



GCC Application ID: 2000080766

Subrecipient: ALAMANCE COUNTY

*Project Name:

Created On: 12/18/24

Indirect Cost Rate:

Program Priority: CVS 2025 VOCA - USVictim -
Loc1-4co=125k

Matching Funds %: 0.00

Period of Perform... : Oct 1, 2025

Maximum Budget Amount: 125,000.00

Period of Performance (To): Sep 30, 2028

Abstract Narrative

Project Abstract (The Problem): Briefly describe project`s purpose, identify target population, and discuss program components which address the identified problem. Include local statistics to substantiate the need. (Max 1300 characters) :

NCADV estimates 1 in 4 women and 1 in 9 men experience severe interpersonal violence in their lifetime and approximately 35% Latinx women and 30% Latinx men reported experiencing interpersonal violence. The population in Alamance County is 180,000, with 52.1% identifying as female. The "other than white" population is 41.4%, of which 15.4% specifically identifies as latinx- Census Bureau. The fastest growing population in Alamance County are immigrants and latinx populations-Carolina Demography.

Family Justice Centers (FJC's) are a DOJ best practice model for serving victims of interpersonal violence. In 2024, our FJC served almost 1400 clients in-person over 3000 times and received 3858 phone calls for services. 11% of FJC clients (154 clients) speak Spanish only.

Project funds will be used to expand access to services and support initiatives that connect latinx crime victims

Please identify the partners with whom you will collaborate and briefly describe how that collaboration will occur. (Max 1300 characters) .:

FJC's are designed to bring victim advocates, civil legal attorneys, government victim assistance, prosecutors, law enforcement, and community-based services together in one central location. This creates a comprehensive, coordinated community response to complex issues of IPV to efficiently and effectively serve more survivors together. This new navigator position will create referral processes with agencies specifically serving the Latinx population in Alamance County including CityGate Dream Center and Centro La Comunidad. CityGate Dream Center and Centro La Comunidad are essential partners of the FJC to reach and serve Latinx and immigrant populations. Printed materials will be created in Spanish to be distributed to both agencies and a mutual referral stream will be created between the two agencies. Other agencies this project will collaborate with: District Court, Clerk of Court, DSS, law enforcement, District Attorney's office, probation/parole, mental health, civil legal

Please describe your efforts to assist Federal Crime Victims. To ensure local federal authorities are aware of your services, you must send a letter (current year) on your agency's letterhead to your local US ATTORNEY describing the services you provide and upload a copy in Project Attachments. You may describe any additional efforts to provide services to Federal Crime Victims. To verify your local US Attorneys contact information, please click here.:

On behalf of the Family Justice Center of Alamance County, NC, I would like to extend our agency's willingness and readiness to assist federal crime victims. The Family Justice Center of Alamance County staff have been trained to identify victims of human trafficking, stalking, elder abuse, child abuse, sexual assault, and domestic violence. We coordinate a variety of services from which victims of crime can benefit.

The Family Justice Center of Alamance County, NC makes a commitment to our clients and partner agencies to maintain high quality services and establish collaborative relationships with agencies working with victims and their children. The Family Justice Center of Alamance County acts as a one stop so for victims of interpersonal violence can receive services from different providers. Victims have access to services at the FJC from: victim

Project Narrative Summary: Please provide additional information about your project application. (Max 300 characters):

The FJC and community partners will create outreach and marketing materials in Spanish and improve access to partner training for how to serve this population. At this time, the FJC uses a bilingual front desk position or the language line to provide these services to Spanish speakers. The Bi-lingual Navigator will increase agency capacity by serving as the portal of entry and contact for clients seeking services at the FJC who are Spanish speaking.

How will you use volunteers for this project? (Max 500 characters):

Volunteers are essential to the operations of the FJC by providing service coordination, reception, and advocacy. The FJC hosts, trains, and supervises professional interns from various area universities to increase capacity and serve victims of crime. The FJC also utilizes VOICES, a group of survivors who offer input on programming, identify gaps in services and advocate on behalf of the FJC for long-term sustainability.

Who will be responsible for assisting victims with victims', compensation? (Max 500 characters):

Family Justice Center staff receive training on victims' rights and victim's compensation. Family Justice Center staff provide applications to victims and can make a referral to the community based victim service agency on-site to assist victims with the process.

Project Timeline of Activities (Max 1300 characters):

October 2025 – Begin Project Activities. Hire and train Bi-lingual navigator. Complete a 2-day fatality review with the Alamance Domestic Violence Fatality Review Team (DVFRT). November -January 2026– Develop and improve handouts and outreach materials in Spanish.
February 2026 – Begin 2025 Data review and victim survey project. March 2026- Complete a 2-day fatality review with the Alamance Domestic Violence Fatality Review Team (DVFRT). April 2026 – Design billboards in Spanish for Elder Justice Awareness month (June), Domestic Violence Awareness Month (October) and Stalking Awareness Month (January). May 2026-Send partners to NC FJC Conference and hold planning sessions after. June 2026 – Conduct volunteer recruitment and training for FJC Volunteers. September 2026 – Utilize VOICES committee & FJC Volunteers for DVAM planning. The Justice Advisory Council, Victims Advocacy Council of

Goals

Grantees are limited to two goals. Your project should at least have one goal.

Description (Max 500 characters):

Increase access to collaborative services for underserved victims to improve outcomes for victims of interpersonal violence

Description (Max 500 characters) :

Expand services and partnerships to better serve underserved victims of interpersonal violence.

Objectives

Grantees are limited to four objectives. Your project should at least have one objective.

Objectives 1

Objective (Max 500 characters):

Track the number of different agencies an underserved victim receives services from onsite.

Performance Measure (Max 500 characters):

The number of agencies onsite serving an underserved victim will be tracked. This number will increase by 10% from year to year.

Evaluation Method (Max 500 characters):

Client records from the FJC navigation system, maintained by FJC staff.

Objectives 2

Objective (Max 500 characters):

Increase the number of underserved victims who seek services at the Family Justice Center.

Performance Measure (Max 500 characters):

The number of underserved victims seeking services in person will be tracked. Overall victims who receive in person services will increase by 10% from year to year.

Evaluation Method (Max 500 characters):

Client records from the FJC navigation system, maintained by FJC staff.

Objectives 3

Objective (Max 500 characters):

Add services and referrals for underserved victims at the FJC

Performance Measure (Max 500 characters):

Staff will create new referral streams and coordinate with more services for victims who are Latinx, Spanish Speaking, and/or immigrants. Goal to add at least 2 new partner agencies per year.

Evaluation Method (Max 500 characters):

Staff will track the number of agencies, programs, and referrals available to underserved victims.

Objectives 4

Objective (Max 500 characters):

Improve written and outreach materials at the FJC in Spanish

Performance Measure (Max 500 characters):

Staff will update and/or create at least 5 handouts in Spanish and create 3 billboards in Spanish per year.

Evaluation Method (Max 500 characters):

Number of handouts, billboards, outreach materials, etc will be tracked.

Project Director Name:

Financial Officer Name: Susan Evans

Authori... Official Name: Heidi York

Project Director Phone:

Financial Officer Phone: 336-570-4026

Authori... Official Phone: 336-570-4044

Project Director Email:

Financial Officer Email: susan.evans@alamancecountync.gov

Authori... Official Email: Heidi.York@alamancecountync.gov

Project Director Title:

Financial Officer Title: Finance Officer

Authori... Official Title: County Manager

Implementing Agency

*Implementing Agency ID:

State:

Implementing Agency Name:

Zip Code:

Address/Street:

*Phone:

Address/ No.:

Fax:

City:

No Sworn Officers:

BUDGET SUMMARY

Budget Amounts Summary

Total Match Requirement 0.00
for Project:

Budget Summary by Expense Group

Expense Group	Year1 Amount	Year2 Amount	Year3 Amount	Total Amount
Supplies	\$36,670.00	\$0.00	\$0.00	\$36,670.00
Personnel	\$84,330.00	\$0.00	\$0.00	\$84,330.00
Contractual	\$2,250.00	\$0.00	\$0.00	\$2,250.00
Travel	\$1,750.00	\$0.00	\$0.00	\$1,750.00
Indirect Cost	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$125,000.00	\$0.00	\$0.00	\$125,000.00

Budget Table

Year	Expense Group	Expense	Indirect Relevant	Requested Amount	Item Description
Y...	S...	Computers	<input type="checkbox"/>	1...	Laptop Computer
Y...	S...	Office Sup...	<input type="checkbox"/>	1...	Office Supplies
Y...	S...	Program S...	<input type="checkbox"/>	2...	Printing
Y...	S...	Supplies - ...	<input type="checkbox"/>	3...	Emergency Client Support
Y...	S...	Supplies - ...	<input type="checkbox"/>	1...	Therapeutic Supplies
Y...	P...	Salary - S...	<input type="checkbox"/>	6...	Salaries:Bi-lingual Navigator
Y...	P...	Fringe – FI...	<input type="checkbox"/>	4...	FICA
Y...	P...	Fringe – H...	<input type="checkbox"/>	9...	Hopsitalization
Y...	P...	Fringe – D...	<input type="checkbox"/>	5...	Dental
Y...	P...	Fringe – Life	<input type="checkbox"/>	1...	Life Insurance
Y...	P...	Fringe – W...	<input type="checkbox"/>	1...	Workers Comp

Year	Expense Group	Expense	In direct Re lev an t	Requ ested Amou nt	Item Description
Y...	P...	Fringe - Ot...	<input type="checkbox"/>	1...	401K Contribution
Y...	P...	Fringe - Ot...	<input type="checkbox"/>	8...	Retirement
Y...	C...	Media & A...	<input type="checkbox"/>	2...	Billboards in Spanish
Y...	T...	In-State	<input type="checkbox"/>	7...	Various Trainings for Onsite Partners
Y...	T...	In-State	<input type="checkbox"/>	1...	Training for Bi-lingual Navigator

Indirect Expenses

Year	Expense	Requested Amount
Year 1	Indirect Cost -Year 1	\$0.00
Year 2	Indirect Cost -Year 2	\$0.00
Year 3	Indirect Cost -Year 3	\$0.00

General

US Congressional Districts:

Project Counties:

Population of Project Area:

City (Principal Place of Performance): Burlington

NC Senate Districts:

NC House Districts:

Zip Code (Principal Place of Performance): 27217-2949

Qualifying Info

QUALIFYING INFORMATION

The question below are specific to the priority under which you applied. Please remember that your proposal need include only one of the bulleted components to which the questions are directed but may include more than one. The information you provide will be available to the grant reviewers. To that end, please respond to each question briefly. If your proposal does not include any of the components mentioned in that follow, Your proposal may not receive consideration.

Underserved Crime Victims Services

Does your proposal utilize a coordinated community response approach to serving victims, such as a Multidisciplinary Task Force?: YES NO N/A

Does your proposal establish "Memorandums of Understanding" with community partners, agencies or individuals critical to the goal(s) of your proposal?: YES NO N/A

Does your proposal include regularly scheduled discussion/strategic planning/cross-training meetings with community partners, agencies or individuals critical to the goal(s) of your proposal?: YES NO N/A

Does your proposal include collaboration that is significant with regard to the resources impacting the daily lives of underserved victims of crime?: YES NO N/A

Please explain:

Other Victims Services

Does your proposal utilize a coordinated community response approach to serving victims, such as a Multidisciplinary Task Force?:

YES NO

N/A

Please explain:

The Justice Advisory Council (JAC) is made up of community decision-makers who evaluate and update the FJC strategic plan, mission, vision, and MOU as well as serving as the FJC advisory board. The FJC Executive Committee meets on a regular basis to develop and facilitate the operational details of the Family Justice Center of Alamance County and includes leadership from all 11 on-site partners. The FJC and its partners are committed to providing a Coordinated Community Response (CCR) that promotes the safety of victims from physical, sexual, emotional, financial and psychological

Does your proposal establish "Memorandums of Understanding" with community partners, agencies or individuals critical to the goal(s) of your proposal?:

YES NO

N/A

Please explain:

The Family Justice Center's (FJC) partners have operated through a Memorandum of Understanding since 2009 and was last updated in 2025. Partners include: Alamance County Government, Clerk of Court, District Court, District Attorney, Department of Social Services, Sheriff's Office, Abuser Treatment Program, six municipal police departments, Family Abuse Services, Crossroads Sexual Assault Center, Elon University Campus Safety & Police, Legal Aid, Elon Law Services, and the Women's Resource Center. The FJC of Alamance County brings together service professionals and providers

Does your proposal include regularly scheduled discussion/strategic planning/cross-training meetings with community partners, agencies or individuals critical to the goal(s) of your proposal?:

YES NO

N/A

Does your proposal include collaboration that is significant with regard to the resources impacting the daily lives of underserved victims of crime?:

YES NO

N/A

Please explain:

The FJC and its onsite partners work to eliminate barriers for traditionally underserved populations to access services. Staff and partners receive continuing education on working with clients with disabilities, communities of color, elder victims, LGBTQ populations, low income, immigrant populations, etc. The partnership works under an anti-discrimination policy. Staff partner with community groups, schools, churches, and individuals to provide opportunities and resources for culturally specific groups.

Miscellaneous Qualifying Questions

Are there any other victim service providers located in your service area that are related to DV/SA Services?:

- YES NO
- N/A

Are there any other victim service providers located in your service area that are related to Transitional Housing for DV victims?:

- YES NO
- N/A

Please explain:

Are there any other victim service providers located in your service area that are related to Supervised Visitation and Exchange?:

- YES NO
- N/A

Please explain:

Family Abuse Services of Alamance County, Inc.

Are there any other victim service providers located in your service area that are related to Accredited/Provisional Children's Advocacy Center serving child victims?:

- YES NO
- N/A

Please explain:

Are there any other victim service providers located in your service area that are related to Other Children's Services?:

- YES NO
- N/A

Please explain:

CrossRoads Sexual Assault and Resource Center

Are there any other victim service providers located in your service area that are related to Batterer's Intervention Program serving batterer's?:

- YES NO
- N/A

Please explain:

Domestic Violence Prevention Program (DVPP) under Alamance County Government

Are there any other victim service providers located in your service area that are related to Services to Victims of Human Trafficking?:

- YES NO
- N/A

Are there any other victim service providers located in your service area that are related to Services to Underserved population?:

- YES NO
- N/A

Are there any other victim service providers located in your service area that are related to Legal Services to victims?:

- YES NO
- N/A

Please explain:

Legal Aid of North Carolina and Elon Law Legal Services Program

Are there any other victim service providers located in your service area?: YES NO
 N/A

Please explain:

CrossRoads Sexual Assault and Resource Center and Family Abuse Services of Alamance County Inc.

Within your service area, is there a law enforcement agency that has a dedicated unit focusing on victim response/support?: YES NO
 N/A

Please explain:

Alamance County Sheriff's Office operates a Special Victims Unit comprised of 1 Lt, 3 Sergeants, 9 investigators and a victim liaison. Burlington Police Department operates a Special Victims Unit comprised of 1 Lt, 1 Sergeant, 7 investigators, and a civilian Victim Assistance Unit with 1 full-time supervisor, one-part-time advocate, and 5-8 part-time volunteer advocates. The Mebane Police Department has one part time investigator that reaches out to victims of domestic violence and other serious crimes in order to provide them with information, guidance and support. The Graham Police

Within your service area, is there a dedicated prosecutorial unit focusing on victim response/support?: YES NO
 N/A

Please explain:

The Alamance County District Attorney's Office currently have 2 specialized prosecutors working within the special victim team and 2 VWLA's for superior court. For district court, there is 1 specialized prosecutor with 3 VWLA's.

Compliance

Service Fundamental Compliance Statement

You must answer all the questions below. If your agency is not compliant with a service fundamental and selects the No option, please indicate your plans for becoming compliant in the text box provided with each question.

To review a full description of each compliance statement, use [Fundamental Service Elements and their Descriptions](#).

Basic Fundamental Service Elements

Universal Requirements: YES NO N/A

Hotline Requirements: YES NO N/A

Shelter Fundamentals: YES NO N/A

Sexual Assault Counseling Fundamentals: YES NO N/A

Domestic Violence Counseling Fundamentals: YES NO N/A

Sexual Assault Medical Advocacy: YES NO N/A

Sexual Assault Legal Advocacy: YES NO N/A

Domestic Violence Medical Advocacy: YES NO N/A

Domestic Violence Legal Advocacy: YES NO N/A

Basic Fundamental Service Elements

Staff and volunteers are trained in basic disability awareness.: YES NO N/A

Intake process includes procedures for screening, referral, and/or the delivery of services to victims with disabilities, including adult clients and their children.: YES NO N/A

Staff and volunteers provide accessible communication to clients with disabilities.: YES NO N/A

Hotline staff and volunteers are trained to use Telecommunications Relay Service.: YES NO N/A

Printed information is accessible for clients with disabilities.: YES NO N/A

Buildings are physically accessible for clients with disabilities or the agency has a plan with identified options/alternate accessible locations to provide services.: YES NO N/A

Agency is welcoming of service animals and personal care assistants.:

YES NO N/A

Staff and volunteers advocate for accommodations during medical care for sexual assault survivors with disabilities.:

YES NO N/A

Staff and volunteers advocate for accommodations during legal proceedings for sexual and domestic violence survivors with disabilities.:

YES NO N/A

Disability-related assistance or accommodations are provided free of charge.:

YES NO N/A

Certification

CERTIFICATION

A. Certification of Non-Supplanting:

- The applicant hereby certifies that federal funds will not be used to supplant or replace State or local funds, but will instead be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for project activities.

B. Certification of Filing an Equal Employment Opportunity Program:

- The project director certifies that the applicant/grantee has formulated an Equal Opportunity Program, which
- The project director certifies that the Amended Equal Employment Guidelines (28 C.F.R. 42.301, et seq.) have

Please check all the boxes that apply.:

- Recipient has less than 50 employees Recipient is an Indian tribe Recipient is a non-profit organization
- Recipient is an educational institution Recipient is a medical institution Recipient is receiving an award

D. Certification of Submission of Current Annual Operating Budget::

- The project director certifies that a copy of the implementing agency's current annual operating budget will be submitted upon request.

E. Certification that Applicant is Eligible to Receive Federal Funds::

- The project director certifies that neither the grant applicant nor any of its officers, directors or consultants are presently debarred, proposed for debarment, suspended, declared ineligible or voluntarily excluded from receiving federal funds. [If the director cannot make this certification, an explanation must be attached. If this certification cannot be provided, the applicant will not necessarily be denied participation in this program. The certification or explanation will be considered in connection with the determination by the Governor's Crime Commission as to whether or not to approve the application. However, if neither the certification nor an explanation is provided, the application will be rejected.

F. Certification Regarding Lobbying:(for agencies receiving \$100,000 or more):

- The project director certifies that (1) no federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any agreement; (2) If any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant, the project director shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions

G. Drug Free Workplace Compliance: (for state agencies only):

- The project director certifies that (1) a drug-free workplace awareness program was held on and/or will be held annually on which all grant project employees are required to attend; (2) a copy of the agenda of that program, including an attendance sheet signed by all employees, will be provided to the Governor's Crime Commission; (3) a statement will be published notifying employees that any unlawful involvement with a controlled substance is prohibited in the grantees workplace and that specific actions will be taken against employees who violate this rule; (4) all employees will receive a copy of this notice; (5) all employees must agree to abide by the statement and to notify the applicant of any criminal drug statute conviction for a violation occurring in the workplace within 5 days of the conviction; (6) within 10 days of receiving such notice, the applicant will inform the Governor's Crime Commission of an employee's conviction; (7) any employee so convicted will be disciplined or required to complete a drug abuse treatment program; and (8) the applicant will make a good faith effort to maintain a drug-free workplace, in accordance with the requirements of Sections 5153 and 5154 of the Anti-Drug Abuse Act of 1988 and Sections 8103 and 8104 of Title 41 of the United States Code.

H. Certification of Compliance with General Statute 114-10.01: (for law enforcement agencies only):

- The project director certifies that the implementing agency is presently in compliance and will remain in compliance with the traffic stop reporting provisions of General Statute 114-10.01 for the duration of the funded project. An agency may be in compliance with the reporting provisions of General Statute 114-10.01 where traffic stops are reported to the Division of Criminal Information, North Carolina Department of Justice, or where the agency does not meet any of the statutory criteria requiring the reporting of stops. A listing of law enforcement agencies currently required to report traffic stop information may be found at <http://www.ncdoj.gov/AgenciesRequiredList.aspx>.

I. IRS Form 990 and IRS Form 990-EZ::

- The project director certifies that the most recently-filed IRS Form 990 ("Return of Organization Exempt Fr
- The implementing agency is not a nonprofit organization.
- The implementing agency is a nonprofit organization that is exempt from the requirement to file an IRS Fo
- The implementing agency is a nonprofit organization that is not exempt from the requirement to file an IRS

J. Funding of Salaried Positions:

- The financial officer certifies that no staff are funded more than 100% salaried effort across all funding sources including, but not limited to, funding provided by the Governor's Crime Commission.