- 1. Assigning address numbers for houses and buildings of any kind within the jurisdiction of the county.
- 2. Keeping a record of the date, copy of the notation, and the address to which the new address was assigned.
- 3. Recommending change of existing addresses when necessary to facilitate house numbers along a street. (Houses and buildings will be numbered according to a lineal system in which all numbers are assigned consecutively from the beginning of a street along its length to its end without regard to how it integrates with the rest of the rural area.)
- 4. Designating individual unit addresses within the multiple housing units in conformity with this Ordinance. (Apartment Complexes and Mobile Home Parks).
- 5. Ensuring that all streets which require naming have street identification signs, and that all signs are uniform in construction, that all signs are placed at proper locations and properly installed, and that all signs that are either destroyed or lost are reinstalled in a timely manner.
- 6. The Address Administrator(s) will compile a database of fiscal addresses for each property or building in conjunction with the County Tax Department.
- 7. The Address Administrator(s) will work in conjunction with the E911 Coordinator to compile the Master Street Address Guide (MSAG) as required for E911 Database.
- 8. The Address Administrator(s) will be the agent assigned for all activities necessary for the interpretation and administration of this Ordinance.

## Article II - New Street Naming

## Section 2-1. Street Names

The names of streets currently in place and listed in the current Master Street Address Guide (MSAG) that are located within the jurisdiction of Alamance County, whether public or private shall not be changed by any methods except those set forth in this ordinance. A copy of this ordinance and a list of street names shall be forwarded to the Department of Transportation pursuant to G.S. 153A-239.1.

## Section 2-2. New Street Names

- A. No new public or private streets shall be named without review and approval of the Address Administrator(s). In the event a street name is denied, the Address Administrator(s) shall provide a written explanation as to why the name was denied. Denial of a street name may be appealed to the Alamance County Board of County Commissioners. Any appeal must be filed, in writing, with the Address Administrator(s) and will be placed on the next available meeting agenda.
- B. The name of any new street, whether it is public or private, shall not duplicate or be phonetically similar to any other street name in the entire county; including municipalities.
- C. Directional names cannot be part of any street or street name (example: WESTOVER RD or NORTHFIELD DR is not acceptable).
- D. Alternate spelling, and homonyms (dear and deer) are not acceptable. All street names must use the common spelling as found in a standard dictionary.

