **RECOMMENDATION:**

Staff has recommended the review of the applicants and appointment of one.

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#### **ATTACHMENTS:**





## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/19/2025

**FROM:** Susana Goldman

**DEPT:** Library

**AGENDA TITLE:** Library Committee Appointment

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Consideration of the appointment of three members to the Library Committee as county designees for the July 2025 – June 2027 term.

#### **BACKGROUND/PURPOSE OF REQUEST:**

There are three vacancies for the Library Committee, we received 10 applications from the following individuals: Jessica Simmons, Cheryl Sandford, Paula Hendricks, Ellen Quigley, Sarah Blanton, Kayla Schilke, Scott Stirling, Garielle LeGrand, James Shover, and Steven Squires.

#### **RECOMMENDATION:**

Staff recommends review of all applications and the appointment of three applicants.

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#### **ATTACHMENTS:**



## **Alamance County Board of Commissioners**

### **ACTION ITEM AGENDA ITEM**

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/23/2025

**FROM:** Tory Frink

**DEPT:** County Clerk's Office

**AGENDA TITLE:** Recreation and Parks Commission Appointments

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Consideration of three members to the Recreation and Parks Commissions. Applications were received from five applicants: Lee Isley, Harold Kernodle, Janet Macfall, Mandy Campbell and Troy Matherly.

#### **BACKGROUND/PURPOSE OF REQUEST:**

The Recreation and Parks Commission have recommended the reappointments of Lee Isley, Harold Kernodle and the appointment of Janet Macfall. Terms will expire June 30, 2028.

#### **RECOMMENDATION:**

Staff recommends the review of the applicants.

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#### **ATTACHMENTS:**



## Alamance County Board of Commissioners

### INFORMATION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/16/2025

**FROM:** Jamie Merchel

**DEPT:** Recreation & Parks

**AGENDA TITLE:** Presentation – Alamance County Special Olympics

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

Alamance Parks Staff will give a presentation on the programs, events and fundraising efforts for Alamance County Special Olympics.

#### **BACKGROUND/PURPOSE OF REQUEST:**

Alamance Parks offers a diverse Special Olympics program providing children and adults with intellectual disabilities the opportunity to train and compete in Olympic-type sports. Special Olympics Alamance County (SOAC) is a group of citizens concerned with sports and sports skills for persons with intellectual disabilities and is one of the largest volunteer-driven sports organizations in Alamance County. SOAC is solely sponsored by industries, businesses, clubs, churches, and private contributions. The program is managed through Alamance Parks by the Adaptive and Inclusive Recreation Coordinator and is a chapter of Special Olympics North Carolina.

#### **RECOMMENDATION:**

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#### **ATTACHMENTS:**



**Alamance County Board of Commissioners**  
**BUDGET AMENDMENT AGENDA ITEM**

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/26/2025

**FROM:** Rebecca Crawford

**DEPT:** Budget and Management Services

**AGENDA TITLE:** FY24-25 Budget Amendment 13

**TO:** Alamance County Board of Commissioners

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**ISSUE/ACTION REQUESTED:**

The Board will consider amending the FY24-25 Budget in the Schools Capital Project Fund to increase by \$1,459,068 and Employee Health Insurance Fund by \$900,000.

**BACKGROUND/PURPOSE OF REQUEST:**

**Schools Capital Project Fund**

**1. Alamance-Burlington School System**

The Finance Department requests to transfer \$1,459,068 in State Lottery Funds from the General Fund to the Schools Capital Project Fund to support debt service payments. The BOC approved an application for State Lottery funds at the May 5, 2025 meeting. The NC Department of Public Instruction has approved the allocation. No county match is required.

**Revenue**

<b>School Capital Projects Fund</b>	<b>FY24-25 Current Revised Budget</b>	<b>Budget Amendment</b>	<b>FY24-25 Revised Budget</b>
State Lottery Proceeds	\$0	\$1,459,068	\$1,459,068
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,459,068</b>	<b>\$1,459,068</b>

**Expenditures**

Transfer to General Fund	\$0	\$1,459,068	\$1,459,068
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$1,459,068</b>	<b>\$1,459,068</b>

**Employee Health Insurance Fund**

**2. Human Resources**

The Finance Department requests to increase appropriation to the Employee Health Insurance Fund by \$900,000 due to increased medical claims for June 2025 using

Employee Health Insurance Fund Balance. This amendment will ensure the fund does not exceed budget and remains compliant with general statute.

**RECOMMENDATION:**

The Board will consider amending the FY24-25 Budget in the Schools Capital Project Fund to increase by \$1,459,068 and Employee Health Insurance Fund by \$900,000.

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**ATTACHMENTS:**



**Alamance County Board of Commissioners**  
**BUDGET AMENDMENT AGENDA ITEM**

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 6/26/2025

**FROM:** Rebecca Crawford

**DEPT:** Budget and Management Services

**AGENDA TITLE:** Budget Amendment 1

**TO:** Alamance County Board of Commissioners

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**ISSUE/ACTION REQUESTED:**

The Board will consider amending the FY25-26 Budget in the following funds: General Fund to increase by \$4,050,000, the Grants Project Fund by \$76,000, the Opioid Settlement Fund to increase by \$590,135, and the Tourism Development Authority Fund by \$10,000. The Board will also consider approving the FY25-26 ARPA Project Fund (\$0), County Capital Projects Fund (\$8,452,634), and Schools Capital Project Fund Ordinances (\$9,400,000).

**BACKGROUND/PURPOSE OF REQUEST:**

**General Fund**

**1. Alamance-Burlington School System**

Budget and Management Services requests to increase revenue and expenditure appropriation to the Alamance-Burlington School System (ABSS) Current Expense by a \$4,000,000 as approved at the June 16, 2025 Joint Board of Education and Board of Commissioners meeting. \$2,700,000 will be funded through a Transfer from the County Capital Project Fund and \$1,300,000 will be funded through intergovernmental revenue from the ABSS for School Resource Officers.

**2. Health**

The Health Department agreed with UNC-Chapel Hill to support a research project on childbirth-related hypertension, receiving a \$50,000 incentive for clinic participation. The funds will support maternal and child health by purchasing monitoring supplies and related materials. No county match is required.

**Grant Project Fund**

**3. Library**

The Library Department received notification of a two-year \$76,000 award from the American Library Association for the Libraries as Literacy Centers grant program. The purpose of this project is to strengthen the library's capacity to meet local literacy needs by providing funding and access to resources and training materials. The Library requests



approval to accept and appropriate \$76,000 to the multi-year grant project fund. No county match is required.

**Revenue**

<b>Grants Project Fund</b>	<b>FY25-26 Current Revised Budget</b>	<b>Budget Amendment 1</b>	<b>FY25-26 Revised Budget</b>
Grant Funds	\$0.00	\$76,000.00	\$76,000.00
<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$76,000.00</b>	<b>\$76,000.00</b>

**Expenditures**

Library	\$0.00	76,000.00	\$76,000.00
<b>Total Expenditures</b>	<b>\$0.00</b>	<b>\$76,000.00</b>	<b>\$76,000.00</b>

## **ARPA Project Fund**

### **4. County Manager**

The County Manager requests to amend and approve the American Rescue Plan Act (ARPA) Project Fund Ordinance to reallocate \$1,309,894 in ARPA Interest from the Unallocated project to the Transfer Out to County Capital Project. This will be used to support FY25-26 county capital projects as approved during the Budget setting process. ARPA Interest is not required to be reported through the Treasury portal and has no spending requirements. See attachment 1 for the ARPA Project Ordinance detail.

## **Opioid Settlement Fund**

### **5. Health**

The Health Department requests to appropriate \$590,135 in Opioid Settlement Funds and allocate the funding to the following Opioid Settlement projects as approved by the funding resolution at the June 16, 2025, Board of Commissioners meeting. (Opioid Settlement regulations require the Governing Body to approve both a funding resolution and a project ordinance revision to spend the funding.) No county match is required.

**Revenue**

Fund Name - Project Name	FY25-26 Revised Budget	Budget Amendment 1	FY25-26 Revised Budget
Opioid Settlement Funds	\$2,580,922	\$590,135	\$3,171,057
<b>Total Revenue</b>	<b>\$2,580,922</b>	<b>\$590,135</b>	<b>\$3,171,057</b>

**Expenditures**

Opioid Settlement Funds	\$0	\$0	\$0
Strategy 1: Collaborative Strategic Planning	\$61,014	\$136,555	\$197,568
Strategy 2: Evidence-based A	\$599,999	\$0	\$599,999
Strategy 3: Recovery Support Services	\$1,116,857	\$453,580	\$1,570,437
Strategy 6: Early Intervention	\$119,899	\$0	\$119,899
Strategy 7: Naloxone Distribution	\$145,499	\$0	\$145,499
Strategy 8: Post Overdose Response Team	\$400,000	\$0	\$400,000
Strategy 12: Reentry Program	\$137,655	\$0	\$137,655
<b>Total Expenditures</b>	<b>\$2,580,922</b>	<b>\$590,135</b>	<b>\$3,171,057</b>

**Tourism Development Authority Fund****6. Tourism Development Authority (TDA)**

TDA requests to accept and appropriate a \$10,000 America 250 Grant from the NC Department of Natural and Cultural Resources to the Tourism Development Authority Fund. This grant funding was awarded to the Alamance County America 250 NC committee to develop and install trail signage about the Underground Railroad at Snow Camp Outdoor Theater, as well as develop/promote an America 250 NC kickoff event in 2026, hosted by Alamance Battleground. No county match is required.

**County Capital Projects****7. Facilities Management**

Budget and Management Services requests to transfer expenditure appropriation from the Courthouse Renovation project in the County Capital Project Fund to the General Fund by \$2,700,000 to support additional ABSS funding as referenced in item 1.2.

**Courthouse Expansion Project**

County Capital Projects Fund	Current Project Budget	Budget Amendment 1	Revised Project Budget
Architect	\$5,550,000	\$0	\$5,550,000
Construction	\$31,450,000	-\$2,700,000	\$28,750,000
Transfer to General Fund	\$0	\$2,700,000	\$2,700,000
<b>Total Expenditures</b>	<b>\$37,000,000</b>	<b>\$0</b>	<b>\$37,000,000</b>

## 8. Facilities Management

The County Manager requests to amend and approve the County Capital Project Fund Ordinance according to attachment 2 for the FY25-26 allocation of capital project funding as approved during the budget development process.

## Schools Capital Project Fund

### 9. Alamance-Burlington School System

The County Manager requests to amend and approve the Schools Capital Project Fund Ordinance according to attachment 3 for the FY25-26 allocation of Alamance-Burlington School System capital projects funding totaling \$9,400,000. \$8,000,000 will be appropriated for Facilities Improvements and \$1,400,000 will be appropriated for Technology. Both projects will be supported by a Transfer from the General Fund.

**Budget Amendment 1 Fund Summary**

Budget Amendment Items	ARPA Fund	General Fund	Grants Fund	County Capital Projects Fund	Tourism Development Authority	Schools Capital Project Fund	Opioid Settlement Fund
<b>FY25-26 Current Revised Budget</b>	<b>\$0</b>	<b>\$242,114,036</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,040,886</b>	<b>\$0</b>	<b>\$2,580,922</b>
1. ABSS		\$4,000,000					
2. Health		\$50,000					
3. Library			\$76,000				
4. County Manager	\$0						
5. Health - Behavioral Health							\$590,135
6. TDA					\$10,000		
7. Facilities Maintenance				\$0			
8. Facilities Management				\$8,452,634			
9. ABSS						\$9,400,000	
<b>FY25-26 New Revised Budget</b>	<b>\$0</b>	<b>\$246,164,036</b>	<b>\$76,000</b>	<b>\$8,452,634</b>	<b>\$1,050,886</b>	<b>\$9,400,000</b>	<b>\$3,171,057</b>
<b>Net Change</b>	<b>\$0</b>	<b>\$4,050,000</b>	<b>\$76,000</b>	<b>\$8,452,634</b>	<b>\$10,000</b>	<b>\$9,400,000</b>	<b>\$590,135</b>

## RECOMMENDATION:

The Board will consider amending the FY25-26 Budget in the following funds: General Fund to increase by \$4,050,000, the Grants Project Fund by \$76,000, the Opioid Settlement Fund to increase by \$590,135, and the Tourism Development Authority Fund by \$10,000. The Board will also consider approving the FY25-26 ARPA Project Fund (\$0), County Capital Projects Fund (\$8,452,634), and Schools Capital Project Fund Ordinances (\$9,400,000).

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## ATTACHMENTS:

1. FY25-26 ARPA Fund Project Ordinance
2. FY25-26 County Capital Project Ordinance

### 3. FY25-26 Schools Capital Project Ordinance

AMERICAN RESCUE PLAN ACT FUND PROJECT ORDINANCE

Fiscal Year 2025-2026

Alamance County, North Carolina

BE IT ORDAINED by the Alamance County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant projects are hereby adopted:

Section I.

Projects are authorized as appropriated below according to the funding sources and may involve general government, environmental protection, public safety, and culture and recreation projects.

Section II.

The officers of Alamance County unit are hereby directed to proceed with the American Rescue Plan Act projects within the terms of the grant document(s), the rules and regulations of the funding sources and the budget contained herein.

Section III.

The following amounts are re-appropriated for these projects:

Unallocated	-\$1,309,894
Transfer Out - County Capital	\$1,309,894
<hr/>	
<b>Total American Rescue Plan Act Fund Appropriation</b>	<b>\$0</b>

Section IV.

The finance officer is hereby directed to maintain within the American Rescue Plan Act Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement(s) and federal and state regulations.

Section V.

The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section VI.

The budget officer is directed to include a detailed analysis of past and future costs and revenues on these grant projects in every budget submission made to this board.

Adopted this 7th day of July, 2025.

COUNTY CAPITAL FUND PROJECT ORDINANCE

Fiscal Year 2025-2026

Alamance County, North Carolina

**BE IT ORDAINED** by the Alamance County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is hereby adopted:

**Section I.**

Projects are authorized as appropriated below according to the funding sources and may involve general government, environmental protection, public safety, and culture and recreation capital projects.

**Section II.**

The officers of Alamance County unit are hereby directed to proceed with the County Capital project within the terms of the grant document(s), the rules and regulations of the funding sources and the budget contained herein.

**Section III.**

The following revenues are anticipated to be available to complete these projects:

Grants	\$690,232
Installment Loan Proceeds	\$500,000
Transfer In - American Rescue Plan Act Fund	\$1,309,894
Transfer In - General Fund	\$5,952,508
<b>Total County Capital Fund Revenues</b>	<b>\$8,452,634</b>

**Section IV.**

The following amounts are appropriated for these projects:

Facilities Improvements	\$5,784,834
Technology	\$878,900
Equipment and Vehicles	\$1,788,900
<b>Total County Capital Fund Appropriations</b>	<b>\$8,452,634</b>

**Section V.**

The finance officer is hereby directed to maintain within the County Capital Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement(s) and federal and state regulations.

**Section VI.**

The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

**Section VII.**

The budget officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this board.

Adopted this 7th day of July, 2025.

# SCHOOLS CAPITAL FUND PROJECT ORDINANCE

Fiscal Year 2025-2026

Alamance County, North Carolina

**BE IT ORDAINED** by the Alamance County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital projects are hereby adopted:

## Section I.

Projects are authorized as appropriated below according to the funding sources and may involve education capital projects.

## Section II.

The officers of Alamance County unit are hereby directed to proceed with the Schools Capital project within the terms of the grant document(s), the rules and regulations of the funding sources and the budget contained herein.

## Section III.

The following revenues are anticipated to be available to complete these projects:

Transfer In - General Fund	\$9,400,000
<b>Total Schools Capital Project Fund Revenues</b>	<b>\$9,400,000</b>

## Section IV.

The following amounts are appropriated for these projects:

Facilities Improvements	\$8,000,000
Technology	\$1,400,000
<b>Total Schools Capital Project Fund Appropriation</b>	<b>\$9,400,000</b>

## Section V.

The finance officer is hereby directed to maintain within the Schools Capital Project Fund sufficient specific detailed accounting records to provide the accounting to the funding agency required by the grant agreement(s) and federal and state regulations.

## Section VI.

The finance officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total project revenues received or claimed.

## Section VII.

The budget officer is directed to include a detailed analysis of past and future costs and revenues on these capital project in every budget submission made to this board.

Adopted this 7th day of July, 2025.





## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 7/1/2025

**FROM:** Sheriff Johnson

**DEPT:** Sheriff's Office

**AGENDA TITLE:** Sign-on Bonuses

**TO:** Alamance County Board of Commissioners

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#### ISSUE/ACTION REQUESTED:

The Sheriff is requesting to use the State Drug Forfeitures revenues to continue providing sign-on bonuses to new hires. The current balance in this account is \$84,012.19.

#### BACKGROUND/PURPOSE OF REQUEST:

The Board had previously allowed the Sheriff to use lapsed salary to offer sign-on bonuses of \$10,000 to new employees, with a goal of reaching 80% of positions filled. The permanent positions within the Sheriff's Office are currently 86.6% filled. Below is a breakdown of positions within each division.

Division	# of Permanent Positions	# of Employees	% Filled
SHERIFF	163	153	93.9%
SRO	19	19	100.0%
JAIL	113	93	82.3%
ICE	21	8	38.1%
<b>Total</b>	<b>316</b>	<b>273</b>	<b>86.4%</b>

#### RECOMMENDATION:

Consider whether the Board wants to continue to allow sign-on bonuses for new hires in the Sheriff's Office and Detention.

#### ATTACHMENTS:

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## Alamance County Board of Commissioners

### ACTION ITEM AGENDA ITEM

**MEETING DATE:** 7/14/2025

**DATE SUBMITTED:** 7/10/2025

**FROM:** Heidi York

**DEPT:** County Manager's Office

**AGENDA TITLE:** Request to Amend the Fee Schedule to Waive an Electrical Reconnect Fee

**TO:** Alamance County Board of Commissioners

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#### **ISSUE/ACTION REQUESTED:**

The Board is requested to consider amending the Fee Schedule to allow Inspections staff the ability to waive the fee for an electrical reconnect permit for those recovering from Tropical Storm Chantal. A service reconnect electrical permit is \$90.

#### **BACKGROUND/PURPOSE OF REQUEST:**

A waiver of the fee for electrical connection inspection for persons who were affected by power disconnections related to Tropical Storm Chantal. Staff should develop a method of determining whether a requestor's permit and inspection is a result of the storm and implement this waiver for a period of no more than 90 days, at which time staff will report back on the number of waivers granted and may, at that time, request an extension of the waivers based on identified need.

#### **RECOMMENDATION:**

Amend the FY25-26 Fee Schedule to allow staff to waive the electrical reconnect fees for those recovering from Tropical Storm Chantal.

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#### **ATTACHMENTS:**