



# Alamance County Budget Calendar

## Fiscal Year 2024-2025

### January

Distribution of CIP and Personnel Requests to Departments	Wednesday, January 3, 2024
Departmental personnel requests due to HR and Budget	Friday, January 19, 2024
CIP Requests due from departments to Budget Department	Monday, January 29, 2024
Board of County Commissioner's Annual Retreat	Monday, January 29, 2024

### February

Budget Kickoff and Operating budget materials distributed	Friday, February 2, 2024
Departmental operating budget requests due	Tuesday, February 27, 2024
Outside Agency Budget Requests due	Tuesday, February 27, 2024

### March

Departmental Budget Reviews with County Manager	March 11, 2024 – March 22, 2024
Alamance-Burlington School System and Alamance Community College budget draft due	Friday, March 29, 2024

### April

Presentation of FY24-29 Capital Improvement Plan and FY24-25 Capital Budget to Board of Commissioners	Monday, April 1, 2024*
Fire District Budgets Due	Friday, April 26, 2024

### May

Presentation of FY23-24 Manager's Recommended Budget to Board of Commissioners	Monday, May 20, 2024*
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### June

Board of Commissioner Budget Work Sessions	Specific Dates to be Scheduled: May 22 – June 7
Board of Commissioners: Public Hearing on Proposed FY24-25 Budget	Monday, June 3, 2024*
Adoption of FY24-25 Budget Ordinance (Operating and Capital Improvement Plan)	Monday June 17, 2024*

*\*Board of Commissioners meeting date*