



Alamance County Board of Commissioners

BUDGET AMENDMENT AGENDA ITEM

MEETING DATE: 5/19/2025

DATE SUBMITTED: 5/9/2025

FROM: Rebecca Crawford

DEPT: Budget and Management Services

AGENDA TITLE: Budget Amendment 11

TO: Alamance County Board of Commissioners

ISSUE/ACTION REQUESTED:

The Board will consider amending the General Fund to increase by \$39,229, the School Capital Projects Fund to decrease by \$7,519, and amend the American Rescue Plan Act Fund project ordinance as detailed below in item 3.

BACKGROUND/PURPOSE OF REQUEST:

General Fund

1. Veterans Office

- The Veterans Service Office received notification of a grant of \$18,229 from the North Carolina Department of Military and Veterans Affairs. The grant funds will be utilized to enhance the operations of County Veterans Service Officers by providing essential computer equipment and software, expanding community outreach efforts, producing informational materials, supplying office necessities, and covering travel expenses. These resources will strengthen their ability to support veterans and their families effectively. No County match is required.

2. Office of Juvenile Justice

- The NC Department of Public Safety has awarded the Alamance – Roots and Wings Community Service/Restitution, Teen Court and AJOB Programs \$21,000 of discretionary funds to purchase a van to transport youth for Community Service, Teen Court, and AJOB programs through Office of Juvenile Justice Program. This program is conducted as 100% pass-through grants. No County match is required for this action.

School Capital Project Fund

3. Finance

- The Finance Department requests to reduce the appropriation for the following projects in the School Capital Project Fund due to project completion totaling \$7,519. The NC Department of Public Instruction (NCDPI) has approved closeout of these projects, which were supported using state Lottery and Renovation and Repair funds. No county match is required.
 - i. State Lottery Funds
 - 1. Hawfields Middle School (carpet replacement): \$159
 - ii. State Renovation and Repair Funds
 - 1. Cummings High School (Athletic Track Replacement): \$7,360

Revenue

School Capital Projects Fund	FY24-25 Current Revised Budget	Budget Amendment 11	FY24-25 Revised Budget
State Lottery Proceeds	\$730,262.36	-\$159.00	\$730,103.36
State Renovations and Repair Funds	\$266,722.75	-\$7,360.00	\$259,362.75
Total Revenue	\$996,985.11	-\$7,519.00	\$989,466.11

Expenditures

Hawfields Middle School	\$45,000.00	-\$159.00	\$44,841.00
Cummings High School	\$7,360.00	-\$7,360.00	\$0.00
Total Expenditures	\$52,360.00	-\$7,519.00	\$44,841.00

American Rescue Plan Act Fund

4. County Manager

- Alamance County has been able to fully obligate all American Rescue Plan Act funding by the December 31, 2024, deadline, however, we have since determined that two of our originally approved projects will not expend all allocated budget. The Treasury Department allows for reallocation after the obligation deadline only to projects approved by the BOC prior to December 31, 2024. Staff request to reduce the unspent budget from the Human Services Center HVAC Ventilation Upgrade project (\$13,000) and the Public Safety Training Center Water/Sewer project (\$4,000) and increase the budget for the Grant Administrator project to cover the salary and benefits of the staff member managing ARPA projects and reports:

i. **Grant Administrator: \$178,460.34 + \$17,000 = \$195,460.34**

1. Project will support the administration of the ARPA program funding to include quarterly financial and programmatic reporting, ensuring compliance with all federal regulations, monitoring project progress and expenditures, and assisting with the annual financial audit. Costs will include salary and benefits for the ARPA Grant Administrator and any materials needed to accurately monitor and administer the program.

Revenue

ARPA Projects Fund	FY24-25 Current Revised Budget	Budget Amendment 11	FY24-25 Revised Budget
American Rescue Plan Act	\$32,925,136.00	\$0.00	\$32,925,136.00
Interest	\$2,737,756.00	\$0.00	\$2,737,756.00
Total Revenue	\$35,662,892.00	\$0.00	\$35,662,892.00

Expenditures

Alamance County Public Health Response	\$207,872.18		\$207,872.18
Detention Department Payroll FY 21-22	\$5,010,156.86		\$5,010,156.86
Emergency Medical Services EMS FY 21-22 and FY23-24 Payroll (Transfer to General Fund)	\$7,079,678.10		\$7,079,678.10
EMS and Health Department Payroll Costs March 2021 to May 2021	\$3,538,371.91		\$3,538,371.91
Health Software for Detention Center	\$49,860.00		\$49,860.00
Communicable Disease Nurse	\$211,829.61		\$211,829.61
Human Services Center HVAC Ventilation Upgrade	\$1,670,657.02	-\$13,000.00	\$1,657,657.02
Grant Administrator Position	\$178,460.34	\$17,000.00	\$195,460.34
HEPA Air Filtration for EMS	\$42,151.16		\$42,151.16
Public Safety Training Center EMS Sheriff Water Sewer Project	\$49,500.00	-\$4,000.00	\$45,500.00
General Government Services	\$10,000,000.00		\$10,000,000.00
GREAT Grant Broadband Project 01	\$50,000.00		\$50,000.00
GREAT Grant Broadband Project 02	\$30,300.82		\$30,300.82
Mobile Radio Replacement	\$4,172,007.87		\$4,172,007.87
Replacement Paramedic Vehicles (Transfer to General Fund)	\$89,607.00		\$89,607.00
Technology Infrastructure Enhancements (Transfer to General Fund)	\$504,615.13		\$504,615.13
Multi-Factor Authentication for Cybersecurity (Transfer to General Fund)	\$40,068.00		\$40,068.00
Unallocated (ARPA Interest)	\$2,737,756.00		\$2,737,756.00
Total	\$35,662,892.00	\$0.00	\$35,662,892.00

Budget Amendment 11 Fund Summary

Budget Amendment Items	General Fund	ARPA Fund	Schools Capital Project Fund
FY24-25 Current Revised Budget	\$250,259,770	\$35,662,892	\$39,472,711
1. Veterans Office	\$18,229		\$0
2. Office of Juvenile Justice	\$21,000		
3. Finance - ABSS		\$0	-\$7,519
4. ARPA		\$0	
FY24-25 New Revised Budget	\$250,298,999	\$35,662,892	\$39,465,192
Net Change	\$39,229	\$0	-\$7,519

RECOMMENDATION:

The Board will consider amending the General Fund to increase by \$39,229, the School Capital Projects Fund to decrease by \$7,519, and amend the American Rescue Plan Act Fund project ordinance as detailed below in item 3.

ATTACHMENTS: