

Alamance County

FINANCE DEPARTMENT
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Susan R. Evans
Finance Officer

December 16, 2024

North Carolina Department of State Treasurer
Local Government Commission
State and Local Government Finance Division
3200 Atlantic Avenue
Raleigh, NC 27604

To Whom It May Concern;

Upon evaluation and review of the Fiscal Year 2023-2024 Financial Performance Indicators of Concern, Alamance County had one indicator, Audit Finding 2024-001, which requires a response from the unit of government. In correcting this finding, the Finance Department has revised the WEX fuel card policy requiring signatures on receipts and a process for how those receipts are to be submitted for payment. Finance will work with each County department to ensure compliance with the policy. The Finance Officer will also examine the segregation of duties in all County departments and work with departments to make necessary changes. The Finance Office will also conduct trainings in procedures and fraud for all county departments.

Please contact Susan Evans with any further questions or concerns.

Sincerely,

John Paisley, Board Chair

Pamela Thompson, Commissioner

Steve Carter, Vice Chair

Heidi York, County Manager

Kelly Allen, Commissioner

Susan R. Evans, Finance Officer

Ed Priola, Commissioner