



Alamance County

Vehicle Replacement Policy

Effective Date: July 1, 2023

Purpose: To establish a policy that encourages the maintenance of a safe, efficient, and reliable fleet. To create criteria for the replacement of County-owned vehicles in order to ensure that vehicles are replaced in the most efficient and cost-effective manner.

Policy: All County-owned vehicles will be evaluated on an annual basis and placed into a rotational schedule for replacement. Replacement criteria are based on mileage of vehicle and frequency and type of use. The vehicle is due for replacement when the mileage has rendered the vehicle in such condition that it cannot reliably, safely, and economically serve its intended purpose or be used in a reasonable alternative capacity. All vehicles over ten years old will be given priority in replacement schedules.

Suggested replacement criteria are:

<u>Vehicle Description</u>	<u>Maximum Mileage</u>
Sheriff Patrol/Pursuit Vehicles	90,000
Ambulances	250,000
Trucks/Vans/Utility Vehicles	125,000
Cars--Normal Use	150,000

Vehicles not specifically listed shall be evaluated against miles for a similar type of vehicle.

This policy assumes that sufficient funds will be made available on an annual basis for implementation of the replacement schedule. Should funds not be available to meet the above schedule, the County Manager will make the necessary adjustments to the replacement schedule.

Procedures:

- All Departments with County-owned vehicles are required to monitor and document the condition, mileage, and service records of their vehicles.
- The Deputy County Manager will develop and monitor a list of all County-owned vehicles and will recommend vehicle reassignments in order to maximize the efficiency and effectiveness of vehicles.
- All Departments with County-owned vehicles will provide the Deputy County Manager with the current mileage of all vehicles and records of any service beyond basic maintenance services by February 1st of each year.
- The County Manager and Deputy County Manager will review the vehicle replacement schedule annually as part of the budget process.
- Unless otherwise approved by the County Manager, when replacement vehicles are placed into service, the replaced vehicle must be turned in to the Deputy County Manager for surplus on GovDeals.